

# **ATTACHMENT NO. 1**

**TOWN OF BASSENDEAN  
MINUTES  
ORDINARY COUNCIL MEETING  
26 SEPTEMBER 2017**

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# TOWN OF BASSENDEAN

## MINUTES

### ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 26 SEPTEMBER 2017 AT 7.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

##### Sports Achievement Award

The Mayor announced a Sports Achievement Award for Mr Harry Langley, who was not in attendance to receive his award.

#### 2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

##### 2.1 Public Question Time

##### Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Ms Jekabsons referred to Item 13.1 and asked if the Town will be penalised if it does not supply enough waste to keep the facility running.

The Mayor advised that a Q & A document has been provided by the Eastern Metropolitan Regional Council. The Mayor could not answer the question as the matter is confidential and is to be discussed behind closed doors.

Ms Jekabsons queried whether there would still be a component of waste that will end up in landfill.

The Mayor was could answer the question at this time as the matter is confidential.

Mr Peter Pearson, 14 River Street, Bassendean

Mr Pearson referred to Item 11.6 and asked if Council could consider asking Main Roads whether the proposed shared path extension needs to be built, given the concern surrounding the small flowering species and mature native trees currently in place. Mr Pearson also expressed concern regarding the safety of pedestrians with the speed of cyclists on that path.

Mr Don Yates, 10 Thompson Road, Bassendean

Mr Yates asked that Council consider improving lighting when installing new bike paths.

Mr Yates referred to Item 10.5 and asked if the Town will be allocating 10% of the block size for the tree or a bigger area. Mr Yates suggested that if the land is valued at \$2,000 per sq metre, the Town may have a million dollar liability.

The Manager Development Services advised that although the matter is yet to be resolved, the landowner has been consulted about the tree preservation order and has given their support.

Ms Fran Phelan, 15 River Street, Bassendean

Ms Phelan referred to Item 10.3 and expressed concern at the financial cost involved in changing the Local Town Planning Scheme.

The Manager Development Services advised that the amount included in the report referred to requesting consultants to prepare the Scheme.

Mr Don Yates, 10 Thompson Road, Bassendean

Mr Yates referred to the price increase in power and asked how Council is going to pay for the increase.

The Mayor commented that the amount is included in the annual budget.

**2.2 Address by Members of the Public**

*It should be noted that public statements are not recorded in the minutes.*

### **3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

#### Present

#### Councillors

Cr John Gangell, Mayor  
Cr Mike Lewis, Deputy Mayor  
Cr Gerry Pule  
Cr Paul Bridges  
Cr Bob Brown  
Cr Renee McLennan

#### Officers

Mr Bob Jarvis, Chief Executive Officer  
Mr Michael Costarella, Director Corporate Services  
Mr Salvatore Siciliano, A/Director Community Development  
Mr Ken Cardy, A/Director Operational Services  
Mr Anthony Dowling, Director Strategic Planning  
Mr Brian Reed, Manager Development Services  
Mrs Amy Holmes, Minute Secretary

#### Public

Approximately 20 members of the public were in attendance.

#### Press

One member of the press was in attendance.

#### Apologies

Mr Graeme Haggart, Director Community Development  
Mr Simon Stewert-Dawkins, Director Operational Services

### **4.0 DEPUTATIONS**

- 4.1 Mr Greg Peak, of Main Roads WA, addressed Council on Item 10.8.
- 4.2 Ms Leigh Beldon, of the Foreshore Environmental Action Group, addressed Council in support of Item 11.2.

**5.0 CONFIRMATION OF MINUTES**

**5.1 Ordinary Council Meeting held on 22 August 2017**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 5.1(a)**

**OCM – 1/09/17** MOVED Cr Pule, Seconded Cr Lewis, that the minutes of the Ordinary Council Meeting held on 22 August 2017, be received.  
**CARRIED UNANIMOUSLY 6/0**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 5.1(b)**

**OCM – 2/09/17** MOVED Cr Pule, Seconded Cr Bridges, that the minutes of the Ordinary Council Meeting held on 22 August 2017, be confirmed as a true record.  
**CARRIED UNANIMOUSLY 6/0**

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT  
DISCUSSION**

The Mayor allowed Cr Gerry Pule to make a short statement.

Cr Pule informed the community of his intention to retire from Council after ten years of service and gave a speech.

**7.0 PETITIONS**

Nil

**8.0 DECLARATIONS OF INTEREST**

Nil

**9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil



## **10.0                      REPORTS**

### **10.1                      Adoption of Recommendations En Bloc**

It was agreed that items 10.3, 10.7, 10.8, 10.19 and 10.20 be removed from the en-bloc table and considered separately.

#### **COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1**

**OCM – 3/09/17**      MOVED Cr Pule, Seconded Cr Brown, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 26 September 2017:

<b>Item</b>	<b>Report</b>
10.2	Proposal to Rename Clarke Way Reserve to Abell Reserve
10.4	Request to Name Right of Way No. 14 bounded by Guildford Road, Geraldine Street, Shackleton Street and Cyril Street, Bassendean
10.5	Tree Preservation Order for Moreton Bay Fig Tree - 8 Thompson Road, Bassendean
10.6	Proposed Tree Preservation Order for Trees at Lot 2 (No. 40) North Road, Bassendean
10.11	Reconciliation Action Plan 2018 – 2020
10.13	Bassendean Local Studies Collection Management Committee Meeting held on 3 August 2017
10.14	Bassendean Local Emergency Management Committee Meeting held on 6 September 2017
10.15	Access and Inclusion Committee Meeting held on 13 September 2017
10.16	Determinations Made by the Principal Building Surveyor
10.17	Determinations Made by Development Services
10.18	Use of the Common Seal
10.21	Accounts for Payment – August 2017

**CARRIED UNANIMOUSLY 6/0**

Council was then requested to consider the balance of the Officer recommendations independently.

<b>Item</b>	<b>Report</b>
10.3	Proposed Scheme Amendment No 10 to the Local Planning Scheme No. 10 - Deemed Provisions - Planning and Development (Local Planning Schemes) Regulations 2015
10.7	Application for Proposed Seven Multiple Dwellings on Lot 238; (No. 25) Cumberland Way, Bassendean
10.8	Proposed Guildford Road Barrier Installation
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10.10	Proposed Rescheduling of October 2017 Ordinary Council Meeting
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11.1	Notice of Motion – Cr Pule: Acknowledgement of Peter and Hazel Munro
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11.4	Notice of Motion – Cr McLennan: Climathon

11.5	Notice of Motion – Cr McLennan: Future Waste & Recycling Options
11.6	Notice of Motion – Cr McLennan: Principal Shared Path – Success Hill)
11.7	Notice of Motion – Cr Bridges: Rainbow Flag
13.1	Eastern Metropolitan Regional Council Resource Recovery Facility – Participant Agreement for Waste Supply & Financiers Side Deed

**10.2 Proposal to Rename Clarke Way Reserve to Abell Reserve (Ref: LUAP/SUBDIV/1 - Brian Reed, Manager Development Services)**

**APPLICATION**

The purpose of this report was to consider whether to proceed with the naming of the above reserve as 'Abell Reserve' having regards to the comments received during the consultation phase.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.2**

**OCM – 4/09/17** MOVED Cr Pule, Seconded Cr Brown, that

- 1 Council requests the Geographic Names Team of Landgate to name Reserve 29948 Reid Street, Bassendean, to the extent shown on the plan attached to this agenda "Abell Reserve"; and
- 2 Members of the Abell family be invited to a future event when the name sign of the reserve will be unveiled.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/09/17 6/0**

**10.3 Proposed Scheme Amendment No 10 to the Local Planning Scheme No. 10 - Deemed Provisions - Planning and Development (Local Planning Schemes) Regulations 2015 (Ref: DABC/DBVAPPS/LPS 10.10 Brian Reed, Manager Development Services)**

**APPLICATION**

The purpose of this report was to consider an amendment to the Local Planning Scheme No 10 to:

- Delete Scheme provisions that have been superseded by the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015;

- To introduce 'Supplemental Provisions' into the Scheme to introduce Scheme provisions that have been removed as a result of the deemed provisions; and
- To fix two anomalies in the Scheme Text.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.3**

**OCM – 5/09/17** MOVED Cr Pule, Seconded Cr Brown, that:

1. The Town of Bassendean, by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Local Planning Scheme No. 10 by:
  - (i) The layout of the scheme page is amended by the deletion of:
    - (a) Part 2 - Local Planning Policy Framework
    - (b) Part 7 – Heritage Protection
    - (c) Part 8 – Development of Land
    - (d) Part 9- Applications for Planning Approval
    - (e) Part 10 - Procedure for Dealing with Applications
    - (f) Part 11-Enforcement and Administration
  - (ii) The table of contents of the scheme is amended by:
    - (a) the deletion of the heading "Part 2 Local Planning Policy Framework" and subclauses "2.1, 2.2, 2.3, 2.4 and 2.5";
    - (b) the deletion of "Residential Design Codes" and its replacement with "R- Codes" at 5.2.and 5.3;
    - (c) the deletion of the following clauses and subclauses under Part 6 - Special Control Areas " 6.2.5. 6.2.6, 6.2.7, 6.2.8, 6.2.9, 6.2.10, 6.2.11, 6.2.12, 6.2.13, 6.2.14, 6.2.15, 6.2.16, and 6.2.17";
    - (d) the deletion of "Part 7 – Heritage Protection and subclauses 7.1, 7.2, 7.3, 7.4, and 7.5";
    - (e) the deletion of "Part 8 – Development of Land and subclauses 8.1, 8.2, 8.3, and 8.4";
    - (f) the deletion of "Part 9- Applications for Planning Approval and subclauses 9.1, 9.2, 9.3, and 9.4";
    - (g) the deletion of "Part 10 - Procedure for Dealing with Applications and subclauses 10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7, 10.8, 10.9, and 10,10";
    - (h) the deletion of "Part 11-Enforcement and Administration and subclauses 11.1, 11.2, 11.3, 11,4, 11.5, 11.6, and 11.7";
    - (i) the deletion of:

- (a) "Schedule 6- Form of application for planning approval";
- (b) "Schedule 7- Additional information for advertisements";
- (c) "Schedule 8 – Notice of public advertisement of planning proposal";
- (d) "Schedule 9- Notice of determination of application for planning approval";

- (iii) by the addition of the following subclause to "1.4 Contents of Scheme" to read:

"(c) the deemed provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2) including the supplemental deemed provisions outlined in Schedule A of the scheme text.

- (iv) by the deletion of the words "Residential Design Codes" and its replacement with the words "R-Codes" at:

- (a) subclause 1.7.1.(b) (ii)
- (b) clause 1.7.2
- (c) subclause 1.7.2(a)
- (d) clause 5.2
- (e) subclause 5.2.1
- (f) subclause 5.2.2
- (g) subclause 5.2.3
- (h) clause 5.3
- (i) subclause 5.4.1
- (j) subclause 5.5.1
- (k) Table 2 minimum car parking spaces

- (vi) by the deletion of the words " planning approval" and its replacement with the words "development approval" at:

- (a) the preamble to the scheme
- (b) subclause 3.4.1(b)
- (c) clause 3.4.2
- (d) clause 3.4.3
- (e) clause 4.3.2
- (f) subclause 4.3.3(a)
- (g) note 1 to clause 4.3.3
- (h) subclause 4.4.2(b)
- (i) clause 4.9.1
- (j) clause 4.9.2

- (k) clause 4.9.3
- (l) clause 4.12
- (m) clause 5.4.2
- (n) clause 5.5.1
- (o) clause 5.5.2
- (p) clause 5.7.2.1
- (q) clause 5.7.2.2
- (r) subclause 5.7.11 1
- (s) clause 5.8.2
- (t) clause 5.8.4
- (u) clause 5.9.2
- (v) clause 5.9.4
- (w) clause 5.10.2
- (x) clause 5.11.2

(vii) by the deletion of the words "Clause 9.4" and its replacement with the words "clause 64 of the deemed provisions" at:

- (a) clause 4.3.2
- (b) subclause 4.4.2(b)
- (c) clause 4.9.2
- (d) clause 5.4.2
- (e) subclause 5.5.2(a)

(viii) by the deletion of the words "Clause 10.2" and its replacement with the words "clause 67 of the deemed provisions" at:

- (a) subclause 3.4.2(a);
- (b) note 3 to clause 4.3.2;
- (c) subclause 5.5.3(a);

(vix) by the deletion of the following parts of the Scheme:

- (a) Part 2 – Local Planning Policy Framework
- (b) the deletion of the following clauses in relation to development areas:
  - (i) 6.2.5 Preparation of proposed structure plans;
  - (ii) 6.2.6 Details of proposed structure plan;
  - (iii) 6.2.7 Submission to Local Government and Commission;
  - (iv) 6.2.8 Advertising of structure plan;
  - (v) 6.2.9 Adoption of proposed structure plan;
  - (vi) 6.2.10 Endorsement by Commission;
  - (vii) 6.2.11 Notification of structure plan;
  - (viii) 6.2.12 Operation of structure plan;
  - (vix) 6.2.13 Inspection of Structure Plan;

- (x) 6.2.14 Variation to structure plan;
- (xi) 6.2.15 Detailed Area Plan;
- (xii) 6.2.16 Right of Review;
- (xiii) 6.2.17 Revocation of Agreed Structure Plan or Detailed Area Plan ;
- (c) Part 7 – Heritage Protection
- (d) Part 8 – Development of Land
- (e) Part 9 – Applications for Planning Approval
- (f) Part 10 – Procedure for Dealing with Applications
- (g) Part 11- Enforcement and Administration.

(x) by amending table 1 – Zoning Table by inserting the symbol “P” for the land use “Industry General” under the “General Industry” zone.

(xi) by the deletion of the words “R Inner City” and replacing it with “R- AC3.” under clause 5.10.3

(xii) the deletion of the following definitions from Schedule 1 – Dictionary of defined words and expressions “advertisement” “amenity” “cultural heritage significance” “local government” “Local Planning Strategy” “owner” “place” “ Planning and Development Act” “premises” “Residential Design Codes” “substantially commenced” and “zone”

(xiii) including supplemental provisions to the deemed provisions to read:

“Schedule A- Supplemental provisions to the deemed provisions -

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the Planning and Development (Local Planning Schemes) Regulations 2015.

Clause 61(1)(b)	The carrying out of internal building work which does not materially affect the external appearance of the building unless the development is located in a place that is located within the Swan River Flood Plain and such development does not comply with any relevant Local Planning Scheme Policy
Clause 61(1)(c)	The erection or extension of a single house on a lot if the R-Codes apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes unless the development is located in a place that is located within the Swan River Flood Plain and such development does not comply with any relevant Local Planning Scheme Policy
Clause 61(1)(d)	The erection or extension of an ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house or a grouped dwelling if the R-Codes apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes unless the development

	is located in a place that is located within the Swan River Flood Plain and such development does not comply with any relevant Local Planning Scheme Policy
Clause 61(1)(k)	Any of the exempted classes of advertisements listed in Schedule 5 except in respect of a place included in the Heritage List or in a Heritage area”

2. Council considers the Local Planning Scheme No. 10, Amendment No. 10 to be a basic amendment, as defined by Clause 34 of the Planning and Development (Local Planning Schemes) Regulations 2015, as the amendment is designed to delete provisions that have been superseded by the deemed provisions in Schedule 2.

CARRIED UNANIMOUSLY 6/0

**10.4 Request to Name Right of Way No. 14 bounded by Guildford Road, Geraldine Street, Shackleton Street and Cyril Street, Bassendean - Applicant: Jamie Strain and Toni Jackson - 131 Guildford Road, Bassendean (Ref: ROAD/STMNGT/4 - Brian Reed, Manager Development Services)**

APPLICATION

The purpose of this report was to consider whether to proceed with the naming of the above right of way as 'McKinlay Lane' having regard to the comments received during the consultation phase.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.4

**OCM – 6/09/17** MOVED Cr Pule, Seconded Cr Brown, that:

- 1 Council requests the Geographic Names Team of Landgate to name the right of way bounded by Guildford Road, Geraldine Street, Shackleton Street and Cyril Street, Bassendean “McKinlay Lane”, to the extent shown on the plan attached to the September 2017 Ordinary Council Agenda; and

- 2 This issue of naming streets using Noongar words be referred to the Bassendean Cultural Advancement Group.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/09/17 6/0

**10.5 Tree Preservation Order for Moreton Bay Fig Tree - 8 Thompson Road, Bassendean (Ref: DABC/BDVAPPS/A4929 - Timothy Roberts, Planning Officer)**

**APPLICATION**

The purpose of this report was for Council to consider making a Tree Preservation Order for the Moreton Bay Fig Tree located on private property at 8 Thompson Road, Bassendean.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.5**

**OCM – 7/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Makes a Tree Preservation Order for the Moreton Bay Fig Tree located at Lot 15 (No. 8) Thompson Road, Bassendean;
2. Notes that the Town will update its Registry of Tree Preservation Orders to include the Moreton Bay Fig Tree located at Lot 15 (No. 8) Thompson Road, Bassendean; and
3. Notes that the Town will write to the owner of Lot 15 (No. 8) Thompson Road, Bassendean notifying them of Council's decision.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/09/17 6/0**

**10.6 Proposed Tree Preservation Order for Trees at Lot 2 (No. 40) North Road, Bassendean (Ref: DABC/BDVAPPS/A3826 - Timothy Roberts, Planning Officer)**

**APPLICATION**

The purpose of this report was for Council to consider a request from the property owner to place a Tree Preservation Order on a selection of trees at her property at Lot 2 (No. 40) North Road, Bassendean.



COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.6

**OCM – 8/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Approves the application for a Tree Preservation Order at Lot 2 (No. 40) North Road, Bassendean;
2. Seeks the consent of the owner of Lot 2 (No. 40) North Road, Bassendean for a suitably qualified independent arborculturalist to carry out an assessment on trees at this property with the outcomes referred back to Council for consideration; and
3. Notes that on receipt of the arborculturalist assessment, the Town will write to the owner notifying them that Council is considering making a Tree Preservation Order inviting the owner to make a written submission.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0

**10.7** **Application for Proposed Seven Multiple Dwellings on Lot 238; (No. 25) Cumberland Way, Bassendean, Owner: Big Fat Emerald Pty Ltd, Applicant: Mikasa Design (Ref: DABC/BDVAPPS/2016-089 – Dylan Stokes, Planning Officer)**

APPLICATION

The purpose of this report was for Council to consider an application for seven multiple dwellings at No. 25 Cumberland Way, Bassendean.

OFFICER RECOMMENDATION – ITEM 10.7

That:

1. Council grants development approval for the proposed Seven Multiple Dwellings at Lot 238 (25) Cumberland Way, Bassendean, subject to the following conditions:
  - a. Revised drawings shall be submitted in conjunction with or in advance of an application for a building permit and such drawings shall demonstrate details of the solar pergolas including fixed louvers angled at 34 degrees towards the north;

- b. A detailed landscape plan being submitted prior to or with the application for a Building Permit for the Town's approval which addresses the following:
  - (i) Details of the location and type of proposed trees, shrubs, ground cover and lawn areas to be planted;
  - (ii) Low water use plants;
  - (iii) Landscaping of the verge area adjacent to the development site, including the provision of substantial street trees (2 x Eucalyptus Todtiana) in accordance with the Town's adopted Street Tree Master Plan; and
  - (iv) Details of the proposed watering system to ensure the establishment of species and their survival during the hot, dry summer months;
- c. The site shall be landscaped in accordance with the approved landscaping plan and shall be maintained thereafter;
- d. Pedestrian paths to be constructed which provide wheelchair accessibility connecting all entries to buildings with the public footpath and car parking areas;
- e. Provision of lighting to pathways and car parking areas;
- f. The existing crossovers on the Cumberland Way frontage of the development site being removed and the verge and kerbing being reinstated to the satisfaction of the Town;
- g. Separate approval being obtained from the Town's Asset Services for the proposed crossover on the Cumberland Way frontage of the development site and this crossover being constructed in accordance with that approval;
- h. The sealing and kerbing of all car parking areas and access ways to the Town's specifications;
- i. The car parking spaces and access ways being constructed and maintained thereafter to the Town's satisfaction;
- j. Visitor parking spaces being clearly marked for "Visitors Only" and used as such;

- k. Vehicles entering and exiting the subject site in a forward direction;
- l. Each dwelling being provided with one car parking space and one store room. Such arrangement shall be reflected on any subsequent strata plan for the property;
- m. A minimum of three (3) and one (1) bicycle bays shall be provided for the residents and visitors respectively. The bicycle parking spaces shall be located in the area identified on the approved drawings and shall be constructed in accordance with the provisions of AS 2890.3 (as amended);
- n. All stormwater being contained and disposed of on site. Details of the method of storm water containment and disposal shall be included with the drawings submitted for a Building Permit;
- o. Prior to the issue of a building permit a development bond for the sum of \$3,500 being lodged with Council to ensure the satisfactory completion of all works associated with landscaping, car parking, access ways and fencing;
- p. The incorporation of public art into the proposed development or a cash-in-lieu payment of one per cent of the construction cost of the proposed development in accordance with the Town's adopted Local Planning Policy No. 15 'Percent for Art Policy'.  
Detailed arrangements and agreement with respect to the art are to be provided on-site or alternatively payment of the required fee shall be made prior to or in conjunction with the application for a Building Permit;
- q. The street number being prominently displayed at the front of the development;
- r. The provision of side and rear fences, behind the street setback line, of 1.8 metres in height. Where the ground levels vary on either side of the fence, the required 1.8 metre height shall be measured above the higher ground level;

- s. A separate application and approval being obtained for any proposed fencing within the street setback area;
- t. Visual privacy screening being a minimum of 1.6 metres above floor level and incorporating a maximum 50mm gap between slats and no more than 25% of the surface area of the screened area being open. Opaque glass shall permanently be installed and shall not result in any form of overlooking to the adjoining landowners;
- u. The provision of letterboxes and bin storage in materials to complement the development to the satisfaction of the Town;
- v. External clothes drying facilities shall be screened from view of the street or any other public place at all times. No drying of clothes from upper floor balconies (units 4 & 5) or ground floor outdoor living areas (units 1 & 2) is permitted;
- w. Air-conditioning units and external fittings shall be incorporated into the building or screened from view. Details of the treatment of such external fittings to the building being submitted prior to the issue of a building permit to the satisfaction of the Manager Development Services;
- x. A Waste Management Plan (WMP) is to be submitted for the Towns approval prior to or in conjunction with the application for a Building Permit. The WMP shall address matters including, but not necessarily limited to, the following:
  - (i) Measures to be implemented for the purpose of minimising the delivery of waste to landfill during occupation, including: the on site separation of materials for recycling and the expectations of owners and/or tenants;
  - (ii) Site Plan showing the location and size of the on-site rubbish disposal area, including the number of general rubbish and recycling bins to be provided for the development, including sharing arrangements where the number of bins is less than the number of dwellings;

- (iii) An estimation of the volume of waste to be generated by the proposed development and the capacity of this volume of waste to be accommodated by on site bin storage capacity;
  - (iv) Details of intended method of collection (private contractor or Council contractor);
  - (v) Details of arrangements for transferring bins from the bin storage area to the verge for collection and subsequently from the verge back to the bin storage area, including timeframes at each stage;
  - (vi) Details of where the bins would be located when waiting collection;
  - (vii) Details of advice to be provided to owners and occupiers regarding the WMP; and
  - (viii) Details of how the WMP will continue to be applied in perpetuity across the life of the development, including the WMP being incorporated into the strata by-laws for the proposed development;
- y. The bin storage area is:
- (i) To be provided with a self closing gate;
  - (ii) To be provided with 75mm min thickness concrete floors grading to a 100mm industrial floor waste, with a hose cock to enable both the bins and bin storage area to be washed out; and
  - (iii) To be provided with internal walls that are cement rendered (solid and impervious) to enable easy cleaning;
- z. The proposed boundary wall shall be finished to the satisfaction of the Town;
- aa. All building works to be carried out under this planning approval are required to be contained within the boundaries of the subject lot;
- bb. The building hereby approved shall not be occupied until all of the conditions of development approval have been complied with to the satisfaction of the Manager Development Services, unless the applicant has entered into an agreement with Council to comply with those conditions within a specified period; and

- cc. The issue of a building permit prior to the commencement of any on-site works.
2. Staff be authorised to refuse any future development applications for Multiple Dwellings which are situated beyond an 800 metre walkable distance from the Bassendean Train Station (as identified on the maps associated with Amendment 8 to Local Planning Scheme No. 10) if such applications rely on plot ratio for dwelling density rather than demonstrating compliance with the respective land area per dwelling requirements under the applicable residential density code for the development site.

COUNCIL RESOLUTION – ITEM 10.7

**OCM – 9/09/17** MOVED Cr Bridges, Seconded Cr McLennan, that the application be deferred pending the outcomes of the meeting with the Minister for Planning to discuss Amendment No. 8 to the Local Planning Scheme No. 10.

CARRIED UNANIMOUSLY 6/0

**10.8 Proposed Guildford Road Barrier Installation (Ref: ROAD/MAINT/3 – Simon Stewert-Dawkins- Director Operational Services & Ken Cardy, A/Director Operational Services)**

APPLICATION

The purpose of the report was to advise Council that Main Roads Western Australia has submitted a report recommending the removal of four street trees adjacent to Guildford Road and the Ashfield Train Station, in order to facilitate the installation of a road barrier to protect the pedestrian footbridge piers from potential traffic impact.

*Cr Pule moved the officer recommendation with the addition of a Point 5 which reads:*

5. *That Council accepts the offer from Main Roads WA for additional trees to be planted at a suitable location, in consultation with the Town.*

*Cr Bridges foreshadowed a motion:*

*Point 1 – Replace 'Receives' with 'Notes'.*

*Point 2 – To read 'Requests that Main Roads WA provides an alternative solution that retains the four Ficus trees and provides*

*adequate protection for the pier supports for the pedestrian footbridge.'*

*Point 3 – To read 'Requests that Main Roads WA acknowledges the value of the Ficus trees on Guildford Road to residents and road users and the role they play in protecting rail assets, cyclists and the pier supports.'*

*Point 4 – Remain as is.*

*The officer recommendation was put with the addition of a Point 5.*

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.8**

**OCM – 10/09/17** MOVED Cr Pule, Seconded Cr Gangell, that Council:

1. Receives the Guildford Road Barrier Installation report from Main Roads WA to protect the piers of the Ashfield pedestrian footbridge and vehicle safety as attached to the September 2017 Ordinary Council Meeting agenda;
2. Requests that Main Roads WA consults with residents on upgrading the road safety aspects of the site through the installation of traffic barriers; the proposal for the removal of four Ficus trees on the north side of Guildford Road; the relocation of street light poles, and the planting of suitable replacement trees;
3. Requests that the Main Roads WA amend the Guildford Road barrier installation report to ensure that the landscape proposal detailed in figure 9 requires:
  - a) The planting of Callistemon viminalis replacement plantings at close planting intervals to provide tree canopy cover and screening of the railway reserve;
  - b) The proposed new street tree plantings be watered off the existing Town of Bassendean reticulation mainline;
  - c) The reticulation mainline to be protected and/or reinstated to the satisfaction of the Town of Bassendean;
  - d) The verge area is mulched and the trees are maintained by Main Roads WA for 2 years until the trees have established; and

4. Requests, that should the Guildford Road street light poles be removed or additional light poles installed, that Energy Efficient luminaires be used and that the poles be "Ebony" Colorbond Night Sky™ or similar colour to match the existing poles; and
5. **Accepts the offer from Main Roads WA for additional trees to be planted at a suitable location, in consultation with the Town.**

CARRIED 4/3

*Crs Pule, Gangell & Lewis voted in favour of the motion. Crs Bridges, Brown & McLennan voted against the motion. Cr Gangell exercised his second vote, resulting in the motion being carried.*

**10.9 Review of Leadership and Governance Policies (Ref: GOVR/POLCY/1 - Bob Jarvis, Chief Executive Officer and the Corporate Management Team)**

APPLICATION

Council was requested to adopt the revised Leadership and Governance Policies.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.9

**OCM – 11/09/17** MOVED Cr Gangell, Seconded Cr Bridges, that Council adopts the Leadership and Governance Policies as attached to the Ordinary Council Agenda of 26 September 2017 and amended and endorsed by Council at the June 2017 Ordinary Council Meeting, **excluding Policies 6.6, 6.7, 6.8 and 6.9, which will be referred to a workshop for further discussion.**

CARRIED UNANIMOUSLY 6/0



**10.10 Proposed Rescheduling of October 2017 Ordinary Council Meeting (Ref: GOVN/CCLMEET1 - Bob Jarvis, CEO)**

APPLICATION

As the Local Government Elections are to be held on 21 October 2017, Councillors may wish to consider rescheduling the Ordinary Council Meeting scheduled for 24 October 2017 and to give consideration to the type of, and appointments to, Committees of Council that will continue beyond the Local Government Election on 21 October 2017. All committees of Council expire on Election Day.

*Cr Bridges moved the officer recommendation with the addition of a Point 6.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.10

**OCM – 12/09/17** MOVED Cr Bridges, Seconded Cr Gangell, that:

1. Council reschedules its October Ordinary Council Meeting from Tuesday 24 October 2017 to Tuesday 17 October 2017 and that the Calendar for October 2017 be amended accordingly;
2. Council adopts the Instrument of Appointment and Delegation for the following Statutory Committees:
  - Audit and Risk Management Committee;
  - Bassendean Local Emergency Management Committee; and
  - Access and Inclusion Advisory Committee;
3. Council approves the advertising for any community representation, and the call for representatives from external agencies to make up the membership of the Audit and Risk Management Committee, Access and Inclusion Advisory Committee and Local Emergency Management Committee, so that those representatives can be appointed in advance of the appointment of Councillors to those Committees after the local government election on 21 October 2017, and the continuation of those Committees can be confirmed;
4. All other existing Committees of Council be discontinued as at election day on 21 October 2017, and current members be thanked in writing for their contribution to their community and the Town; and

5. Consideration of new Committees of Council be held over until the November Ordinary Council Meeting when the new Council is formed.
6. **Council authorises the continuation of the Bassendean River Parks Management Committee and calls for expressions of interest from community members and notifies government agencies of the continuation of this Committee.**

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**10.11 Reconciliation Action Plan 2018 – 2020 (Ref: GOVN/CCLMEET/26 – Graeme Haggart, Director Community Development)**

APPLICATION

For Council to endorse the Reconciliation Action Plan 2018 - 2020 (RAP) that will then be referred to Reconciliation Australia (RA) for approval.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.11

**OCM – 13/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Endorses the Reconciliation Action Plan 2018 – 2020; and
2. Forwards the Reconciliation Action Plan 2018 – 2020 to be registered by Reconciliation Australia.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/09/17 6/0

**10.12 Bassendean Oval Football Facilities Project Control Group Meetings held on 17 August & 7 September 2017 (Ref: COMDEV/PLANNING/4 – Graeme Haggart, Director Community Development)**

APPLICATION

The purpose of this report was for Council to receive the minutes of the meeting of the Bassendean Oval Football Facilities Project Control Group meetings held on 17 August and 7 September 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.12

**OCM – 14/09/17** MOVED Cr Pule, Seconded Cr Lewis, that:

1. Council receives the report on the minutes of the Bassendean Oval Football Facilities Project Control Group meetings held on 17 August 2017 and 7 September 2017;
2. Council amends the 2017/18 Budget to include the receipt of \$55,000 for the Bassendean Oval Football Facilities Business Case Consultancy; and
3. Expenditure be authorised in accordance with Section 6.8 of the Local Government Act.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**10.13 Bassendean Local Studies Collection Management Committee Meeting held on 3 August 2017 (Renata Pietracatella, Manager Library and Information Services)**

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Bassendean Local Studies Collection Management Committee held on 3 August 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.13

**OCM – 15/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council notes that the Bassendean Local Studies Collection Management Committee meeting, held on 3 August 2017, did not achieve a quorum.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0

**10.14 Bassendean Local Emergency Management Committee Meeting held on 6 September 2017 (Ref: GOVN/CCLMEET/18 – Graeme Haggart, Director Community Development)**

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Bassendean Local Emergency Management Committee held on 6 September 2017.

**COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION  
– ITEM 10.14**

**OCM – 16/09/17** MOVED Cr Pule, Seconded Cr Brown, that:

1. The Town investigates establishing an agreement with hire companies for the supply of temporary power plants to meet the Town's needs during periods of extended power outages;
2. The Town explore alternative options of providing energy/power, such as solar and battery, for facilities during periods of extended power outages; and
3. Council receives the report on the meeting of the Bassendean Local Emergency Management Committee held on 6 September 2017.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0**

**10.15 Access and Inclusion Committee Meeting held on 13 September 2017 (Ref: GOVN/CCLMEET/16 – Graeme Haggart, Director Community Development)**

**APPLICATION**

The purpose of the report was for Council to receive the report on a meeting of the Access and Inclusion Advisory Committee held on 13 September 2017.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.15**

**OCM – 17/09/17** MOVED Cr Pule, Seconded Cr Brown, that the report on a meeting of the Access and Inclusion Advisory Committee held on 13 September 2017, be received.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0**

**10.16 Determinations Made by the Principal Building Surveyor  
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building  
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.16

**OCM – 18/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0

**10.17 Determinations Made by Development Services (Ref:  
LUAP/PROCED/1 – Christian Buttle, Senior Planning  
Officer)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.17

**OCM – 19/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0

**10.18 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue  
Perkins, Executive Assistant to the CEO)**

The Common Seal was not attached to any documents during the reporting period.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.18

**OCM – 20/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council notes that the Common Seal was not attached to any documents during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0

**10.19 Calendar for October 2017 (Ref: Sue Perkins, Executive  
Assistant)**

*Cr Pule moved the officer recommendation with minor amendments as shown in bold:*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.19

**OCM – 21/09/17** MOVED Cr Pule, Seconded Cr Bridges, that the Calendar for October 2017 be adopted, **with the following amendments:**

Thu **5 Oct** 9.30am Local Studies Collection  
Committee Meeting.

Tue 10 Oct 7.00pm Liveable Town Advisory  
Committee Meeting – (Crs  
Gangell, Bridges & McLennan

Tue **17 Oct** 7.00pm Ordinary Council Meeting  
CARRIED UNANIMOUSLY 6/0

**10.20** Implementation of Council Resolutions (Ref:  
GOVN/CCLMEET/1 - Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.20

**OCM – 22/09/17** MOVED Cr Bridges, Seconded Cr Brown, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 26 September 2017 be deleted from the Implementation of Council Resolutions list, **excluding resolution ROC16/51876.**

CARRIED UNANIMOUSLY 6/0

**10.21** Accounts for Payment – August 2017 (Ref:  
FINM/CREDTS/4 – Ken Lapham, Manager Corporate  
Services)

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.21

**OCM – 23/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council receives the List of Accounts paid for August 2017, as attached to the Ordinary Council Agenda of 26 September 2017.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/09/17 6/0

**10.22 Financial Statements – July 2017 (Ref: FINM/AUD/1 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.22

**OCM – 24/09/17** MOVED Cr Lewis, Seconded Cr Pule, that:

1. The Financial Reports for the period ended 31 July 2017, as attached to the Ordinary Council Agenda of 26 September 2017, be received; and
2. Council approves the budget amendments listed for adoption in the Financial Statements for July 2017, as attached to the Ordinary Council Agenda of 26<sup>th</sup> September for 2017.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11.1 Notice of Motion – Cr Pule: Acknowledgement of Peter and Hazel Munro**

**COUNCIL RESOLUTION – ITEM 11.1**

**OCM – 25/09/17** MOVED Cr Pule, Seconded Cr Bridges, that the Town of Bassendean acknowledges Peter and Hazel Munro formerly of 27 Ashfield Parade Ashfield, by erecting a plaque on the river park side of Ashfield Parade with the appropriate commendation and service.

**CARRIED UNANIMOUSLY 6/0**

**11.2 Notice of Motion – Cr Pule: Connecting Communities – Connecting Bridge Proposal**

*Cr Pule moved his motion with some minor amendments as shown in bold:*

**COUNCIL RESOLUTION – ITEM 11.1**

**OCM – 26/09/17** MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Receives the proposal titled "Connecting Communities - Connecting Bridge Proposal" dated August 2017, prepared by the Foreshore Environmental Action Group Inc (FEAG), which proposes a dual access bridge linking Ashfield **Parade**, Bassendean to Garvey Park Belmont;
2. Forwards the "Connecting Communities - Connecting Bridge Proposal" dated August 2017, prepared by the Foreshore Environmental Action Group Inc. (FEAG), to the Eastern Metropolitan Region Council, **the City of Belmont and the Bassendean River Parks Management Committee** for consideration;
3. **Staff** prepare a report for Council to consider the feasibility and partnership potentials of the project; and
4. Considers listing funds in the Town of Bassendean **2018-2019** Budget for a feasibility study to be carried out for the project.

**CARRIED UNANIMOUSLY 6/0**



**11.3 Notice of Motion – Cr Pule: No Standing Signs on crest of Hardy Road, Ashfield**

*Cr Pule moved his motion with some minor amendments as shown in bold:*

**COUNCIL RESOLUTION – ITEM 11.3**

**OCM – 27/09/17** MOVED Cr Pule, Seconded Cr Bridges, that the Town of Bassendean erects No Standing signs on **both sides of** Hardy Road, opposite 1 to 9 Hardy Road, Ashfield **and pending approval from Main Roads WA, extends the solid white lines between the islands.**

**CARRIED UNANIMOUSLY 6/0**

**11.4 Notice of Motion – Cr McLennan: Climathon**

**COUNCIL RESOLUTION – ITEM 11.4**

**OCM – 28/09/17** MOVED Cr McLennan, Seconded Cr Pule, that Council:

1. Accepts the offer from the Curtin University Sustainability Policy (CUSP) Institute to host the 2017 Perth Climathon in Bassendean;
2. Broadly defines the local Climathon challenge as: “How to facilitate increasing local renewable energy production in Bassendean”;
3. Requests officers liaise with Mr Greg Morrison from CUSP regarding the event & secure a suitable venue within the Town for it to be held;
4. Agrees to waive any associated venue hire fees for the event; and
5. Expresses its thanks to CUSP for the opportunity to be involved in Climathon and its hope that this event may be the start of an ongoing relationship between CUSP and the Town of Bassendean and that there will be further opportunities for partnership in the future.

**CARRIED UNANIMOUSLY 6/0**

**11.5 Notice of Motion – Cr McLennan: Future Waste & Recycling Options**

COUNCIL RESOLUTION – ITEM 11.5

**OCM – 29/09/17** MOVED Cr McLennan, Seconded Cr Brown, that this matter be deferred to allow staff to seek confirmation on the timeframe.  
CARRIED UNANIMOUSLY 6/0

**11.6 Notice of Motion – Cr McLennan: Principal Shared Path – Success Hill**

COUNCIL RESOLUTION – ITEM 11.6

**OCM – 30/09/17** MOVED Cr McLennan, Seconded Cr Brown, that this matter be deferred to the October Ordinary Council Meeting, following a site visit.  
CARRIED UNANIMOUSLY 6/0

**11.7 Notice of Motion – Cr Bridges: Rainbow Flag**

MOVED Cr Bridges, that the Town of Bassendean fly the rainbow flag in support of the yes vote for the same sex marriage postal survey in place of the municipal flag until the new Council is appointed in October 2017.

LAPSED FOR WANT OF A SECONDER

*The motion lapsed for want of a seconder.*

**12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**13.0 CONFIDENTIAL BUSINESS**

COUNCIL RESOLUTION – ITEM 13.0(a)

**OCM – 30/09/17** MOVED Cr Gangell, Seconded Cr Lewis, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 8.45pm.  
CARRIED UNANIMOUSLY 6/0

*All members of the public vacated the Chamber, the time being 8.45pm.*

**13.1 Eastern Metropolitan Regional Council Resource Recovery Facility – Participant Agreement for Waste Supply & Financiers Side Deed (Ref: LEGL/AGMT/44; Simon Stewart-Dawkins, Director Operational Services)**

*This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (c) and (d) of the Local Government Act 1995, as the Officer report discusses details of a proposed contract to be entered into.*

COUNCIL RESOLUTION – ITEM 13.1(a)

**OCM – 31/09/17** MOVED Cr Gangell, Seconded Cr Bridges, that Council suspend Standing Orders.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION – ITEM 13.1(b)

**OCM – 32/09/17** MOVED Cr Pule, Seconded Cr Lewis, that Council resume Standing Orders.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION – ITEM 13.1 (c)

**OCM – 33/09/17** MOVED Cr Lewis, Seconded Cr Pule, that the officer recommendation be put.

LOST 4/2

*Crs Lewis & Pule voted in favour of the motion. Crs Gangell, Bridges, Brown & McLennan voted against the motion.*

COUNCIL RESOLUTION – ITEM 13.1(d)

**OCM – 34/09/17** MOVED Cr Brown, Seconded Cr Pule that this item be deferred to allow Council to meet with representatives of the Eastern Metropolitan Regional Council regarding the proposed resource recovery facility.

CARRIED 5/1

*Crs Brown, Pule, Gangell, Bridges & McLennan voted in favour of the motion. Cr Lewis voted against the motion.*

COUNCIL RESOLUTION – ITEM 13.0(b)

**OCM – 35/09/17** MOVED Cr McLennan, Seconded Cr Brown, that the meeting proceed with open doors, the time being 9.42pm.

CARRIED UNANIMOUSLY 6/0

*As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.*

**14.0**                    **CLOSURE**

The next Ordinary Council Meeting will be held on Tuesday 17 October 2017.

There being no further business, the Presiding Member declared the meeting closed, the time being 9.42pm.

# **ATTACHMENT NO. 2**

# TOWN OF BASSENDEAN

## MINUTES

### SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON MONDAY 2 OCTOBER 2017 AT 7.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

#### 2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

##### 2.1 Public Question Time

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Ms Jekabsons asked when will the issue no longer be a confidential matter and when will members of the public have the opportunity to give feedback on this proposal.

The Chief Executive Officer advised that the matter of confidentiality is determined by the Eastern Metropolitan Regional Council (EMRC). The Mayor advised that Council can request the EMRC to consult with the community.

Mr Clive Brown

Mr Brown asked for confirmation that this project is due to commence in 2021 and if so, why does a decision need to be made now.

The Mayor responded confirmed that the project is due to commence in 2021. The CEO advised that there is a timeframe to be followed which is part of the contractual process.

Mr Brown asked for confirmation that the EMRC has agreed to a timeframe that requires Council to make a decision before the October Council elections.

The CEO advised that the process has been going for a number of years. The Mayor commented that Council has been asked to make a decision on the matter.

Mr Brown asked why the details of this project are being kept confidential.

The CEO responded that advice from the probity lawyer is that this is still a live tender process and therefore subject to confidentiality.

## **2.2 Address by Members of the Public**

*It should be noted that public statements are not recorded in the minutes.*

## **3.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE**

### Present

#### Councillors

Cr John Gangell, Mayor  
Cr Mike Lewis, Deputy Mayor  
Cr Gerry Pule  
Cr Paul Bridges  
Cr Bob Brown  
Cr Renee McLennan

#### Officers

Mr Bob Jarvis, Chief Executive Officer  
Mr Ken Cardy, Acting Director Operational Services  
Mrs Amy Holmes, Minute Secretary

#### Public

Ten members of the public were in attendance.

#### Press

Nil

**4.0** **CONFIDENTIAL REPORTS**

COUNCIL RESOLUTION – ITEM 4.0(a)

- SCM – 1/10/17** MOVED Cr Pule, Seconded Cr Bridges, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 7.30pm.  
CARRIED UNANIMOUSLY 6/0

*All members of the public vacated the Chamber, the time being 7.30pm.*

**4.1** **Eastern Metropolitan Regional Council Resource Recovery Facility – Participant Agreement for Waste Supply & Financiers Side Deed (Ref: LEGL/AGMT/44; Simon Stewart-Dawkins, Director Operational Services)**

*This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (c) and (d) of the Local Government Act 1995, as the Officer report discusses details of a proposed contract to be entered into.*

COUNCIL RESOLUTION – ITEM 4.1(a)

- SCM – 2/10/17** MOVED Cr Gangell, Seconded Cr Lewis, that Council suspend Standing Orders.  
CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION – ITEM 4.1(b)

- SCM – 3/10/17** MOVED Cr Pule, Seconded Cr Gangell, that Council resume Standing Orders.  
CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION – ITEM 4.1(c)

- SCM – 4/10/17** MOVED Cr Gangell, Seconded Cr Pule, that Council defers a decision on the Participants Agreement for a Waste Supply Agreement until information is received on whether an extension of timeframe is granted by the tenderer.  
CARRIED UNANIMOUSLY 6/0



COUNCIL RESOLUTION – ITEM 4.1(d)

**SCM – 5/10/17** MOVED Cr Bridges, Seconded Cr Lewis, that the meeting proceed with open doors, the time being 8.44pm.  
CARRIED UNANIMOUSLY 6/0

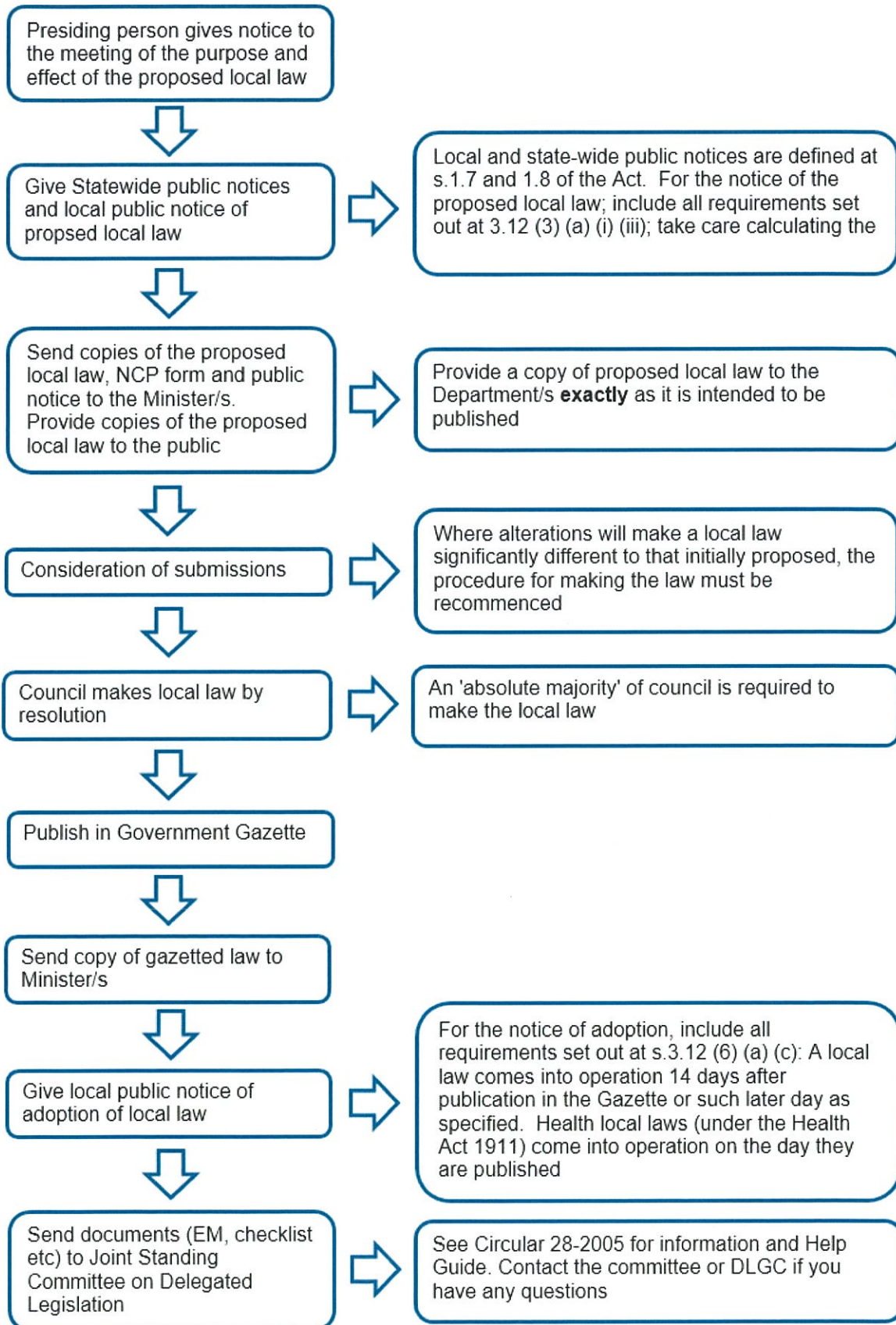
*As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.*

**5.0 CLOSURE**

There being no further business, the Presiding Member declared the meeting closed, the time being 8.44pm.

# **ATTACHMENT NO. 3**

## LOCAL LAWS PROCESS FLOW CHART



TOWN OF BASSENDEAN REPEAL LOCAL LAW 2010 — DISALLOWANCE

*Motion*

Pursuant to standing order 66(3), the following motion by Hon Sally Talbot was moved pro forma on 24 May —

That, pursuant to recommendation of the Joint Standing Committee on Delegated Legislation, the Town of Bassendean Repeal Local Law 2010 published in the *Government Gazette* on 20 January 2012 and tabled in the Legislative Council on 6 March 2012 under the Local Government Act 1995, be and is hereby disallowed.

**HON SALLY TALBOT (South West)** [3.48 pm]: I will deal with this order of the day on the Town of Bassendean Repeal Local Law 2010, but I foreshadow that the remarks I am going to make relate also to order of the day 3, Town of Bassendean Dust and Sand Local Law 2011 — Disallowance. I will make the remarks just once if that is acceptable.

Members who were paying attention to the proceedings in the house during formal business will note that I tabled another four reports by the Joint Standing Committee on Delegated Legislation, three of which involved the sixth, seventh and eighth time that the committee has disallowed simply on the basis that section 3.12 of the Local Government Act has not been followed. I have made some lengthy statements on behalf of the committee about this issue on previous occasions. I do not need to make them again. I am not going to make them every time we come into the house with a disallowance motion based on this. I think we all agree that we would very much like to take the Minister for Local Government up on his offer to fix it. When the minister does that, by far the majority of these regulations will be approved. Understand that in the majority of these cases, the committee is not objecting to the local law; it is simply that the officer who has taken responsibility for working out the process has the order wrong. It is something that the committee has agonised over. It appears to be petty and trivial when it just involves a reversal of two steps of a process, or when there is only one or two days involved in the mistiming. Nevertheless, the committee is of the view that, whether it is a small error, a medium-sized error or a large error, the act must be complied with. We are going to take the hard line—every time the sequence is not followed, we will come back to the house and recommend that the house disallows. That is the case with order of the day 2.

**HON ROBYN McSWEENEY (South West — Minister for Child Protection)** [3.50 pm]: We have indeed been here before. The government recognises the importance of ensuring that local laws are validly made under the Local Government Act 1995. The Joint Standing Committee on Delegated Legislation concluded that the local laws were invalid due to the Town of Bassendean not correctly following the law-making processes set out in the act. We agree with the committee's conclusion and support the committee's recommendation to disallow those local laws.

Once again, the Minister for Local Government has said that he will give consideration to a review of section 3.12 of the Local Government Act 1995 with the potential for further amendment to make the law-making process less prescriptive.

Question put and passed.

# **ATTACHMENT NO. 4**



Enquiries: Alf Parolo 9323 4636  
Our Ref: 16/8902  
Your Ref:

7 September 2017

Chief Executive Officer  
Town of Bassendean  
PO Box 87  
BASSENDEAN WA, 6934



Document #: ILET-12637517  
Date: 07.09.2017  
Officer: TRENT MACPHERSON  
File: ROAD/MAINT/10

Dear Sir/Madam

### DEDICATION OF COLLIER ROAD IN THE TOWN OF BASSENDEAN

As a part of the Tonkin Grade Separation project the three parcels of Crown land shown as items 28, 29 & 30 on attached Land Dealings Plan 1360-181-2 are required to be dedicated as road for inclusion in the Collier Road reserve.

It is a requirement of the *Land Administration Act 1997* that local governments resolve to dedicate the road and it would be appreciated if Council could consider the matter at its next meeting and provide the following statement in a letter to Main Roads marked to my attention. This will satisfy the requirements of Regional and Metro Services (RMS) at the Department of Planning, Lands and Heritage who will be arranging the dedication of this land.

*"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land being Items 28, 29 & 30 shown on Main Roads Land Dealing Plan 1360-181-2 a road pursuant to section 56 of the Land Administration Act 1997."*

In addition please provide a copy of the minutes of the Council meeting relating to the resolution for Department of Planning, Lands and Heritage records.

Main Roads will indemnify the Council against any costs and claims that may arise as a result of the dedication

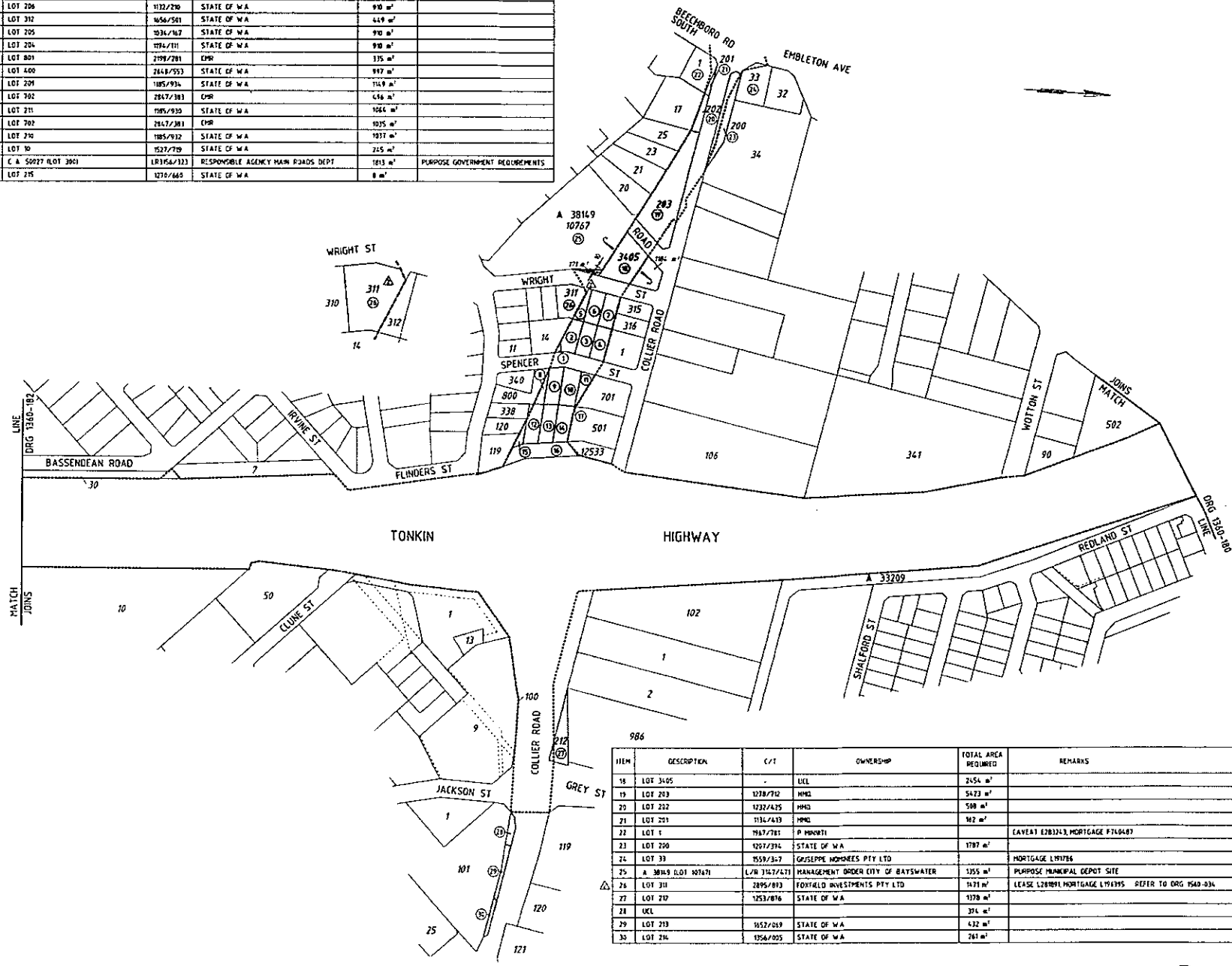
If you require any further information please contact me on 08 9323 4636.

Yours faithfully



Alf Parolo  
Road Reserves Manager

ITEM	DESCRIPTION	C/T	OWNERSHIP	TOTAL AREA REQUIRED	REMARKS
1	LOT 327	359/442	OPR	62 m <sup>2</sup>	
2	LOT 309	2448/551	STATE OF W.A.	870 m <sup>2</sup>	
3	LOT 207	1276/896	STATE OF W.A.	970 m <sup>2</sup>	
4	LOT 206	1122/226	STATE OF W.A.	970 m <sup>2</sup>	
5	LOT 312	3656/501	STATE OF W.A.	449 m <sup>2</sup>	
6	LOT 205	1036/767	STATE OF W.A.	970 m <sup>2</sup>	
7	LOT 204	1174/111	STATE OF W.A.	970 m <sup>2</sup>	
8	LOT 801	2797/281	OPR	375 m <sup>2</sup>	
9	LOT 100	2448/553	STATE OF W.A.	977 m <sup>2</sup>	
10	LOT 201	1185/931	STATE OF W.A.	1149 m <sup>2</sup>	
11	LOT 302	2847/383	OPR	476 m <sup>2</sup>	
12	LOT 211	1185/939	STATE OF W.A.	1066 m <sup>2</sup>	
13	LOT 202	2167/383	OPR	1075 m <sup>2</sup>	
14	LOT 210	1185/932	STATE OF W.A.	1037 m <sup>2</sup>	
15	LOT 10	1527/719	STATE OF W.A.	215 m <sup>2</sup>	
16	C & S 50277 (LOT 303)	18156/133	RESPONSIBLE AGENCY MAIN ROADS DEPT	1813 m <sup>2</sup>	PURPOSE GOVERNMENT REQUIREMENTS
17	LOT 215	1276/665	STATE OF W.A.	8 m <sup>2</sup>	



ITEM	DESCRIPTION	C/T	OWNERSHIP	TOTAL AREA REQUIRED	REMARKS
18	LOT 3405		UCL	2454 m <sup>2</sup>	
19	LOT 293	1238/712	HMC	5673 m <sup>2</sup>	
20	LOT 222	1232/425	HMC	508 m <sup>2</sup>	
21	LOT 251	1131/413	HMC	162 m <sup>2</sup>	
22	LOT 1	1947/781	P HONORI		(COVER) E281243, MORTGAGE P746487
23	LOT 250	1207/374	STATE OF W.A.	1787 m <sup>2</sup>	
24	LOT 33	1559/317	GIUSEPPE NOMEES PTY LTD		MORTGAGE L19786
25	A 30849 (LOT 10747)	L/R 3147/471	MANAGEMENT ORDER CITY OF BAYSWATER	1355 m <sup>2</sup>	PURPOSE MUNICIPAL DEPOT SITE
26	LOT 311	2895/813	FOXFIELD INVESTMENTS PTY LTD	1471 m <sup>2</sup>	LEASE L28991 MORTGAGE L19395 REFER TO DRG 1540-034
27	LOT 212	1253/876	STATE OF W.A.	1178 m <sup>2</sup>	
28	UCL			374 m <sup>2</sup>	
29	LOT 213	1652/869	STATE OF W.A.	432 m <sup>2</sup>	
30	LOT 214	1356/955	STATE OF W.A.	267 m <sup>2</sup>	

NO	DATE	DESCRIPTION
1	19/12/15	AS DRAUGHT REFERENCE LODGED TO IEP, R. 1
2	19/12/15	1. IEP, R. 1 REQUIREMENT AMENDED

**LEGEND**

- LAND REQUIRED FOR ROAD PURPOSES
- BOUNDARY TO BE SURVEYED
- MBS

**NOTES**

- DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY
- S.L.K. IS A H.R.W.A. STRAIGHT LINE KILOMETER AND IS APPROXIMATE ONLY
- CADASTRAL MODEL CADASSGA
- HORIZONTAL DATUM IS MGA 94

**INFRASTRUCTURE DELIVERY DIRECTORATE**  
 Telephone 9223 4000 Fax 9223 4000

**APPROVED FOR IMPLEMENTATION**

FILE NUMBER	DATE	APPROVAL NUMBER
13/7580		

AUTHORISED: A PAROLD 19/12/15  
 APPROVED: R APONIT 19/12/15

**mainroads**  
 WESTERN AUSTRALIA

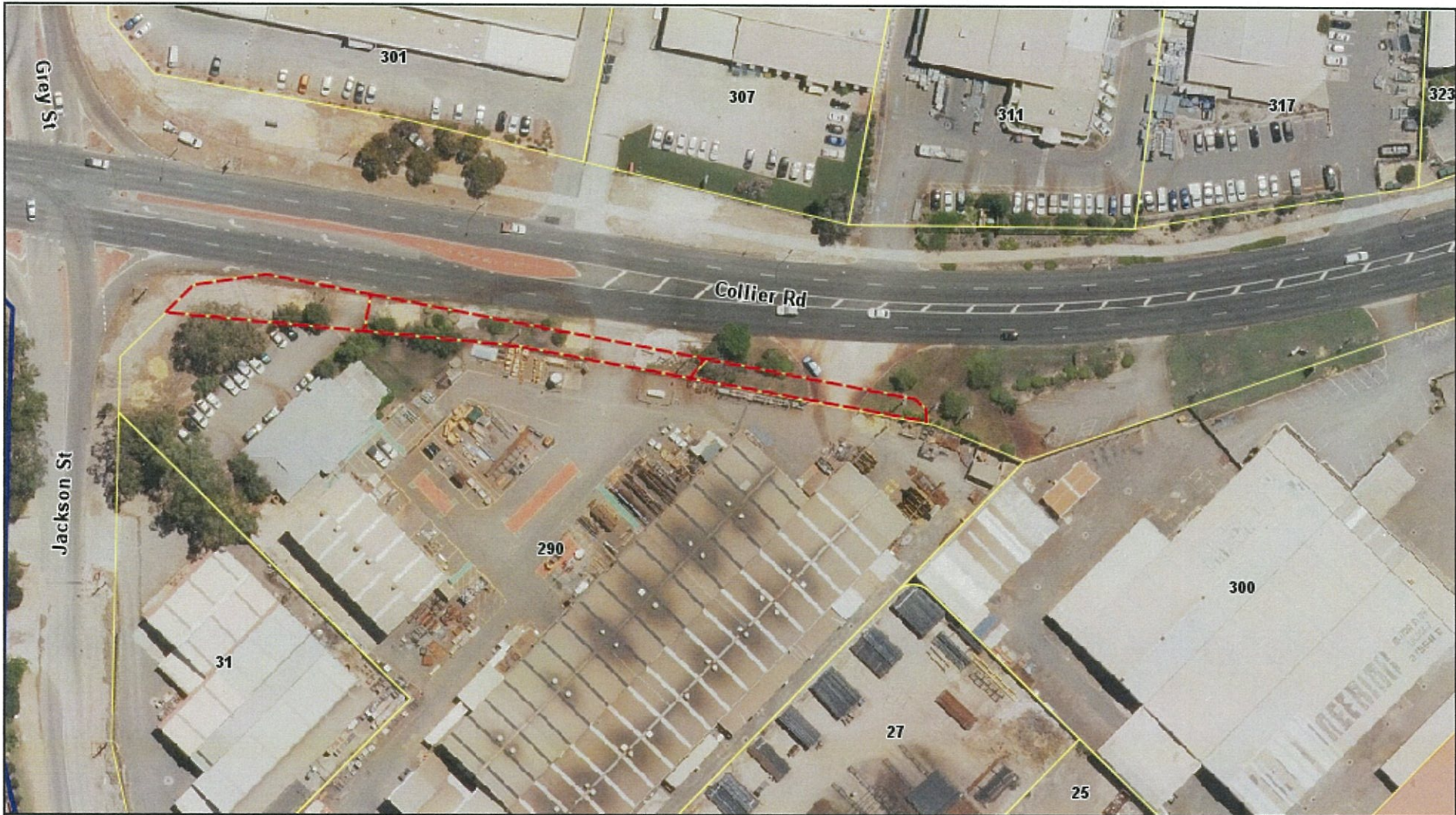
FINANCE AND SERVICES  
**PROPERTY MANAGEMENT**  
 Telephone 9223 4000 Fax 9223 4600

DESIGNED BY: W.R. ROLLINGS DATE: OCT 2013  
 CHECKED BY: [Signature] DATE: 19/12/15

**TONKIN HIGHWAY H17**  
 LAND DEALINGS  
 352 - 515LK

LOCAL AUTHORITY: (112) CITY OF BAYSWATER  
 DRAWING TYPE: 7200  
 DRAWING NUMBER: 13/7205  
**1360-181-2**

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING 13/7205




 Town of Bassendean  
 35 Old Perth Road  
 Bassendean WA 6054  
 Phone: 9377 8000  
 Fax: 9279 4257  
 Email: [mail@bassendean.wa.gov.au](mailto:mail@bassendean.wa.gov.au)

**Disclaimer:** The Town Of Bassendean accepts no responsibility for the accuracy of this image or the results of any actions taken when using this image. This map is based on information provided by and with the permission of the Western Australian Land Information Authority.

Detailed map showing area to be dedicated as road

5/10/2017  
 Scale: 1:1250





# **ATTACHMENT NO. 5**

# **TOWN OF BASSENDEAN**

## **MINUTES**

### **AUDIT AND RISK MANAGEMENT COMMITTEE**

**HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN  
ON WEDNESDAY 4 OCTOBER 2017 AT 5.30PM**

---

#### **1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### **2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

##### **Present**

Cr Gerry Pule, Presiding Member  
Cr Mike Lewis  
Cr Paul Bridges  
Mr Ian Walters  
Mr Tom Klaassen  
Mr Ron Back, Financial Advisor  
Mr Suren Herathmudalige, Macri Partner  
Mrs Amy Holmes, Minute Secretary

##### **Staff**

Mr Mike Costarella, Director Corporate Services  
Mr Ken Lapham, Manager Finance Services

#### **3.0 DEPUTATIONS**

Nil

#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Meeting held on 9 August 2017**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Ian Walters, Seconded Tom Klaassen, that the minutes of the meeting held on 9 August 2017, be confirmed as a true record.

**CARRIED UNANIMOUSLY 5/0**

#### **5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

The Presiding Member thanked the members for their time and work on this Committee and invited them to nominate again.

#### **6.0 DECLARATIONS OF INTEREST**

Nil

#### **7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

#### **8.0 REPORTS**

##### **8.1 Audited Annual Financial Statements for the Year Ended 30 June 2017 (Ref: FINM/AUD/7 – Michael Costarella Director Corporate Services)**

###### **APPLICATION**

The purpose of this report is to receive the Audited Annual Financial Statements for the year ended 30 June 2017.

###### **ATTACHMENTS**

###### **Attachment No. 1:**

- 2016/17 Audited Annual Financial Statements including the Audit Report.
- Audit Completion Report to the Audit Committee for the year ended 30 June 2017.
- List of the major variances between the 2016/17 Budget and Actual amounts.

## BACKGROUND

The 2016/17 Audited Annual Financial Statements have been completed and the Committee is requested to adopt the document.

## RELEVANT LAW

Section 6.4 of the Local Government Act states:

### 6.4 Financial report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*
  - (a) *be prepared and presented in the manner and form prescribed; and*
  - (b) *contain the prescribed information.*
- (3) *By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —*
  - (a) *the accounts of the local government, balanced up to the last day of the preceding financial year; and*
  - (b) *the annual financial report of the local government for the preceding financial year.*

## STRATEGIC IMPLICATIONS

### Leadership and Governance

- *We will be accountable and make decisions for the good of the community.*
- *Strengthen Council governance and compliance.*

## COMMENT

The audit for the 2016/17 financial year has been completed and provides an overview of the financial activities of the Town of Bassendean for the 2016/17 year.

The auditor has requested that the 2016/17 audit completion report and draft audit report be endorsed by the Audit and Risk Management Committee prior to the auditor providing the final version of the audit report.

### **2016/17 Closing Surplus**

The estimated closing budget surplus at 30 June 2017 was anticipated to be \$24,860 following the conclusion of the financial year and the completion of the Annual Audit, the actual closing surplus for the 2016/17 financial year is \$2,184,378.

A list of the major variances between the 2016/17 Budget and Actual amounts are included as an attachment to the Agenda.

*The Auditor spoke on this item, expressed his satisfaction and did not have any concerns regarding the financial sustainability of the Town. This was supported by the Committee's Financial Advisor.*

### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1**

**ARMC - 1/10/17** MOVED Tom Klaassen, Seconded Cr Bridges, that the Committee recommends to Council that it receives the audited 2016/17 Annual Financial Statements and draft Audit Report and Completion Report, as attached to the Audit and Risk Management Committee Agenda of 4 October 2017.

**CARRIED UNANIMOUSLY 5/0**

### **8.2 Request for a Rate Exemption – Morley Baptist Church, 33 Hanwell Way, Bassendean (Ref: RAT&VAL/RTPAYMT/2 - Ken Lapham, Manager Corporate Services)**

#### **APPLICATION**

The purpose of this report is to provide Council with information to assess whether a Rates Exemption from Council rates could be granted under Section 6.26(2) (d) of the Local Government Act.

#### **ATTACHMENTS:**

##### **Attachment No. 2:**

Correspondence from the Morley Baptist Church received on 6 September 2017.

#### **BACKGROUND**

The Baptist Church purchased the property (33 Hanwell Way, Bassendean) in December 2014, Council granting planning approval to change the use to a Place of Worship.

The Church has written to Council seeking a rates exemption on rates levied for the 2017/18 year. The Church advises that the property is used as a place of worship.

A religious body may apply for an exemption from rates if it can demonstrate the land is used exclusively as a place of public worship or in relation to that worship a place of residence of a minister of religion.

### STRATEGIC IMPLICATIONS

#### *Good Governance*

5.1.3 Strengthen Governance, risk management & compliance.

5.1.4 Improve efficiency & effectiveness of planning & Services.

### COMMENT

The Manager Corporate Services and the Senior Rates Officer visited the property in August 2016, to seek clarification of the activities that were currently being undertaken on the property. The Chairman of the Church who met with Council Officers explained that its initial projected use of the property (that being a reception/café) would not be realised and the property would solely be used for a place of worship and associated activities. At this stage, the original concept was would not be progressed.

A drive through inspection in September 2017 has confirmed that the property had not changed since 2016.

Council may decide to provide a full rate exemption, or reject the application, but given the nature of the activities as described by the applicant, that being "primarily as a place of worship" and normal activities of a Baptist Church. Planning approval was given as a place of worship, and as a function centre.

Granting full exemption in accordance with the Local Government Act would be the most suitable resolution, given the fact that the property is being primarily used in accordance with the requirements of Section 6.26 (2) (d).

Section 6.26 (2) (d) states:

*“Land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery or occupied exclusively by a religious brotherhood or sisterhood.”*

### STATUTORY REQUIREMENTS

Section 6.26 (2) (d) of the Local Government Act 1995.

### FINANCIAL CONSIDERATIONS

The 2017/18 rates levied total \$10,890.80. FESA levies are still required to be paid.

### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

**ARMC - 2/10/17** MOVED Cr Bridges, Seconded Cr Lewis, that the Audit and Risk Management Committee recommends to Council that the Trustee of the Morley Baptist Church Inc. is eligible for a Rate Exemption on 33 Hanwell Way, Bassendean for the 2017/18 financial year in accordance with Section 6.26 (2)(d) of the Local Government Act.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

### 9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

### 10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

### 11.0 CONFIDENTIAL BUSINESS

Nil

**12.0**                    **CLOSURE**

The next meeting for 2018 is yet to be confirmed.

There being no further business the Presiding Member declared the meeting closed the time being 6.04pm.





Certified Practising Accountants

## **Town of Bassendean**



Audit Completion Report to the  
Audit Committee  
For the Year Ended 30 June 2017

27 September 2017

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# 1. Executive Summary

Under the requirements of Australian Auditing Standard ASA 260: "*Communication with Those Charged with Governance*", we are required to communicate audit matters arising from the audit of financial statements to those charged with governance of an entity. This Annual Audit Completion Report together with our previous External Audit Plan discharges the requirements of the Auditing Standard.

This report has been prepared for the Council via its Audit Committee to summarise the significant matters that have arisen from our year-end audit of the Town of Bassendean for the year ended 30 June 2017.

## 1.1 Status of Audit

Our audit field work at the Town of Bassendean for the financial year ended 30 June 2017 has been completed.

Before our Independent Auditor's Report is signed off and issued to the Council, the following outstanding matter is required to be attended to:

- Completion of audit procedures relating to Auditing Standard ASA 560 *Subsequent Events* to be performed up to the date of signing the Independent Auditor's Report.

## 1.2 Deliverables

Output	Timing
External Audit Plan	21 April 2017
Interim Audit Management Letter	19 May 2017
Present the Audit Completion Report to the Audit Committee	4 October 2017
Provide Independent Auditor's Report on the Financial Report	After recommendation of Financial Report by the Audit Committee

## 2. Financial Statements and Audit Opinion

### Audit Opinion

We have completed the audit of the Town of Bassendean's accounts in line with current Australian Auditing Standards and will give an **Unqualified Opinion** [subject to subsequent events procedures] that the financial report of the Town of Bassendean

- (a) gives a true and fair view of the financial position of the Town of Bassendean as at 30 June 2017 and of its financial performance for the year ended on that date; and
- (b) complies with the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and the Australian Accounting Standards.

Refer to **Appendix 1** for our Proposed Draft Independent Auditor's Report

## 3. Current Year Areas of Audit Focus

Our audit procedures were focused on those areas of Town of Bassendean's activities that are considered to represent the key audit risks identified in our external audit plan and through discussions with management during the course of our audit.

	Risk Area	Audit Response
1	Revaluation of Land and Buildings	<p>Regulation 17A(4) of the LG (Financial Management) Regulations 1996 requires Land and Building assets to be measured at fair value for the year ending 30 June 2017. The Town of Bassendean's Land and Buildings asset classes were revalued at fair value by external valuers, APV Valuers at 30 June 2017.</p> <p>Audit evaluated the professional competence and objectivity of the expert and the adequacy of the scope of the expert's work. We are satisfied that the expert is suitably independent of the Council, objective and experienced in undertaking this work.</p> <p>Audit procedures tested capital asset additions on a sample basis for accuracy to supporting documentation. Audit also reviewed the basis of the asset valuations (at fair value) undertaken and considered the judgements, assumptions and data used together with the reasonableness of any estimation techniques applied. Asset reconciliation schedules were verified against trial balance reported amounts.</p> <p>We have relied upon the values adopted by the external valuers.</p> <p>Results of the audit procedures conducted did not note any material misstatement of the land and building asset classes.</p>

2	Revaluation of Infrastructure	<p>Town of Bassendean's Infrastructure Assets namely, Roads, Footpaths and Drainage asset classes were also revalued by APV Valuers at fair value at 30 June 2017.</p> <p>Audit procedures tested capital asset additions on a sample basis for accuracy to supporting documentation. Audit also reviewed the basis of the asset valuations (at fair value) undertaken and considered the judgements, assumptions and data used together with the reasonableness of any estimation techniques applied. Asset reconciliation schedules were verified against trial balance reported amounts.</p> <p>We have relied upon the values adopted by the external valuers.</p> <p>Results of the audit procedures conducted did not note any material misstatement of the infrastructure asset classes.</p>
3	Revenue Recognition	<p>Accounting Standards for Revenue and Contributions recognition prevent Councils from recording unexpended untied grants as a liability instead of revenue (grants and contributions received in advance)</p> <p>Audit procedures included substantiation and verification of cut – off procedures and assessment of whether treatment of revenue is consistent with Accounting Standards AASB 118 <i>Revenue</i> and AASB 1004 <i>Contributions</i>.</p>
4	Contingent Liabilities	<p>Audit procedures included discussions with management, review of council minutes and solicitor's representation letters to identify the possible existence of contingencies which may require disclosure in the financial statements.</p> <p>At this date, we are satisfied with the current disclosure in the financial report.</p>

We are satisfied that these key areas of focus have been addressed appropriately based on our audit procedures and are properly reflected in the Town of Bassendean's financial report.

## 4. Assessment of Internal Controls

Our interim phase of the audit indicated that the current internal control systems and processes are reasonable. They are designed adequately for Town of Bassendean's current business operations.

However, a separate Interim Audit Management Letter has been provided to management following our interim audit which provides details of the internal control and compliance matters raised.

Our follow up indicates that the management comments for the interim audit visit conducted during the financial year ended 30 June 2017 have been fully implemented.

## 5. Key Findings During Final Phase of Audit

During our audit planning procedures and risk identification process, we identified a number of key focus areas as outlined in Section 3 above. In addition, during the course of our year-end fieldwork, other accounting and audit issue was noted. Our consideration of this matter is set out below.

We request that the Audit Committee review the matter below and satisfy themselves that:

- there are no other matters of which you are aware that would impact these issues;
- there are no other significant issues that ought to be considered before recommending the adoption of the financial statements to the Council; and
- you concur with the resolution of the issue as described below.

1	Area: Asset Management Plans
Recommendation	
	<p>Given the significant work undertaken in the revaluation of the Town of Bassendean's Land and Buildings and Infrastructure Assets during the financial year ended 30 June 2017, we recommend that Asset Management Plans for each asset class be reviewed and updated with the most recently acquired data collected to ensure all future projections of required capital maintenance and upgrades remain reliable for strategic decision making purposes.</p> <p>Updated projections from the Asset Management Plans should be factored into the Town of Bassendean's Long Term Financial Plan estimates to ensure appropriate planning for future funding requirements are appropriately planned for and known.</p>

## 6. Specific Required Communications

The Australian Auditing Standard ASA 260: "Communication with Those Charged with Governance" requires the auditor to communicate certain matters to the Audit Committee that may assist them in overseeing management's financial reporting and disclosure process. Below we summarise these required communications as they apply to your organisation.

Reporting Requirement	Detailed Comments
Changes to Audit Approach Outlined in External Audit Plan	<ul style="list-style-type: none"> <li>➤ There were no changes to the audit approach outlined in the External Audit Plan.</li> </ul>
Significant accounting policies	<ul style="list-style-type: none"> <li>➤ Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Bassendean including new pronouncements adopted during the year, are described in Note 1 to the financial statements.</li> <li>➤ There were no significant changes in the application of existing policies during the year ended 30 June 2017. The accounting policies adopted in the financial statements are appropriately disclosed.</li> </ul>
Sensitive Accounting Estimates and Disclosures	Refer to "Current Year of Audit Focus" section
Misstatements and significant audit adjustments	<ul style="list-style-type: none"> <li>➤ We are required to report to you all unadjusted misstatements which we have identified during the course of our audit, other than those of a trivial nature. In the context of the Town of Bassendean, we consider that amounts of a value less than \$24,000 should be considered trivial. This represents 5% of materiality.</li> <li>➤ A few disclosure adjustments to the financial statements have been discussed and amended during the course of our audit.</li> <li>➤ A few financial adjustments have been raised through our audit work meaning there are some unadjusted misstatements to report. The net effect of these misstatements was below our performance materiality of \$ 360,000.</li> </ul>
Significant Weaknesses in Internal Controls	<ul style="list-style-type: none"> <li>➤ No significant weaknesses in internal control were identified. Refer to our Interim Audit Management Letter.</li> </ul>
Disagreements with management	<ul style="list-style-type: none"> <li>➤ There have been no significant disagreements with management during the course of the audit.</li> </ul>
Serious Difficulties Encountered in Dealing with Management	<ul style="list-style-type: none"> <li>➤ There were no serious difficulties encountered in dealing with management when performing the audit.</li> </ul>

<p>when Performing the Audit such as:</p> <ul style="list-style-type: none"> <li>• Significant delays in management providing required information</li> <li>• An unnecessarily brief time within which to complete the audit</li> <li>• Extensive unexpected effort required to obtain sufficient appropriate audit evidence</li> <li>• The unavailability of expected information</li> <li>• Restrictions imposed on the auditor by management</li> </ul>	
<p>Fraud and Illegal Acts</p>	<ul style="list-style-type: none"> <li>➤ We are not aware of any matters that require communication.</li> <li>➤ We would request that the Audit Committee members raise with us any areas of risk not addressed in our communications and that they inform us of their knowledge of any actual or suspected fraud.</li> </ul>
<p>Compliance with laws and regulations</p>	<ul style="list-style-type: none"> <li>➤ In performing our audit procedures, we have not become aware of any non-compliance with applicable laws or regulations that would have an impact on the determination of material amounts and disclosures in the financial report.</li> <li>➤ We have also received representations from management confirming that the Council is in compliance with all laws and regulations that impact the Council.</li> </ul>
<p>Books and records and conduct of the audit</p>	<ul style="list-style-type: none"> <li>➤ We have been presented with all the necessary books and explanations requested of management to support the amounts and disclosures contained in the financial statements in a timely and efficient manner.</li> </ul>
<p>Other Information in Documents Containing Audited Financial Statements</p>	<ul style="list-style-type: none"> <li>➤ Our financial statement audit opinion relates only to the financial statements and accompanying notes.</li> <li>➤ However, we also review other information in the Annual Report, such as Management's Discussion and Analysis, for consistency with the audited financial statements. Once the annual report is prepared and provided to us, we will review the Annual Report for consistency between the audited financial statements and other sections of that document.</li> </ul>
<p>Related Party Transactions</p>	<ul style="list-style-type: none"> <li>➤ None of which we are aware other than what is disclosed in Note 33 to the financial statements.</li> </ul>
<p>Major Issues Discussed with Management in Connection with Initial or Recurring Retention</p>	<ul style="list-style-type: none"> <li>➤ None.</li> </ul>



Going concern	<ul style="list-style-type: none"> <li>➤ As part of our audit, we have assessed and agreed with the conclusions reached by the management concerning the application of the going concern concept.</li> </ul>
Independence	<ul style="list-style-type: none"> <li>➤ We confirm that, as the date of this report, we are independent having regard to Macri Partners' policies, professional rules and relevant statutory requirements regarding auditor independence.</li> <li>➤ During the year ended 30 June 2017, Macri Partners has not provided any non-audit services to the Town of Bassendean.</li> </ul>

## 7. Disclaimer

This report has been prepared for the Audit Committee and management of Town of Bassendean only. It should not be quoted or referred to, in whole or in part, without our prior written consent. No warranty is given to, and no liability will be accepted from, any party other than the Town of Bassendean.

## 8. Appendix 1 - Proposed Audit Opinion

### INDEPENDENT AUDITOR'S REPORT

#### TO: RATEPAYERS OF TOWN OF BASSENDEAN

#### Report on the Financial Report

#### Opinion

We have audited the financial report of **Town of Bassendean** (the Council), which comprises the Statement of Financial position as at 30 June 2017, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and a summary of significant accounting policies and other explanatory information and Statement by Chief Executive Officer.

In our opinion, the accompanying financial report of the **Town of Bassendean** is in accordance with the *Local Government Act 1995* (as amended), including:

- (c) giving a true and fair view of the financial position of the **Town of Bassendean** as at 30 June 2017 and of its financial performance for the year then ended; and
- (d) complying with the Australian Accounting Standards (including Australian Accounting Interpretations) and the *Local Government (Financial Management) Regulations 1996* (as amended).

#### Report on Other Legal and Regulatory Requirements

In accordance with the *Local Government (Audit) Regulations 1996*, we also report that:

- (a) There are no matters that in our opinion indicate significant adverse trends in the financial position or financial management practices of the Council.
- (b) There are no other matters indicating non-compliance with Part 6 of the *Local Government Act 1995* (as amended), the *Local Government (Financial Management) Regulations 1996* (as amended) or applicable financial controls of any other written law noted during the course of our audit.
- (c) In relation to the asset consumption ratio and asset renewal funding ratio (presented at **Note 19** of the annual financial report) we have reviewed the calculations as presented and nothing has come to our attention to suggest they are not:
  - (i) reasonably calculated; and
  - (ii) based on verifiable information.
- (d) All necessary information and explanations were obtained by us.
- (e) All audit procedures were satisfactorily completed in conducting our audit.

## INDEPENDENT AUDITOR'S REPORT (Cont'd)

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the auditor independence and ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Information Other than the Financial Report and Auditor's Report Thereon**

The management is responsible for the other information. The other information comprises the information included in the Council's annual report for the year ended 30 June 2017, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

### **Responsibilities of the Management for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards, the *Local Government Act 1995* (as amended) and the *Local Government (Financial Management) Regulations 1996* (as amended) and for such internal controls as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

## INDEPENDENT AUDITOR'S REPORT (Cont'd)

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Matters Relating to the Electronic Publication of the Audited Financial Report**

This auditor's report relates to the financial report of the **Town of Bassendean** for the year ended 30 June 2017 included on the Council's website. Management is responsible for the integrity of the Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

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**MACRI PARTNERS  
CERTIFIED PRACTISING ACCOUNTANTS  
SUITE 2, 137 BURSWOOD ROAD  
BURSWOOD WA 6100**

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**A MACRI  
PARTNER**

**PERTH  
DATED THIS XX<sup>TH</sup> DAY OF OCTOBER 2017.**

**TOWN OF BASSENDEAN**  
**FINAL ANALYTICAL REVIEW 2016-17**  
**INCOME AND EXPENSES**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

# All material variances (ie greater than +/-5%) should be explained.

	2017 Actual \$	2017 Budget \$	Variance (\$) Actual 2017 /Budget	Variance Explanation #
<b>Revenue</b>				
Rates	12,618,835	12,660,638	(41,803)	
Operating grants, subsidies and contributions	3,072,446	2,656,055	416,391	Additional Grants received
Fees and charges	5,714,467	5,727,153	(12,686)	
Service charges	-	-	-	
Interest earnings	524,551	448,374	76,177	Interest on Investments Higher than anticipated.
Other revenue	720,383	398,109	322,274	Interest in EMRC not budgetted + Solar Panels inc
	22,650,682	21,890,329	760,353	
<b>Expenses</b>				
Employee costs	(11,670,989)	(10,990,406)	680,583	Leave Accruals included in the Annual Accounts
Materials and contracts	(6,552,966)	(7,797,045)	(1,244,079)	Significant underexpenditure in this category
Utility charges	(692,324)	(717,385)	(25,061)	budgetted Power Costs were less expected
Depreciation on non-current assets	(3,314,436)	(3,467,084)	(152,648)	Depreciation Rates on Assets were re-assessed
Interest expenses	(65,682)	(66,523)	(841)	Savings on Underground Power Interest
Insurance expenses	(513,844)	(481,735)	32,109	Increased cost in premiums through LGIS
Other expenditure	(1,047,411)	(1,445,022)	(397,611)	Various levels of minor under-expenditure
	(23,857,652)	(24,965,200)	(1,107,548)	
<b>Operating Result from Continuing Operations</b>	<b>(1,206,970)</b>	<b>(3,074,871)</b>	1,867,901	
Depreciation	3,314,436	3,467,084	(152,648)	Amendments to Depreciation Method
Non-operating grants, subsidies and	1,086,544	2,143,353	(1,056,809)	Capital Grants not received
(Loss) on asset disposals	-	186,374	(186,374)	Sale of Property's did not proceed
Movement in Non-Current Debtors	8,000	-	8,000	Net gain on joint venture
Pensioner Deferred Rates Adjustment	(8,200)	-	(8,200)	Movement in Deferred Rates
Employee Benefits Cash Backed Reserve	92,632	16,249	76,383	Increase in Amount transferred to Reserve
	4,493,412	5,813,060	(1,319,648)	





CEO

Town of Bassendean

PO Box 87

Bassendean 6934

Dear Sir/Madam

Morley Baptist Church

Rates Assessment No A53532 Reference No 1000535321

Application for Rates Exemption

We wish to apply for the exemption we were granted last year to be extended for this year.

The activities of the church have not changed and are related to being a place of worship.

Should you have any questions please call on 0404047093.

Thank you in anticipation

A handwritten signature in black ink, appearing to read "Terry Hicks".

Terry Hicks

Administration Manager

6<sup>th</sup> September 2017

MORLEY BAPTIST CHURCH INC.  
33 Hanwell Way, Bassendean, WA, 6054  
08 9377 3413 | [reception@morleybaptist.org.au](mailto:reception@morleybaptist.org.au) | [morleybaptist.org.au](http://morleybaptist.org.au)  
ABN: 72 039 391 474





# **ATTACHMENT NO. 6**



**DRAFT**

# **ANNUAL REPORT**

**2016-2017**

*Edited 11 October 2017*

## **2016/17 ANNUAL REPORT**

### **Our Vision**

*By the year 2030, the Town of Bassendean will be widely recognised as an ideal, highly accessible urban hub location in which to participate in a cohesive, vibrant and diverse community lifestyle and thriving local business economy within a high quality built and natural environment.*

### **STRATEGIC COMMUNITY PLAN 2013 - 2023**

The Strategic Community Plan has been developed from survey responses and workshops held in late 2013, and was adopted by Council at its meeting held on 26 February 2013. The Strategic Community Plan is premised on the following strategies:

- Town Planning and Built Environment;
- Environmental Sustainability and Adaption to Climate Change;
- Economic wellbeing and prosperity;
- Arts, Heritage and Culture;
- Inclusiveness, lifelong learning, health and social wellbeing; and
- Leadership and Governance.

## **KEY THEMES**

- **Town Planning and Built Environment**

The future planning and development of the Town's built environment is inextricably linked to the overarching planning framework applied to the Perth – Peel Region of which the Town is a part.

In August 2010, the State Government introduced a new significant spatial framework for the Perth – Peel Region entitled '*Directions 2031 and Beyond*'.

The primary thrust of this framework was to accommodate by 2031 a projected population increase in the Perth – Peel Region of between 35 and 40%. This translated to a target of 328,000 additional dwellings being constructed within the Perth – Peel Region by 2031.

In an endeavour to distribute this dwelling target equitably across the Perth – Peel Region, the framework targeted the construction of 154,000 additional dwellings (47% of the total target) within the Central sub-region (which includes the Town) of the Perth – Peel Region.

Fuelled by subsequent unprecedented immigration, the aforementioned dwelling targets were revised upward with the Central sub-region now targeted to accommodate an additional 215,000 dwellings by the year 2050. Consequently, a new planning framework to respond to this was drafted in early 2015 entitled '*Perth and Peel @ 3.5 million*' (It is understood that this framework is still being finalised.).

For the Town, this resulted in a revised upward target from 3,000 additional dwellings to 4,200 additional dwellings by the revised target year of 2050.

In order to accommodate this projected increase in dwelling development, which will have a transformational impact upon the Town, the Town has sought to plan for this increase in a coherent way that mitigates any potential adverse impacts that might otherwise result.

To this end, the Town resolved early in 2016 to adopt a strategic planning framework to guide its future planning of the Town, commencing with a review/revision of its current *2015 Local Planning Strategy* (LPS). This is now underway and will shape the future of the Town to the year 2030.

- **Environmental Sustainability and Adaption to Climate Change**

The following documents are utilised by Council in setting budget funding allocations for the Town's environmental activities - Environmental Management Plan, Local Climate Change Adaptation Action Plan, Carbon Reduction Strategy and Carbon Reduction Plan.

- **Economic wellbeing and prosperity**

The Town of Bassendean is characterised by a vibrant and diverse economy that reflects our locational advantages and the entrepreneurial nature of our community.

Bassendean's location makes it an attractive strategic location for future residents and enterprises and we are anticipating a population growth rate of approximately 9% between 2016-2026 (WA Tomorrow, WAPC, 2015).

We are dedicated in supporting a culture for innovation and responding to fast paced disruptions occurring across our urban economy. Emerging digital technology and increased flexibility in the structure of businesses with the ability to conduct a wider range of activities from locations other than a traditional office space (including from home) are central to latest economic development strategies. Building capacity in land, workforce, infrastructure and networks is intrinsic to strategic planning outlook.

Anticipating and managing the implications of future economic development outcomes is key to the decisions of Council.

- **Arts, Heritage and Culture**

The Town of Bassendean is well known in the Perth metropolitan area as a cultural hub due to the many artists and creatives that reside in the Town. The Town continues to invest in a comprehensive public events and arts and culture program and is due to conduct a comprehensive cultural planning process in the 2017/2018 financial year.

Noongar people have been respected with the daily flying of the Aboriginal and Torres Strait Islander flags, as well as key events such as the Dandjoo Koorliny Reconciliation event at Mary Crescent Reserve and the annual NAIDOC Family Day at Ashfield Reserve. Council continues to implement a Reconciliation Action Plan for the Town and works closely with the Bassendean Cultural Advancement Group.

The Town continues to work with key community organisations such as the Bassendean Men's Shed, the Rail Heritage Museum and AshfieldCAN in the delivery of community initiatives and services.

- **Inclusiveness, lifelong learning, health and social wellbeing**

The Town continues to deliver services and programs that facilitate social inclusion such as the Volunteering Centre and the newly rebranded RELax Program that provide opportunities for people to participate in a diverse range of volunteering and leisure activities.

Community safety continues to be a priority for the Town with a strong partnership being developed with the Kiara Police Station as well as the responsible use of CCTV.

The Town's Youth Services continue to deliver innovative programs, such as the RYDE program, that supports young people to obtain their driver's licence.

While some local governments have opted out of some community service delivery, the Town continues to deliver key social services such as seniors and disability and

children's and family services that are held in high regard and valued by both residents and people that live outside of the Town.

The Bassendean Memorial Library continues to be a key community hub for the Town and delivers a diverse program focused around learning and development, information services and other unique cultural pursuits.

- **Leadership and Governance**

We will provide leadership and build a sustainable place through our regional and government partnerships.

We will be accountable and make decisions for the good of the community.

We will engage with our community, building a cohesive community and support community participation.



## **MAYOR'S REPORT**

The 2016/17 was a year that the Council continued to develop its planning and community consultation process through the establishment of a number of community committees and working groups. The committees and working groups added considerable benefit to the way Council made decisions that affected the Town. The Liveable Town and Urban Forrest Committees helped to guide the Council in making informed decisions.

The employment of a Strategic Planning Director enabled the Town to pursue planning projects that the Town has not been able to in the past. In July 2016, the Town commenced community consultation for the development of a new Strategic Community Plan for the next 10 years. There was an on-line survey and Councillors and staff attended various commercial centres to seek responses to the on-line survey. The Town was delighted to have received some 1200 responses and this led to a number of workshops being held to gauge further information on the surveys.

Workshops were held in November 2016 and these provided valuable information on the objectives and strategies for Council to develop the Strategic Community Plan. Following a number of Councillors' Information workshops, the 2017-2027 Strategic Community Plan was adopted by Council in April 2017.

A copy of the Strategic Community Plan is available on our website or at the Library.

Looking forward, the State Government has approved an increase in the number of Councillors from six to seven in time for the 2017 election and this has provided considerable interest in the Election.

I wish to thank my fellow Councillors for their hard work and commitment to their community, and thank the staff for their support of the Council. I also wish to make special mention of the many volunteers who make such a valuable and selfless contribution in so many areas of the Town.

**MAYOR JOHN GANGELL**

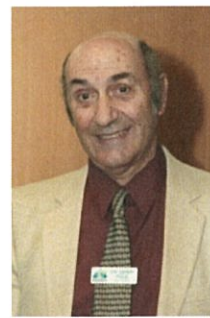
## THE COUNCILLORS



Cr John Gangell  
Mayor



Cr Mike Lewis  
Deputy Mayor



Cr Gerry Pule



Cr Paul Bridges



Cr Bob Brown



Cr Renee McLennan





## **CHIEF EXECUTIVE OFFICER'S REPORT**

The year under review has been one of developing new beginnings through extensive public consultation to produce a new Strategic Community Plan which will guide the Town and its decision making in the years ahead. This major review of the Plan is required of all local governments every four years.

The Strategic Community Plan sets the broad direction for the future and underpins the Corporate Business Plan, Long Term Financial Plan, and the Annual Budget. The budget is also informed by the Town's Asset Management Plans, and Bassendean can be justifiably proud of the high level of sophistication it has developed in asset management, enabling accurate budgeting for renewal, replacement or maintenance of its assets.

In this vein of new beginnings and the development of strategic plans, the Town has also embarked upon a review of all of its strategic land use planning documents which will result in the review of Local Planning Scheme 10 and its associated policies. Again, this review will invite community input at every stage, and whilst this is a protracted and time-consuming exercise it is important to get it right as the Scheme is the blueprint for the future of development in the Town and needs to provide certainty for land owners and investors.

The strong sense of community, which is a hallmark of the Town, is reinforced by a series of celebrations and events that provide a public expression of this cohesion. The Australia Day celebrations was one of the largest in recent years, boosted by a last minute influx of people from the City of Perth celebrations which was cancelled due to a tragic accident. The Town is undertaking a public review of this event to ensure that it remains relevant and appropriate.

The annual Sorry Day event at Mary Crescent Reserve and the NAIDOC Day celebration at Ashfield Reserve also continued to grow in importance with our community, and provided a very public expression of the Town's desire to pursue reconciliation and a celebration of Indigenous culture. The Old Perth Road Markets and summer film screenings at the BIC Reserve have proved to be sustainable and popular.

Anzac Day 2017 was a major event with more than 2,000 people estimated to have attended this very solemn remembrance ceremony at the Bassendean War Memorial in the BIC Reserve.

The Town plans to extend and strengthen its engagement with its community through increased consultation and participation, and as the year under review closed, engagement with the business community, through a formal consultation survey, concluded and will inform the Town on ways and means to support our local businesses and promote prosperity and employment within the Town.

**BOB JARVIS**  
**CHIEF EXECUTIVE OFFICER**

## Corporate Management Team

Simon Stewert-Dawkins  
Director Operational Services



Mr Stewert-Dawkins has been the Town's Director Operational Services since July 2003. Mr Stewert-Dawkins has extensive technical and management experience with large infrastructure capital and maintenance works programs and has considerable local government experience. The role of the Director Operational Services is to provide leadership to two services that contribute to the management of the built and natural environment and social outcomes for the community.

Graeme Haggart  
Director Community Development



Mr Haggart commenced with the Town as Manager Leisure Services in 2000 and appointed the Town's Director Community Development in 2005. Having worked in various Local Governments since 1981, Mr Haggart brought a diverse range of experience in a variety of roles and organizations to his role in the Town. The Community Development Directorate strives to build a better community in Bassendean and enhance the sense of community belonging.

Michael Costarella  
Director Corporate Services

**New photo**

Mr Costarella has been the Town's Director Corporate Services since 2007. Mr Costarella has a wealth of knowledge and experience in Local Government Financial and Corporate Governance which has enhanced the Town's financial management and statutory reporting requirements. Mr Costarella commenced his Local Government career in 1985 and has continued his career in a number of Local Governments over the past 32 years.

**New photo**

Anthony Dowling  
Director, Strategic  
Planning

Mr Dowling was appointed in August 2016 to the new position Director Strategic Planning. Mr Dowling has primary responsibility for implementing the Town's Strategic Planning Framework through the period 2016 to 2019. Mr Dowling has over 30 years experience as a professional Town Planner, of

which more than half has been gained from working with local government.

## **ORGANISATIONAL STRUCTURE**

DRAFT

## **KEY THEMES: MEASURES OF SUCCESS:**

### **KEY THEME NO 1: TOWN PLANNING AND BUILT ENVIRONMENT**

---

**OBJECTIVE: Ensure Town provides choices in housing types**

#### **STRATEGY**

Plan for the highest densities to be centred near railway stations, the Town Centre, and major transport routes.

#### **OUTCOME**

The Local Planning Strategy (LPS) is reviewed through the comprehensive strategic planning framework.

#### **MEASURES OF SUCCESS**

- **Modified Local Planning Strategy adopted by February 2018**

Review commenced following appointment of the Director Strategic Planning in August 2016. This included consideration of new precincts, the Town's urban form and structure, and identification and analysis (ongoing) of suitable land capable of being developed for future residential use to meet State dwelling targets set down in the draft *Perth Peel @ 3.5 Million* planning framework.

The review also identified a number of select studies to be undertaken to augment and inform the proposed revised LPS. These included a built form and character study, a retail needs analysis and a traffic/transport assessment. Consultant briefs have been prepared to commission suitable consultants to undertake these studies in the second half of 2017.

Additionally, and as part of the LPS review process, broad community engagement commenced (and is still ongoing).

This included the community consultation process utilised for the formulation of the Town's new *Strategic Community Plan 2017-2027*. Much of the community feedback and input to the aforementioned plan is informing the review and revision of the Local Planning Strategy.

Utilisation of a new online interactive tool for community engagement was also introduced in early 2017 in response to community calls for improved and enhanced consultation and engagement. This tool comprises an online digital community engagement platform ('Your Say Bassendean') enabling any person to engage, provide feedback and dialogue with the Town '24/7' on any Town project (across the spectrum of its operations) where community input and feedback is sought.

Augmenting these community engagement processes, the Director Strategic Planning undertook a number of meetings with local community groups and individuals to outline the LPS review, and to seek their input and feedback on the future planning of the Town.

- **Urban Intensification Plans prepared by April 2018**

In September 2016, Council resolved to remove the BIC Reserve from the Landcorp redevelopment project area.

It further resolved that redevelopment of the Wilson Street carpark (cnr Guildford Road and Wilson Street) could proceed but any future redevelopment of Bassendean Oval would need to be subject to a revised plan that is more responsive to community concerns and aspirations.

In light of this, and until the review/revision of the current LPS has been completed, the Town has deferred advancing this project any further and no resources have been allocated to this task.

Advancing the proposed Transit-Oriented Development (TOD) plans for land comprised within a 800 metre radius of the Ashfield, Bassendean and Success Hill train stations is largely dependent upon the review/revision of the LPS also being completed, although preliminary TOD planning will commence in the second half of 2017.

- **Amended Local Planning Scheme adopted by June 2019**

Preliminary discussions with the Department of Planning (now Department of Planning, Lands and Heritage) indicated that Local Planning Scheme 10 can be amended in two ways:

Firstly, through a basic amendment that brings the local planning scheme text into alignment with the Model Scheme Text (MST) and deemed planning provisions prescribed in the *Planning and Development (Local Planning Schemes) Regulations 2015*; and

Secondly, through a subsequent amendment to alter any scheme reserves and zones and introduce new development provisions recommended by the revised LPS.

The aforementioned basic amendment will be undertaken in-house by the Town's administration (commencing in the second half of 2017). This will result in cost-savings to the Town.

It is also quite likely that the latter amendment could also be undertaken in-house (depending upon the extent of changes required), realising further cost-savings to the Town.

- **Design Guidelines prepared by June 2019**

These are slated to be prepared in 2018-19, however, Council resolved in early 2017 – in response to the State's Design WA initiative – to review and revise *Local Planning Policy (LPP) 1.14 - Design Review Panel*.

The Western Australian Planning Commission (WAPC) has embarked on a renewed thrust to improve the design quality of the built environment and has encouraged (and expects) local governments (where they haven't already) to establish and operate design review panels.

The review and revision of LPP 1.14 commenced in the second quarter of 2017 and will bring the policy into alignment with the WAPC's recommended requirements.

A draft of the revised policy is likely to be completed and be considered by Council in the latter part of 2017.

The review process will include an opportunity for community comment and feedback on the draft revised policy prior to it being finalised and being considered by Council for adoption.

## **STRATEGY**

Strive to ensure that higher density housing will have excellent design to ensure that development is people-friendly and attractive.

## **OUTCOME**

High density development meets the expectations of the occupants of the buildings and the broader community.

## **MEASURES OF SUCCESS**

Amendment No 8 to the Local Planning Scheme No 10, which aims to gain greater control over the location of Multiple Dwellings (apartments), was advertised during the year and Council has recommended to the Minister for Planning that the amendment be adopted as advertised.

## **STRATEGY**

Strive to ensure that new housing, and particular high density housing has high environmental standards.

## **OUTCOME**

New housing incorporates passive solar design, water sensitive design and designing out crime principles.

## **MEASURES OF SUCCESS**

161 dwellings were approved in the year that complied with Council's environmental policies and designing out crime principles.

## **STRATEGY**

Plan for the availability of a broad range of housing types and affordability.

## **OUTCOME**

Increase in housing affordability and dwellings designed for single person occupancy or to provide dwellings for smaller families.

## **MEASURES OF SUCCESS**

During the year, 136 dwellings were approved comprising smaller 1 and 2 bedroom dwellings in the apartment sector.

This type of accommodation also increases housing affordability due to the increased number of dwellings with a smaller land component.

The majority of the applications were approved in the area to the north of the Town Centre.

Seven applications for ancillary accommodation were approved in the Town. These are small dwellings of around 70m<sup>2</sup> which may be rented out to provide accommodation for either single people or small families.

## **OBJECTIVE: FOSTER ENHANCED PUBLIC SPACE AND STREET APPEARANCE**

### **STRATEGY**

Plan for improved streetscapes that include better footpaths, street furniture and inviting verges with well-developed and maintained street trees.

Encourage the retention of trees on development sites.

Plan to ensure access to open space and play equipment is maintained and improved.

### **OUTCOME**

- The Street Tree Master Plan is informed by an Urban Forest Strategy
- Trees are planted in the streetscape in accordance with the Street Tree Master Plan.
- Pedestrian footpaths renewed in accordance with the Asset Management Plan, the Footpath Construction Plan and Streetscape Furniture Plan.

### **MEASURES OF SUCCESS**

The Liveable Town Advisory Committee's Urban Forest Working Group reviewed the draft Urban Forest Strategy and in June 2017 the subgroup tabled their rewritten draft strategy document to the Liveable Town Advisory Committee for further review.

Council appointed a contractor in March 2017 to undertake urban forest canopy mapping, and urban heat island mapping. On 8 March 2017, the report findings were presented to the working group

During the 2016/17 financial year, the following streets/roads had their pedestrian footpaths renewed:



- Old Perth Road Modification to pedestrian access at the corner of Old Perth Road & Whitfield Street;
- Faulkner Way/Walkington Way;
- Railway Parade (part);
- Best Street;
- West Road (entry to shopping centre);
- Cumberland Way;
- Lord Street (part);
- Reid Street; and
- Hanwell Way (Broadway to Fairford).

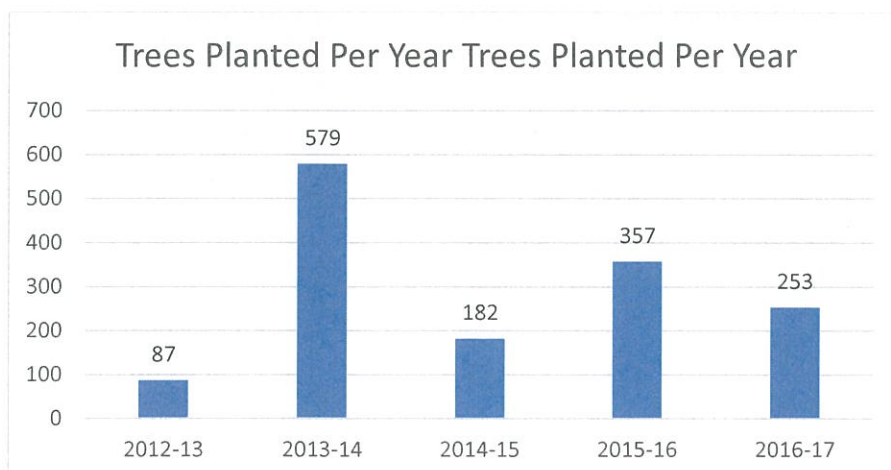
Street Furniture was installed in the following street/roads and reserves:

- Success Hill (seating);
- James Street (seating);
- Palmerston Reserve (seating); and
- Ashfield Reserve (seating).

The following minor works were completed this financial year:

- Success Hill fishing platform – relocation and upgrade to solar lighting;
- Success Hill bore upgrade;
- Mary Crescent bore upgrade;
- Jubilee Reserve bore upgrade;
- Park Estate bore & reticulation upgrade;
- Jubilee Reserve Fencing & Solar Bollards installation; and
- Bassendean Oval Gates & Turnstile upgrade.

In accordance with the Street Tree Master Plan, 253 street trees were planted within the streetscape. No street trees are currently being planted under Western Power's electrical power lines.



Over the last five years, 1,458 street trees were planted within the Town's streetscape, in order to enhance neighbourhood aesthetics with the long-term objective of providing

shady green streets to improve the walkability of neighbourhoods, provide habitat for wildlife, reduce the urban heat load and capture carbon emissions.

This year a further 5 residents adopted a verge tree under Council's Street Tree Adoption Program

### **STRATEGY**

Encourage the retention of trees on development sites.

### **OUTCOME**

Trees to be retained on private property are protected during development.

### **MEASURES OF SUCCESS**

No Tree Preservation Orders were issued during the reporting period.

## **OBJECTIVE: PRESERVE OUR HERITAGE FOR FUTURE GENERATIONS**

### **STRATEGY**

Strive to ensure heritage buildings will be preserved and showcased.

### **OUTCOME**

Bassendean's heritage buildings are preserved with protection provided in the Local Planning Scheme.

### **MEASURES OF SUCCESS**

To commence the process of restoration work to the Pensioner Guard Cottage (1856-1857, 1991-1993) and Residence (c.1893, c.1952), community and key user consultation was undertaken on a series of schematic designs. In November 2015, Council endorsed SIA Architects Pty Ltd's schematic designs for the proposed restoration and construction works and in 2016/17 conditional approvals was received for the detailed designs from the State Heritage Office. Lotterywest conditionally approved a \$375,000 grant funding contribution for the restoration and construction works.

In April 2017, Council resolved to rescind the schematic designs and resolved to recommence the community consultation and design process with the intention to complete the planning works during 2018 and a heritage builder appointed by February/March 2019.

The Bassendean Historical Society continues to oversee the opening of the Pensioner Guard Cottage to the public on a regular basis. The proposed refurbishment will preserve the building's unique heritage as well as increase the functionality of the venue as a community facility and studio space.

## **OBJECTIVE: PROVIDE SAFE ACCESS FOR ALL ROAD USERS**

### **STRATEGY**

Plan for bicycle paths and bicycle lanes to be provided where possible to reduce vehicle traffic.

Strive to ensure access to open space and play equipment is maintained and improved.

### **OUTCOME**

Bike paths, on-road local cycling treatments and bike facilities provided in accordance with the Bassendean Bike Plan.

Public Open Space developed in accordance with relevant concept plans and the Play Spaces Implementation Plan.

### **MEASURES OF SUCCESS**

The Town was successful in securing part one of a three part funding application for the Whitfield Street Bike Boulevard. The Whitfield Street Bike Boulevard draft concept plan was completed in April 2017 and Main Roads WA approved the concept design stage in June 2017. Community consultation and actual design works are to be undertaken in 2017/2018.

Maintaining play equipment and access to open space remains a priority for the Town in providing opportunities to recreate and remain active. A design for a nature based Mary Crescent Reserve Playground and concept design for a nature based Sandy Beach Reserve Regional Playground have been finalised. The Town will continue to progress the sourcing of various funding and cash in lieu options for the construction of the playgrounds.

### **STRATEGY**

Continue to monitor traffic flows and intervene where necessary to ensure safety.

### **OUTCOME**

Traffic management undertaken in accordance with the Local Area Traffic Management Plan and the Bassendean Bike Plan guidelines in conjunction with the Transport Asset Management Plan.

### **MEASURES OF SUCCESS**

Listed in the Town's Asset Management Plan are future road, drainage and path works programs that are scheduled to be undertaken on a yearly basis. Council has resolved that, for any future road works project, a Water Sensitive Urban Design approach is included in the design stage for Council's consideration.

To monitor traffic flow within the Town a two-year rolling schedule of vehicle speed assessments, for all local distributor roads and access roads, is undertake. Results from these assessments are used when designing future roadworks and investigating road safety issues.

Furthermore, the Town will advise the local traffic authority of the data collection results and may implement a driver education program, where traffic data collected is assessed as being above the average speed limit.

Road resurfacing works were completed in Collier Road (part); Iolanthe Street (part); Railway Parade (part); Northmoor Road; Devon Road; and Anzac Terrace (part).

## **STRATEGY**

Strive for the Town Centre to be a vibrant hub of mixed uses including: dining, entertainment, retail, commercial, civic facilities, family services, and residential apartments.

## **OUTCOME**

- More opportunities for Bassendean residents to participate in an enjoyable experience in the Town Centre.
- Increase in economic activity in the Town with less expenditure leak to areas outside the Town.
- More housing provided in or in close proximity to the Town Centre.

## **MEASURES OF SUCCESS**

During the 2016/17 year, 175 dwellings were approved within close proximity to the Town Centre.

An amendment to the Local Planning Scheme No 10 was finalised to allow one of the shops in Broadway to be used as a restaurant.

The last twelve months has been marked by the emergence of trendy and unique retail opportunities in the Town Centre. New businesses have opened and other businesses have invested strongly in refurbishments and renovations.

The Town's long term investment into the Old Perth Road Markets, coupled with the continued beautification of Old Perth Road, including replanting, street lighting and street furniture, have encouraged the community to utilise and enjoy the Town Centre and try out the dining and entertainment choices now available.

The combined effect is that Bassendean is attracting customers from a much larger region and is establishing itself as a destination of choice. The private sector is confident in Bassendean's emerging population as a sustainable and reliable commercial base and employment opportunities for locals are at their strongest level for many years.

### Telethon Community Cinemas

The Telethon Community Cinemas continue to activate the Town Centre, being staged on the BIC Reserve from December 2016 to March 2017 with over 6500 people attending. Telethon Community Cinemas continue to raise a significant level of funding from across their multiple metropolitan locations, raising over \$800,000 in 2016/17 for donation to various charities

## **KEY THEME NO 2: ENVIRONMENTAL SUSTAINABILITY AND ADAPTATION TO CLIMATE CHANGE**

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### **OBJECTIVE: CONSERVE, PROTECT AND PROVIDE ACCESS TO THE TOWN'S WATERWAYS**

#### **STRATEGY**

Continue to rehabilitate and preserve the Swan River foreshore and provide responsible access to the river for the community.

#### **OUTCOME**

Natural areas rehabilitated in accordance with the Council's Weed Management Plan, Swan Coastal Plain and Department of Parks and Wildlife's Best Management Practices.

#### **MEASURES OF SUCCESS**

Natural areas are rehabilitated and accessed using the "Keighery Scale of Bush Condition". Annual weed maps for each of the Town's natural areas illustrate a reduced percentage of weeds.

Bi-annual Progress Report indicates that revegetation of natural areas have shown an average success rate of 70% with some reserves achieving as high as 95% survival rate.

The Department of Planning, Lands and Heritage, who manage the majority of Ashfield Flats Reserve, continue to undertake foreshore and natural area restoration works.

In addition, the Town has been trialling thermal (steam) weed control treatments at Success Hill Reserve and Broadway Reserve. To gauge the success of each of these trials, they will be measured against the late 2017 weed mapping report. Weed report mapping cycles are scheduled every two years.

As part of the Council's Volunteer Bush Care program, the Town has coordinated community events with volunteer bush care groups to undertake rehabilitation and revegetation works in selected areas.

#### **STRATEGY**

Strive to divert drainage water to recharge groundwater and ensure that run-off to the Swan River is of a high quality.

#### **OUTCOME**

Stormwater drainage network is managed in accordance with Council's Drainage Asset Management Plan and the Drainage Network Assessment for the proposed drainage service levels.

Stormwater drainage network is managed in accordance with Council's Drainage Asset Management Plan and the Drainage Network Assessment for the proposed drainage service levels.

Stormwater quality treatment sites are developed in accordance with the Council endorsed Stormwater Drainage Network Assessment.

### **MEASURES OF SUCCESS**

A stormwater drainage network assessment was developed during the 2016/17 year and was scheduled to be completed in July 2017. Information provided from this assessment will be included in the Town's Asset Management Plan and works will commence in the following year.

The report outlines measures to improve the drainage infrastructure capacity, including the opportunity for Water Sensitive Urban Designs and recommendations for suitable Storm Water Bio-retention sites. Work recommendations from the report have been included in the Town's Asset Management Plans.

In 2016/17 the following drainage line upgrade works were completed:

- Clarke Way: and
- Anzac Terrace to Lord Street

### **OBJECTIVE: REDUCE IMPACT OF ADVERSE IMPACTS OF CLIMATE CHANGES**

#### **STRATEGY**

Continue to implement and upgrade, when required, the Climate Change Adaptation Plan.

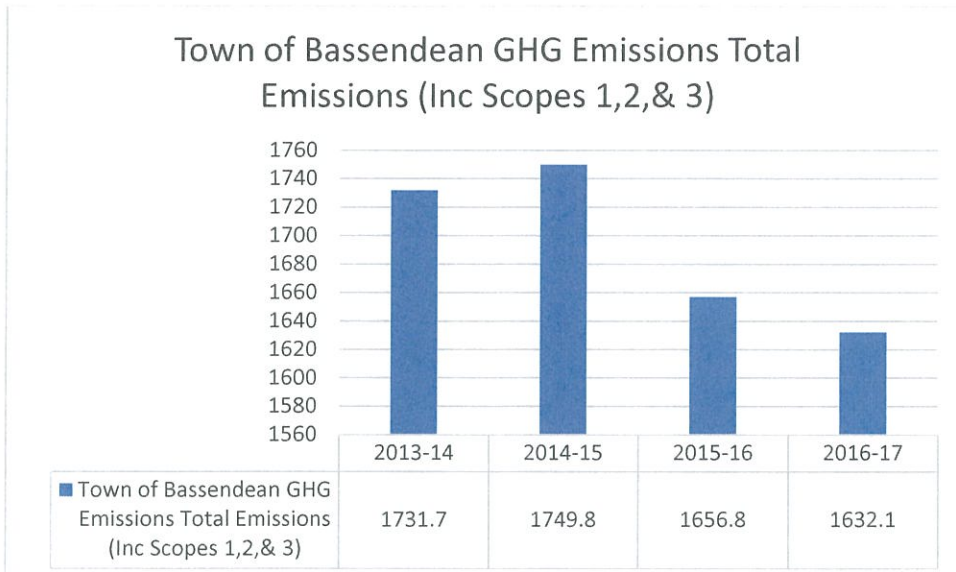
#### **OUTCOME**

The Local Climate Adaption Action Plans are undertaken.

### **MEASURES OF SUCCESS**

In partnership with the EMRC the Town's Carbon Emissions Reduction (ACER) program continued to be implemented and the results showed a further decrease.

The Town achieved its goal to reduce carbon emissions by 7.5% from 2011/2012 to 2016/17. Officers have been heavily involved with community group (Renewable Energy Working Group) and has set new goals to align the Town's target with Federal Government's target to reduce corporate emissions by 26-28% by 2029/2030.



The Town of Bassendean is currently reviewing its emissions target to identify the cost benefits of additional projects suitable for future budget consideration in order to achieve the increased target levels by 2030. The Australian Government's Department of Environment & Energy's website states Australia's "2030 Climate Change Emission Target" is between 26-28 per cent reductions on 2005 levels by 2030.

The Town continue to run a free in-home auditing program for residents to assess their current energy, water and waste usage and develop personalised action plans to help reduce their usage.

### **STRATEGY**

Pursue energy efficient lighting, water and power saving technologies, and continue to work with the community to assist residents to reduce their utility costs.

### **OUTCOME**

Groundwater conservation management has been incorporated into sustainable landscape practices related to design, construction, implementation, management and ongoing Public Open Space maintenance practices.

Officers will continue to implement and upgrade, when required, the Climate Change Adaptation Plan.

### **MEASURES OF SUCCESS**

95% of the Town's irrigation bores have now been connected to the central controller system which will allow officers to effectively manage the water usage in parks and reserves.

## **OBJECTIVE: MINIMISE WASTE TO LANDFILL**

### **STRATEGY**

Provide opportunities for the community to recycle and reuse material which would otherwise go to landfill and explore new and innovative ways to work with the Eastern Metropolitan Regional Council to recycle and reuse waste.

## OUTCOME

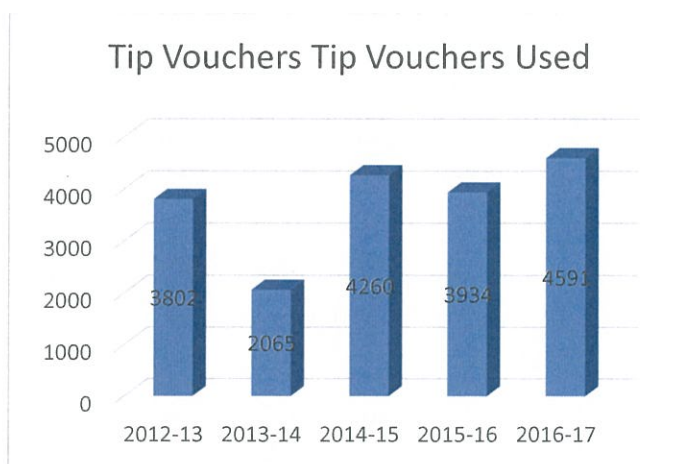
Biannual waste audit data undertaken to guide the waste education programs in order to decrease the average landfill waste per household.

Annual Bulk Rubbish and Green Waste programs delivered.

## MEASURES OF SUCCESS

Waste education programs were designed and provided to residents via the Bassendean Briefings Newsletter, the Town's website, shopping centre displays, and school education programs.

Within the 2016/17 year residents of the Town, utilised 4591 tip passes to dispose of rubbish at the Red Hill Waste Management Facility. This year the usage of tip passes increased and the amount of green-waste and bulk rubbish collected on verges, during the collection period, decreased.



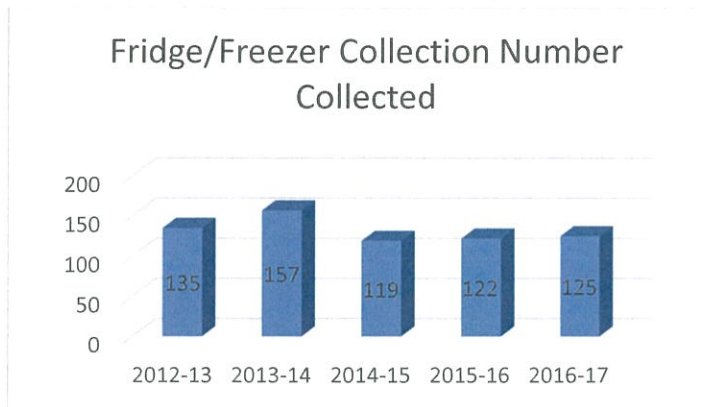
This year 560 tonnes of Greenwaste (June 2017) and 495 tonnes of Bulk Rubbish Material (December 2016) was collected through the Town's verge collection programs. Both these amounts are slightly lower than the previous year and over the last five years, through both collection processes, 5562.93 tonnes of Greenwaste and Bulk Rubbish has been collected.



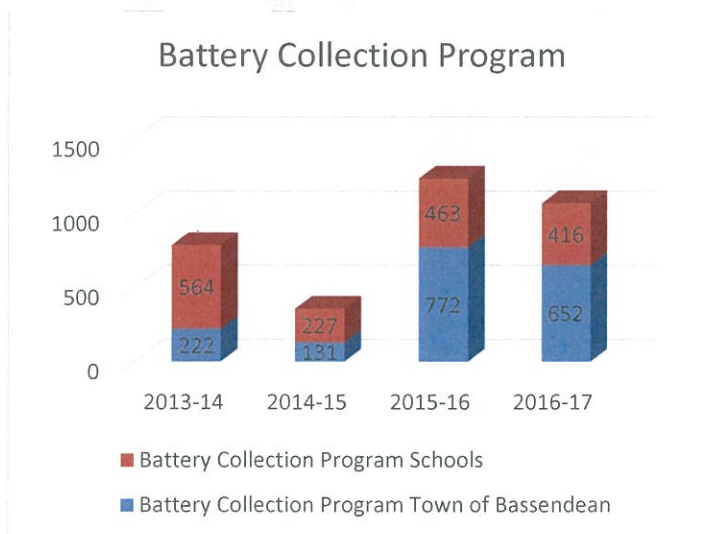




Again this year, the free, monthly refrigerator and freezer collection service was successful and over the last 5 years, 658 fridges and freezers have been collected.



The free Battery Collection Program continued to be a success with an additional 652 items collected by the Town and 416 through school collection programs. Over the last four years 3447 items have been collected.



The Town participated in the National Garage Sale Trail on Saturday 22 October 2016 with over 40 garage sales being registered; placing the Town in the top 10 Local Government's across Australia for the most garage sales registered.

## **OBJECTIVE: MAINTAIN A HEALTHY ENVIRONMENT THAT SUPPORTS A DIVERSE RANGE OF FLORA AND FAUNA**

### **STRATEGY**

Continue to develop and maintain biodiversity corridors to provide breeding places and food sources for native flora and fauna.

### **OUTCOMES**

- Planting of trees is undertaken in accordance with the Streetscape Master Plan.
- Rehabilitate natural areas in accordance with Council's adopted Weed Management Plan, Biodiversity Plan and the best practice guide recommended by the Environmental Weeds Action Network.

### **MEASURE OF SUCCESS**

The ongoing rehabilitation of the natural area (235,853m<sup>2</sup>) within the Town continued in accordance with the Weed Management Plan and Biodiversity Plan using volunteering groups, contractors and Town of Bassendean staff.

The Town continued its trial of steam weeding at Broadway Reserve and Success Hill Reserve. The environmental effect of the steam-weeding trials will be evaluated in 2017/18.

Through the "Plants to Residents" program a further 3800 seedlings were purchased to cover residents' requests.

Bi-annual rehabilitation progress reports have indicated that the Town's revegetation of natural areas program has an average success rate of 70%, with some reserves achieving as high as 95% survival rate.

In accordance with the Street Tree Master Plan, 253 street trees were planted within the streetscape in 2016/17.

Over the last five years, 1,458 street trees have been planted within the Town's streetscape in order to enhance neighbourhood aesthetics with the long-term objective of providing shady, green streets to improve the walkability of neighbourhoods, provide habitat for wildlife, reduce the urban heat load and capture carbon emissions.

This year, a further 6 residents adopted a tree on their verge under Council's Street Tree Adoption Program.

## **KEY THEME NO 3: ECONOMIC WELLBEING AND PROSPERITY**

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### **OBJECTIVE: BUILD A STRONG LOCAL BUSINESS ECONOMY TO BENEFIT THE COMMUNITY**

#### **STRATEGY**

- Identify land assets to boost economic development activities and reduce the rates burden on the community.
- Strive to attract new businesses that offer solutions to climate change.

#### **OUTCOME**

- Liaise with landowners of prominent sites and engage in zoning proposals and related matters impacting on their property.
- Partner the State Government on the redevelopment of Bassendean Oval.
- Advocate adaptation of digital technology. Provision of information and training seminars and workshops for small business including Federal and State Government assistance programs.
- Participate in business awareness and mentoring program in local schools.

#### **MEASURES OF SUCCESS**

- Number of new residences.
- Increase in associated businesses commenced.

Over the past twelve months construction activity has been very apparent across the Town. The upgrade of the Tonkin Highway directly adjacent to the Town, while very disruptive, will bring strong economic benefits to the local industries by creating clear road connections north to Muchea and south to the Roe Highway, Fremantle Port and the South West. Another major construction project, which was completed this year, is another type of highway – a digital highway. Despite the significant earthworks carried out along many streets in the Town, an effective contractual agreement between NBN and the Town ensured there were very few complications for residents and the rollout was completed ahead of schedule.

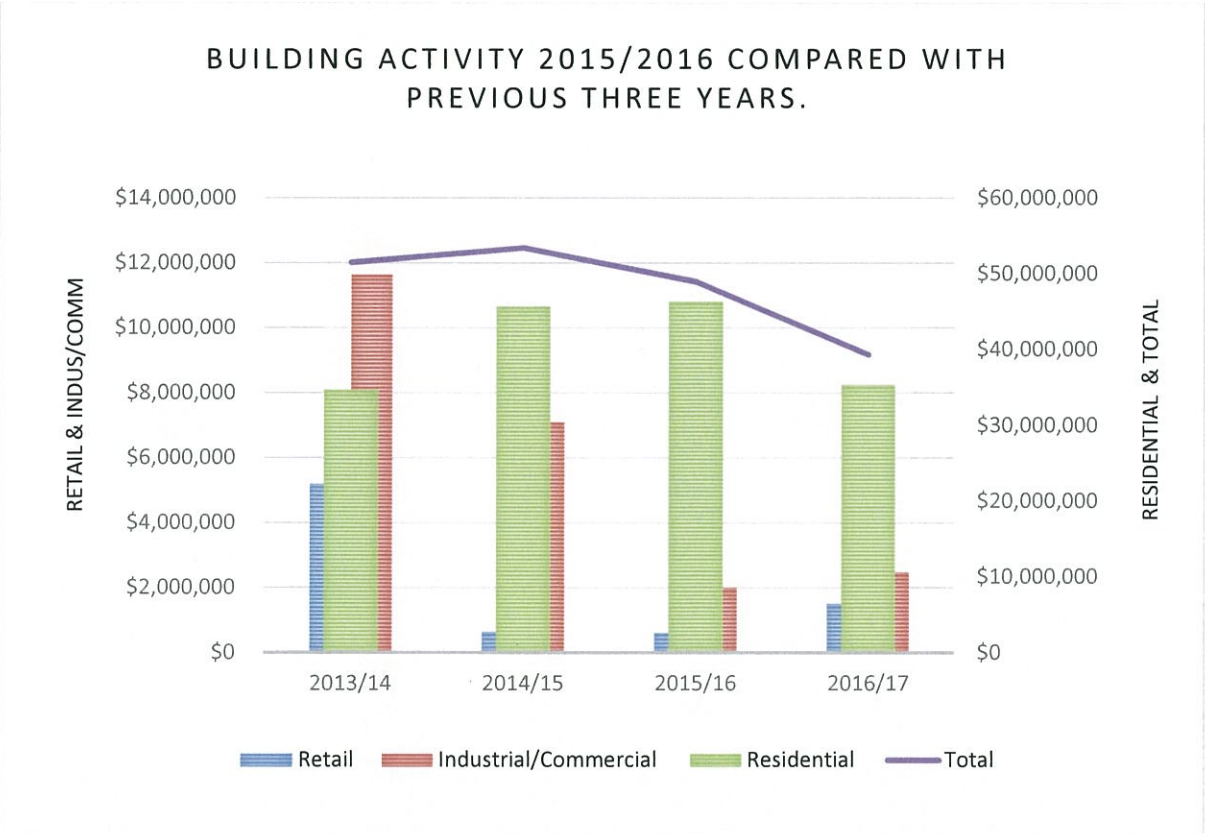
Both of these projects remove blockages to business and encourage commercial endeavours from the very large local industries to start-ups and home based operators. The NBN is a significant milestone for the Town and while many households have been quick to make the switch, the old network will remain active for another 18 to 24 months.

The planning statistics shown in the table and graph below identify the estimated value of all building permits issued by the Town during the year. In comparison to previous years residential applications have softened compared to the very high levels of the

last couple of years. Conversely, industrial and commercial applications have recorded a 24% increase on last year and retail applications are 148% up on last year.

**Building Activity 2016/17 compared with previous three years.**

	2013/14	2014/15	2015/16	2016/17
Retail	\$5,189,308.00	\$636,157.00	\$604,800.00	\$1,504,089.00
Industrial/Commercial	\$11,632,236.00	\$7,087,766.00	\$1,990,897.00	\$2,470,510.00
Residential	\$34,645,389.00	\$45,650,277.00	\$46,344,197.00	\$35,326,186.00
<b>Total</b>	<b>\$51,466,933.00</b>	<b>\$53,374,200.00</b>	<b>\$48,939,894.00</b>	<b>\$39,300,785.00</b>



The strong residential sector (90% of total building applications received during the year) reflects an emerging younger family demographic age group across the Town. This age group is very important for the economy utilising many local services including medical services, day care and children’s services, primary education, the household shopping sector and supporting our blossoming café and outdoor eating sector.

**OBJECTIVE: REDEVELOP AND REVITALISE LOCAL CENTRES**

**STRATEGY**

- Engage with redevelopment plans for shopping centres and developments in Old Perth Road.
- Convene an Old Perth Road owners’ and operators’ action group and review the Old Perth Road Markets to focus on place-making in the Town Centre.

- Encourage street art and beautification programs on Old Perth Road to promote Bassendean as a prime investment destination.

## **OUTCOME**

- Re-New Old Perth Road Program - Strong engagement by traders.
- Shopping centre is developed in consistent design.

## **MEASURE OF SUCCESS**

The monthly Old Perth Road Markets are now entering into their seventh year of operation and as they mature they are distinctive by their local community engagement which has been strongly supported during the year.

The Arts House at Cyril Jackson Senior Campus, which represents many in the creative field, was well attended with children's activities, community garden activities and links to their art program.

The newly created stallholder coordinator position, along with new management contracts, has seen a surge in community groups associated with the markets, including the Men's Shed, a volunteer organisation now working alongside the Rotary Club to provide Traffic Management Services.

This year the Markets' Community Fund contributed to the Ryde Program. The fund purchased a vehicle to allow this innovative driver training program help teenagers achieve driving competency and get them on the road to employment and independence.

There have been on-going discussions with the owners of the Eden Hill Shopping Centre to encourage the redevelopment of that site.

## **OBJECTIVE: BUILD SMALL BUSINESS GROWTH**

### **STRATEGY**

- Develop conspicuous policy to encourage and support working from home.
- Adopt a welcoming stance and attitude to businesses, and showcase local business capabilities.
- Encourage 'Employ Local' policies for local businesses.
- Engage with the community and business and take a leadership role in digital adaptation.

### **OUTCOME**

- Develop business welcome pack with emphasis on home based business.
- Leadership role in digital adaption:
  - Training for local businesses Digital Enterprise Program.
  - Showcase digital advances in local business.
  - Develop a business directory application.

## **MEASURE OF SUCCESS**

The Town's continued endorsement and sponsorship of the Central Eastern Business Association (CEBA) Small Business Awards was rewarded this year with the popular Tasty Pear retail outlet picking up both the Best "Start Up" Award and the People Choice Award. It counts upwards of 20 different artists actively involved in selling and staffing the shop and is a rare but wonderful example of a retail outlet featuring high quality locally owned and produced goods.

A number of other local businesses were able to take advantage of the networking opportunities at the sundowners and reception events, which are part of the awards. They also benefited from the application process, which requires a thorough examination of all aspects of their business including marketing, financials, staffing, etc.

The Town has strengthened its partnership with CEBA taking up an offer to join their executive board. Through this position we are shaping the activities of the Association within the Town. The Town now hosts regular monthly breakfast marketing meetings. These are informal gatherings designed to suit the business owners with a fluid discussion agenda taking in all types of marketing initiatives. They attract a diverse range of small businesses from across the Perth eastern region where they all learn from each other and share the challenges they face.

Just before the end of the year the Town completed a detailed update of the business database. This investigation included a multi level survey of the activities of our local enterprises where we asked about the digital tools used by business, staff levels and training levels, their understanding of business grant schemes and their level of networking and collaboration. The information gathered will be utilised in the coming year to inform the new economic development strategy for the Town. In turn, the strategy will ensure the local businesses gain maximum benefit from the Town's services.

## **OBJECTIVE: STRENGTHEN THE TOWN'S PROFILE AS A TOURIST DESTINATION**

### **STRATEGY**

Support the Railway Museum as well as other potential tourism facilities in developing their visitor profile.

### **OUTCOME**

- Develop the visitor profile of the Railway Museum through funding for marketing strategy and signage.
- Collaborate with Cultural Development Officers on development of heritage assets and trails.
- EMRC - Regional Tourism focus on activation of Swan River foreshore.

- Collaborate with Cultural Development Officers to focus street art beautification program on Old Perth Road.

### **MEASURES OF SUCCESS**

The Swan River is our key natural tourism asset and the Town has supported the EMRC initiative to improve how our natural trails and cycle routes are presented and packaged. The [www.perthtourism.com.au](http://www.perthtourism.com.au) site operated by the EMRC features Bassendean under the Swan River Ramble and publicises all the café outlets that are bike friendly. This is an evolving program and is constantly being improved.

The Town's Local Studies has also initiated a guided heritage trail. This is a free trail operating every month, mostly through the Town Centre, and highlights and celebrates the colourful history of Bassendean.

The Railway Museum on Railway Parade continues to be an excellent tourism asset of Bassendean. The renovations of the collection of rolling stock is constant and with the assistance of the Town the volunteers have received free training with Forum Advocating Environmental and Cultural Tourism Association (FACET). The Town is a member of the executive board of FACET, which is the pinnacle organisation for all the rich cultural assets and attractions across the state. In the past twelve months, the Railway Museum has been able to take advantage of a training course from visiting UK experts in guiding techniques and building and presenting displays.

## **KEY THEME 4 – ARTS, HERITAGE & CULTURE**

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### **OBJECTIVE: MAINTAIN THE RICH CULTURE OF HERITAGE OF THE COMMUNITY**

#### **STRATEGY**

Support a sense of place and belonging with residents through protection and retention of the rich history and heritage, including pre-European history and culture.

#### **OUTCOME**

- Knowledge of the Nyoongar culture by all residents.
- Expanded Municipal Heritage Inventory Register of significant buildings and places.
- Strengthen local identity through unique cultural pursuits.

#### **MEASURES OF SUCCESS**

Two significant community events were hosted by the Town to raise awareness and understanding of the local Nyoongar culture with all residents being: NAIDOC Family Day on 7 July 2016 at Ashfield Reserve and the third annual staging of the Dandjoo Koorliny Reconciliation Gathering at Mary Crescent Reserve on 25 May 2017. The Town also conducted the second annual "Closing the Gap" lunch for Town employees and local Nyoongar community members in March 2017.

The RELax Program (leisure courses) promoted a highly successful seminar on Aboriginal Culture delivered by Dale Tilbrook on Wednesday 24 May 2017.

The Annual Library Lecture for 2017 was delivered by Bevan Carter on the Town as a special place. In doing so, Bevan outlined the significance of the land for the Nyoongar people and of recorded atrocities inflicted by Europeans on them.

The Town of Bassendean has continued its review of the Municipal Heritage Inventory (MHI), with the assistance of the MHI Review Committee, which comprised three Councillors from the Town and some very committed volunteers. This review is a requirement under the Heritage of Western Australia Act 1990.

The MHI is a list of places that have cultural heritage significance because they are places that are evidence of Bassendean's history. Bassendean has a rich and diverse history that is unique in Western Australia and the Town of Bassendean is committed to preserving this heritage for future generations.

Reviewing the current MHI has led to a recommendation of 288 places being included within the updated MHI. 14 places are to be placed in the category 1 or "exceptional significance category", the majority of these properties are already afforded protection by their State Listing. Additional to these category one places, 44 places are intended to be given statutory protection under the Local Planning Scheme No 10 indicative of their "considerable significance category", including two heritage precincts. A further 230 places are considered to have either "some or moderate significance. 35 properties were removed from the MHI largely as a result of demolitions.

The Municipal Inventory can be viewed in full on the Town's website.



## **OBJECTIVE: ENCOURAGE AND SUPPORT COMMUNITY CONNECTIONS**

### **STRATEGY**

- Continue to support public art, community festivals and events, and the development of the unique community culture that defines us.
- Provide opportunity and actively encourage community members to participate in community life through artistic and cultural expressions.

### **OUTCOME**

- Strongly supported community festivals and events.
- Enhanced sense of belonging with residents.
- A range of community-driven cultural activities developed.

### **MEASURES OF SUCCESS**

#### **Seniors & Disability Services**

The Town of Bassendean supports positive ageing, assisting its older residents in maintaining a positive attitude, feeling good, keeping fit and healthy, and engaging fully in life. Seniors and Disability Services plays a major role in facilitating community connections for older residents and people with disability through various events and engaging activities. This year was no exception, with the annual Christmas party, the Hyde Retirement Village Residents' BBQ, Christmas in July, the annual Health and Wellbeing Expo for over 50s and a raft of major outings.

#### **Cultural Events**

Council continues to deliver a strong cultural development and public events program that benefits not only residents of the Town but also the Perth metropolitan area.

#### 2016 Bassendean Visual Art Awards

The Town once again staged the 2016 Bassendean Visual Art Awards from Thursday 22 September (opening night) to Wednesday 28 September 2016 at the Bassendean Community Hall.

Over 90 artists entered the Art Awards in 2016, making the program a unique professional development opportunity for visual artists that live both within and outside of the Town.

For the first time, the Visual Art Awards incorporated an Open Weekend on Saturday 24 and Sunday 25 September 2016 which included workshops for children, giant games and curator talks. The Town received positive feedback in regards to the change in venue to the Bassendean Community Hall and the activities organised as part of the Open Weekend.

#### Summer's Edge Events

##### *Sundown Showdown Event*

The *Sundown Showdown* event was staged on Saturday 19 November 2016 at Sandy Beach Reserve. The event featured Timothy Nelson, The Ghost Hotel and Stoney Joe performing alternative country – folk – rock live music.

It was estimated that over 1000 people attended the event and was widely promoted within the Town and adjoining suburbs with radio interviews being achieved on RTR FM and 720 6WF, photo and editorial in the Eastern Reporter and online promotion through the Town's Website, Arts and Events Facebook page and Instagram posts.

#### *Beats n Bikes Event – Perth Autumn Festival*

The Summer's Edge Beats n Bikes event was staged as part of the Perth Autumn Festival on Saturday 18 March, 5pm-9pm at Sandy Beach Reserve.

The Perth Autumn Festival is coordinated by the East Metropolitan Regional Council (EMRC). The Town was also successful in receiving Lotterywest funding of \$8,000 as part of an application prepared and lodged by the EMRC for the Perth Autumn Festival.

The Beats n Bikes event featured the hip hop dance beats of *The Brow*, as well as the energizing Congolese guitar rhythms of *Soukouss Internationale*.

Off-stage, there were bike-themed fun activities for children/youth with bike valet available. A variety of food vendors were also present at the event.

The event was promoted through a mix of online and traditional marketing strategies and despite inclement weather on the day of the event between 800 to 900 people were in attendance.

#### Australia Day Celebrations and Fireworks

The 2017 Australia Day Celebrations and Fireworks event was held on Thursday 26 January at Ashfield Reserve and it was estimated that 18,000 plus people attended. Despite the cancellation of the Perth fireworks, the Town's Australia Day event was able to accommodate the increase in crowd attendances.

Entertainment featured Phil Walleystack who also performed the Welcome to Country and MC for the event, *Randa & The Soul Kingdom* as the headline, show rides and Perth Glory Players as Australia Day Ambassadors.

The Town once again partnered with 98five Sonshine FM in providing the exclusive fireworks soundtrack and coverage for the event, with the crowd also being treated to a diverse and multi-cultural range of foods.

Attendees were surveyed at the event, with respondents providing overwhelmingly positive feedback on the event. The event once again demonstrated the collaborative approach that is required across the organization and with key stakeholders such as Kiara Police, Fire and Emergency Services, Cardile Fireworks and Bassendean Men's Shed to stage an event of this magnitude.

Through a separate process, a review of the Australia Day event is currently being conducted by the Town. Any changes to the event will come into effect from 2019 onwards. The Town will continue to stage the 2018 Australia Day event similar to previous years and this will be held on Friday 26 January at Ashfield Reserve.

## Community Event Sponsorship Program

The Town annually allocates \$5,000 for community organisations to access funding for the staging of community events. In 2016/17, the \$5,000 was fully expended and provided the opportunity for the following community events to be staged in the Town:

- Bassendean Primary Digital Art Installation/Event – November 2016
- Success Hill Action Group Christmas Party – December 2016
- Church of Christ Community Easter Event – April 2017
- Bassendean 55 Plus Association Launch – May 2017
- Artsource – Another Exhibition (Alex Maclver) – to held in October 2017

## Per Cent for Art Projects

The Town's Cultural Development Officers continue to work with property developers in the implementation of the Per Cent for Art Policy. Public art installations were completed at 93 Old Perth Road and 102 First Avenue, Bassendean during 2016/17.

## **OBJECTIVE: ENHANCE PARTNERSHIPS WITH THE LOCAL NYOONGAR PEOPLE**

### **STRATEGY**

Develop and implement a Reconciliation Action Plan developed by the Town in partnership with the local Nyoongar people to build strong relationships, respect for culture and employment and growth opportunities.

### **OUTCOME**

- Recognition and celebration of local Nyoongar people as part of the Town's annual calendar of events and cultural activities.
- Bassendean Cultural Advancement Group is providing leadership and effectively acting for and on behalf of the local Indigenous community.
- Achieve business development and enhanced employment opportunities for Indigenous people.

### **MEASURES OF SUCCESS**

The Town strives for effective Aboriginal engagement by supporting the following groups and services:

- Bassendean Cultural Advancement Group, in providing administrative support for the Group and venue for the meetings, funding for Group activities in referring issues of relevance to the Group, and in hearing of issues of importance to the local Nyoongar families.
- The Town continues to partner with the 360 StreetDoctor mobile GP clinic to improve the health and wellbeing of homeless, transient, disadvantaged and marginalised people in the Perth area. Having commenced in 2011 the clinic, which operates on Wednesdays and Fridays in the car park and at the Ashfield Community Centre, is now a vibrant hub of activity servicing the local Nyoongar people and other community members in need of these vital services.

- Similarly, the Town has also supported the Moorditj Djena podiatry and diabetes education service since 2012 in the car park and at Ashfield Community Centre. The primary objective of the program is to increase access to podiatry and diabetes services which are culturally sensitive for Aboriginal and Torres Strait Islander peoples. Moorditj Djena has been operating on Wednesdays along with the Street Doctor working holistically and enhancing community engagement.

## **OBJECTIVE: PROTECT LOCAL HISTORY AND HERITAGE**

### **STRATEGY**

- Maintain a Local Studies Collection of local history and culture that will be regularly displayed.
- Support the protection and maintenance of buildings on the State Register of Heritage Places and key buildings on the Municipal Heritage Inventory but at the same time, encourage that they are well utilised and functional buildings.

### **OUTCOME**

- Quality reference resource that supports a sense of place and connection with development sequencing over time.
- The best of Bassendean's heritage buildings are preserved.
- The Pensioner Guard Cottage Museum will be further developed as part of the heritage and culture of the Town of Bassendean.

### **MEASURES OF SUCCESS**

The Local Studies Collection continues to go from strength to strength. In the last year the Collection has seen an addition of 159 new catalogue records of monographs, government and Town of Bassendean reports, various serials of interest to local history, DVDs and CDs, material in electronic format and numerous index entries from Bassendean Briefings and local newspapers.

The Oral History collection increased its depository of local memoirs with the addition of significant interviews from past and present residents of Bassendean. The Rates Books index project recorded 1,004 new entries into Access database, bringing the total number of individual records to 56,440. Furthermore, a conversion of 1,000 catalogued images appropriate for archival storage has been completed.

The Local Studies Librarian has created 80 lists comprising local places, events and people, all relevant to Bassendean, that are available online via Trove, a national access point for historical information about Australia and Australians. This allows people anywhere in the world to access information about places, persons or groups in Bassendean via a single link on Trove. Such a collated information allows for easy access regardless of its format or location.

The Local Studies Librarian assisted with Children's Book Week by providing two story time sessions and visiting the Casa Mia Montessori School. Students played the 'Discover Bassendean' board game and were given a short illustrated talk on the history of Bassendean. This year's Children's Book Week theme was 'Australia, Story, Country' and local history featured heavily in the subsequent sessions. This wonderful initiative allowed children to discover some fun and fascinating facts about Bassendean and made the Town's history relevant to young minds.



The regular Library Facebook postings of street names and the popular Tuesday Treasure post, now also available on the Town's Facebook page, continue to attract interest from far and wide. These endeavours promote the rich history of Bassendean and the importance of our Local Studies Collection.

*The image shows an unidentified group boating by Sandy Beach Reserve c1930.*

The Annual Library History Lecture explored Aboriginal history in Bassendean and was presented by Mr Bevan Carter in June. The well attended lecture supported the Reconciliation Action Plan of the Town of Bassendean and raised awareness of local history and the Local Studies Collection.

The Guided Walk along Old Perth Road, offered for free on the first Wednesday of each month, has been a very popular event. A total of 43 participants attended the walk since its introduction in February and had an opportunity to learn about architecture, history and art from the volunteer guide.

**Bassendean Memorial Library**

**Guided Walk (Free!)**  
Learn about local history, culture and architecture on **Old Perth Road** with your volunteer guide.  
First Wednesday of each month in 2017 (excluding January).

Meet at the Bassendean Memorial Library foyer at 9:45am for a 10am start. Duration 1.5 hours.  
**What to bring?** Comfortable shoes, a water bottle and weather appropriate apparel.

**Walking Wednesday dates in 2017**

- 1 February
- 1 March
- 5 April
- 3 May
- 7 June
- 5 July
- 2 August
- 6 September
- 4 October
- 1 November

The Local Studies Librarian contributed to and reviewed the Town of Bassendean Draft Municipal Heritage Inventory, assisted in its promotion during the consultation period, offered help to patrons seeking additional information and provided a detailed feedback on the inventory entries.

Dedicated volunteers continue to assist with research projects and administrative tasks and are the source of valuable local knowledge about people and places. Volunteers contributed 545 hours to various local history projects, including genealogical research and indexing of Rate Books.

Due to the complexity of the Town of Bassendean history book project, it has continued into the next financial year with the content and layout being in its final design stage.

## **KEY THEME 5: INCLUSIVENESS, LIFELONG LEARNING, HEALTH & SOCIAL WELLBEING**

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### **OBJECTIVE: BUILD A SENSE OF BELONGING AND CONNECTIVITY IN THE COMMUNITY**

#### **STRATEGY**

- Encourage people of all ages, abilities and backgrounds to actively participate in community life and democratic processes.
- Nurture community resilience and self-reliance toward a sense of belonging with residents to a highly connected (close-knit) community.
- Support community members to actively volunteer and make a positive contribution to overall community health and wellbeing.

#### **OUTCOME**

- Participative community, active in democratic governance.
- Informed community, of existing available options and opportunities.
- Self-reliant community responsive to, and active in, achieving known aspirations.
- A comprehensive recruitment, training and reward program for the Town's volunteer services is implemented.

#### **MEASURES OF SUCCESS**

The Town has actively assisted and supported community capacity building in the past 12 months:

- AshfieldCAN continues to achieve enormous community benefits. Along with the Gary Blanch Reserve success story, AshfieldCAN is increasingly participating in various aspects of the planning for and management of Ashfield Flats. AshfieldCAN continues to conduct events throughout the year, publish and distribute a regular newsletter to all households and maintains a quality website ([www.ashfieldcan.info](http://www.ashfieldcan.info)).
- Bassendean Men's Shed has continued to plan for a permanent facility on land set aside for the purpose by the Town.
- The Cyril Jackson Art House and Community Gardens project continues to grow and gain membership. The Community Gardens are now incorporated in their own right.
- In partnership with the One World Centre, the Town conducted an "Act Local, Think Global" project focussing on enhancing sustainable practices. The project, determined by the community, "Verge Transformation", transformed seven local's verges to being more productive and beneficial spaces. This project concluded with the establishment of the Verge Transformation Network. The Network meets regularly and continues to transform verges in the Town.

#### **Youth Services**

Bassendean Youth Services continued to deliver support and recreational opportunities for young people aged 12 – 25 years. Young people experiencing

difficulties were assisted individually through; case management, mentoring, specialist referral, advocacy, information and personal support.

The Centre operated a 'drop in' program most afternoons and Friday nights offering social and recreational opportunities for local young people. Numerous local young people were engaged in intensive case management to assist them to overcome barriers to participation and harm.

The Service facilitated the delivery of CERT II and CERT III in General Education (Year 10/11) for young people marginalised from mainstream education until December 2016. The program was delivered with a rolling intake within a self-paced learning environment. A new Program is set to take over this role from early 2018.

The SHIELD Housing Project continued to operate with the assistance of Swan Emergency Accommodation. The program assists people with limited accommodation opportunities to receive medium term support before transitioning into longer term social housing options.

Youth Services, in partnership with the Bassendean Youth Advisory Council (YAC), ran the GRAVIT8 Youth Festival in February 2017. Youth Services engaged local young people in the planning and delivery of a skate and scooter themed youth event.

The YAC assisted in the delivery of its 'Keen on Halloween' initiative which enabled Town of Bassendean residents to identify their interest in 'trick or treat' customs. The event included a 'scariest letterbox' competition and Family Outdoor Movie.

The YAC met monthly to discuss issues that interest and affect local young people. Feedback on young peoples' positions on various issues was gathered and offered to Council.

Youth Services continued to develop a Driver Training program for young people with limited access to vehicles or driving supervisors. The program, known as the RYDE (Regional Youth Driver Education) Program, seeks to link young learner drivers with volunteer mentors in order to achieve the 50 hours of driving experience now required. A second site was established at Anglicare's Foyer Oxford facility, and new programs are set to run at Cockburn and Bunbury by the end of 2017.

### Avon Descent

As part of the 2016 Avon Descent, the Town staged a small activation with giant games at Point Reserve on Sunday 7 August. The Town was successful in receiving Lotterywest funding sourced by the EMRC on behalf of all member Councils.

### Community Facilities/Ovals and Reserves

In March 2017, The Town commenced the Community Facilities, Ovals/Reserves Audit and Needs Assessment to better understand the current usage and future requirements of all facilities, ovals/reserves within the Town. Indicative findings from community consultation has revealed that 66% of respondents were satisfied with community facilities, oval/reserves within the Town and that some facilities are dated

as well as a need for multi-purpose facilities. Other key themes such as encouraging better access to facilities/public open space and better access for people with disabilities were identified. The final report, with recommendations, will be finalised in 2017/18 in time for the integrated facility planning/asset management 2018/19 budget planning process.

### Club's Connect (Club Development Program)

*Club's Connect* provides opportunities for all sporting clubs and community organisations to learn more about how to better manage their club's operations, promoting their club, attracting and retaining volunteers, financial management and fund raising and strategies to increase their participation base. The Town continues to add value in the level of support provided to clubs by exploring various funding and learning development opportunities through the State Wide Club Development Officer Scheme facilitated by the Department for Local Government & Communities (now the Department for Local Government, Sport and Cultural Industries).

### KidSport

Once again the Town received support from the Department for Local Government & Communities' (now the Department for Local Government, Sport and Cultural Industries) KidSport Program with some 117 vouchers and \$21,640 being paid to sporting clubs to support eligible youth aged 5-18 years. Of the 117 vouchers issued, 62% were for boys and 38% for girls with 86% of young people receiving support had not previously registered with a sporting club. Since the Town participated in the KidSport program in September 2011, 555 vouchers have been provided to young people and \$85,818 to sporting clubs, a majority of which are based within the Town of Bassendean. The KidSport program provides financial assistance towards club fees and applicants must have a Health Care Card/Pensioner Card or be referred by a "recognised" Referral Agent.

### RElax Program

After many years being known as the Town's Leisure Course Program, a comprehensive re-branding and marketing campaign was undertaken to launch the Town's *RElax Program (Recreation & Engagement)* as the new brand for the delivery of recreational, leisure and cultural pursuits from the commencement of the 2017 calendar year. Enrolment numbers continue to compare favourably with the previously branded Leisure Course Program and features a fresh array of creative pursuits. Classes have ranged from the ever popular Bassanovas drumming group, pilates, young mum's and bub's yoga to Zumba, Kayaking at Sandy Beach Reserve and Meta-Fit. Make a Music Video workshop, Bonsai and introduction to Noongar History and Culture have all featured strongly as part of the new *RElax* programming. Enrolment numbers include the following:

Term 3 2016: 183 (13 classes) (*previous Leisure Course branding*)

Term 4 2016: 162 (13 classes)

Term 1 2017: 180 (14 classes) (*current Relax Course branding*)

Term 2 2017: 210 (12 classes)

With an average of 184 people participating each term, the RElax Program continues to an important social inclusion program for the Town.



## Children's Week Walk

In a collaboration between Children's Services and Recreation and Culture Business Units, the Children's Week Walk was staged at Sandy Beach Reserve on Sunday 23 October 2016 and for the first time a Kid's Market, run by Bassendean Kid's for Kids, was incorporated into the event. Children were able to buy, sell and swap their old toys and books.

## Seniors' Week

The Town continued to support both the Bassendean Melody Club and the Bassendean 55 Plus Associations in the staging of events for Seniors Week from Monday 7 to Friday 11 November 2016 with over 300 people attending throughout the week.

## Children's Services

Children's Services continues to be self-sufficient in the operation of two Early Childhood Education and Care Services to facilitate the long day care requirements of the local community. Bassendean Wind in the Willows is licensed for up to 55 children aged 0-3 and Ashfield Wind in the Willows is licensed for 35 children aged 3-5. Over 100 families are enrolled at the combined services, the majority of whom either work for or live in the Town of Bassendean. Both Services are rated exceeding the National Quality Standard.

2016/17 achievements and initiatives include:

- Social and emotional wellbeing of children and families is a high priority; the 5<sup>th</sup> 'Welcome to Willows' breakfast, mother's and father's day celebrations and end of year Christmas party, were all heavily attended providing opportunities for families to build relationships and promote belonging.
- The provision of the Long Day Care Professional Development fund ensured a unique opportunity for a number of Educators to attend the Child Australia Early Childhood Conference with opportunities to learn from nationally recognised pedagogues including Anthony Semann and Caroline Fewster.
- Other personal and professional development for Educators included a greater understanding of nature pedagogy facilitated by international nature guru Claire Warden and 3-part series of workshops provided by Think Performance Technology.
- Upgrades to the gardens on the Bassendean site continue with the enhancement of the toddler garden to reflect a stronger connection to nature, children are enjoying investigating the new play space and the deeper learning experience this now provides.
- Environmental sustainability and responsibility was a priority as solar energy was installed on both Bassendean and Ashfield sites. In addition, both services have transitioned to paperless billing and continue to seek ways in which to reduce their ecological footprint.
- Fostering connectedness to community continues to be of paramount importance, children participate regularly in local excursions to the library, shops, and parklands

as well as participating in the Town's events including NAIDOC celebrations, reconciliation gatherings and Children's Week walk.

- The seamless transition of a new Manager of Children's services occurred in May. Thankfully all other educators have remained facilitating the continuity of care for children and families.
- Professionalism for the sector was also promoted through the support of a number of students and volunteers on practicum from TAFE, universities and local high schools.

### Volunteer Services

Throughout 2016/17 the Volunteer Centre has continued to build a strong sense of belonging and connection with the community by assisting organisations to promote their activities and recruit volunteers. The Council's Volunteer Program has provided ongoing support to volunteers through training.

Volunteer services highlights of 2016/17:

- Promoting the benefits of volunteering and advising on matters relating to volunteer management.
- The Bassendean Volunteer Centre linked 73 potential volunteers with local organisations and Council services.
- 59 volunteers requested to be added to the event volunteer database.
- Volunteers were recruited for the Town's Community Transport and the RYDE program that are dependent on volunteers for service delivery.
- Assisting groups such as the Senior Citizens' Association, the Bassendean Preservation Group, the Bassendean Historical Society, the Arthouse Community Gardens to attract and recruit new committee/group members.
- In June, the Community Development Officer Volunteer Services attended the State volunteer conference, organised by Volunteering WA. Key topics covered were the definition of volunteering, the value of volunteering and the promotion of volunteering through social media.

### Volunteer Services Events and Promotions

- **State-wide Volunteer Centres Network meeting** (September 8 ) was hosted in the Town of Bassendean discussing key volunteer issues, collaboration and trends. 16 volunteer centre managers from across WA, 2 representatives from the Department for Local Government & Communities (now the Department for Local Government, Sport and Cultural Industries), Volunteering WA CEO and staff attended.
- **Volunteer Managers' Day Celebration** (November 4) An afternoon tea was held at the Black Swan Winery in conjunction with the Swan Volunteer Centre. The day's theme being One Job Many Hats, which covered the multi-dimensional skill base volunteer managers need to develop to be truly effective in their roles. With over 70 attendees, the day was a great success. The guest speaker was Nick Maisey – the Youth Volunteer of the Year.
- **International Volunteer Day** (December 5). Volunteers from the Town of Bassendean were invited to attend a private screening of 'Hail Caesar'. Attendees

were served complimentary pizza and soft drink. This event was made possible by McDonalds Community Cinemas and a \$1000 grant from the Department for Local Government & Communities (now the Department for Local Government, Sport and Cultural Industries).

- **National volunteer week 2017**

Promotion 1: Free accredited first aid training was provided to 20 participants from community groups within the Town of Bassendean.

Promotion 2: Fifteen photo and video submissions promoting “Live Happy, Give Happy” were showcased on both the Town’s and Centre’s Facebook pages.

- **Annual Volunteer Appreciation Event (8 June 2017)**

Volunteers from community groups and organisations within the Town of Bassendean were invited to attend an appreciation night at the Swan Districts Football Club. The evening featured a message of appreciation from the Mayor, buffet dinner, entertainment and raffles. With over 200 guests in attendance, the event was a great success.

Council Volunteers contributed to the community in 2016/17 by:

- Conducting the Broadband for Seniors’ Program, training seniors how to use the internet.
- Supporting events which included the Bassendean Art Award, Summer’s Edge, the Circus event, Art workshops, Spring at the Arthouse Community Garden, Reconciliation Day event, NAIDOC family day and Anzac Day.
- Supporting Seniors’ Week events.
- Supporting services at the library, Seniors and Disability Services, Children’s Services, Community Transport, RYDE Program, Council Committees, Strategic Planning, Volunteer Centre, and public events administration.
- Assisted in the Town’s weneedyourviews surveys.

### **Act Belong Commit**

Volunteer Services continued to promote the Act Belong Commit campaign encouraging people to take action and become involved in community life to protect and enhance their mental wellbeing. The campaign was promoted through Town events, information distributed to volunteers visiting the volunteer centre, and social media.

This year Act Belong Commit day was hosted at the library on Tuesday 11 October with free activities – including 5 minute massages by qualified therapists from The Wellness Place in Bassendean, art activities, community painting, tea tastings and tips to staying mentally healthy.

### **Bassendean Community Transport Service**

The Town of Bassendean offers a non-profit community transport service for residents who have limited or no access to private transport and have difficulty accessing conventional public transport. The dedicated volunteer transport team consisting of drivers and administration support, have organised and completed over 2000 trips in the 2016/17 financial year, amassing more than 5000kms in travel. There are a

diverse range of community benefits in delivering this service for the residents of Bassendean including easier access to crucial medical and health care services, eliminating the need for high travel and parking expenses, and enhanced community care. The ride sharing service also assists in reducing greenhouse emissions for the local area by reducing additional vehicles on the road.

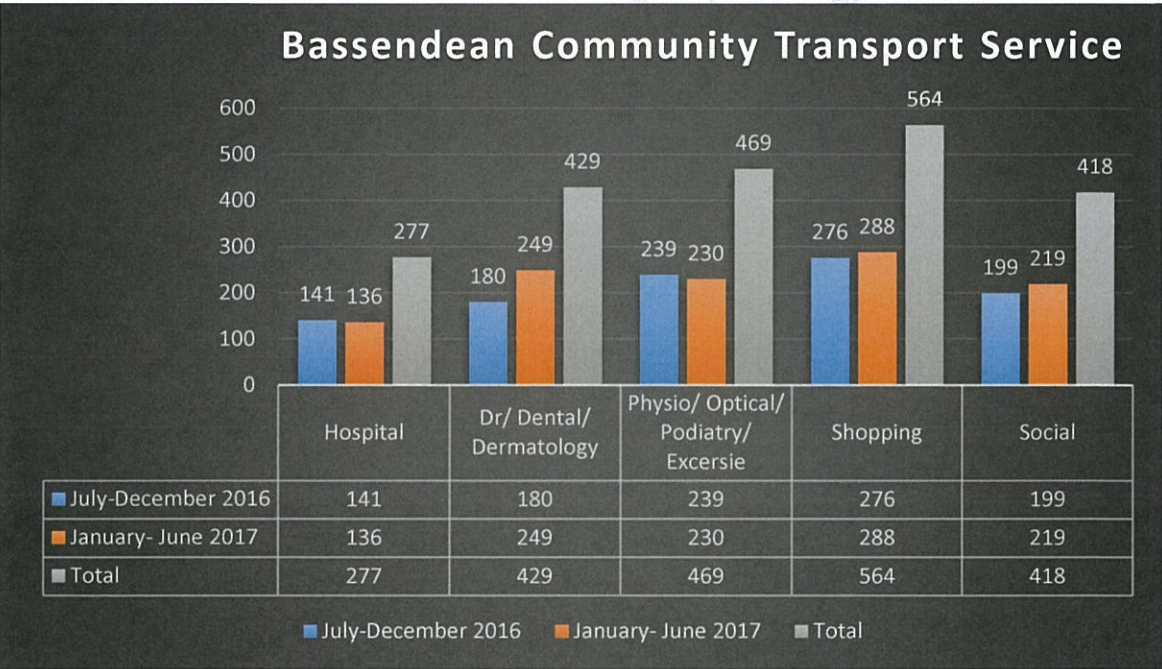
**Health Services’ transport**

In the 2016/17 financial year, the community transport service made 1175 trips to health services within a 20km radius of the Town. The transport service continues to be essential for the residents of Bassendean who require assistance to attend appointments at major hospitals, with GPs and specialists.

**Shopping and Social**

In the 2016/17 financial year, the transport service made 982 trips for shopping and social purposes. Each Thursday the transport service operates a ‘shopper service’ to the Bassendean Shopping Centre to assist those in the community that might otherwise find the activity challenging.

The transport service is also used on a weekly basis for transport to local organisations such as the Melody club, Bassendean Seniors’ and Community Centre, Bassendean Men’s Shed, swimming, and arthritis exercise classes.



**Seniors and Disability Services**

While other Local Government Authorities are choosing to withdraw from direct service provision, the Town of Bassendean remains committed to the care for its seniors and people with disability.



Seniors and Disability Services (SDS) is successfully evolving with Federal Government Reforms and providing contemporary care and community connections to enhance the lives of its residents and support their decision to live independently in the community.

The Town's ageing in place approach supports individuals' choice to live in their own home and community safely, independently, and comfortably, regardless of age, income, or ability level.

The past 12 months has been a period of consolidation and expansion with the introduction of the Choice and Control Legislation for Home Care Packages (HCP), The National Disability Insurance Scheme (NDIS), the growth in the Town's Private Services and in Home and Community Care (HACC) funding.

The Service has also implemented a number of enhancements to internal systems and physical resources, the most significant being the investment in a new Client Information Management System that includes a Mobile Time and Attendance (MTA) phone application. Staff in the field are now able to manage their daily workloads and communications with the scheduling team in the office much more efficiently and in real time. Other benefits of the move from a paper based to a digital system include the flow-on effect for payroll and accounts in terms of accuracy and accountability.



## **Services**

All services are provided using a supportive approach that assists individuals maintain their independence, build confidence and thrive through community involvement and are available to people eligible for Care Packages (HCP) levels one, two, three and four, the National Disability Insurance Scheme (NDIS), Home and Community Care (HACC) Program or our own Private Services:

### ***Personal Support in the Home:***

Personal care, domestic assistance, respite, medication, transport, meals and social support.

### ***Personal Support in the Community:***

Companionship, support with shopping, appointments and other daily needs.

### ***Varied Social and Recreational Program:***

Wide range of vibrant at-centre activities, group and individual outings and social events.

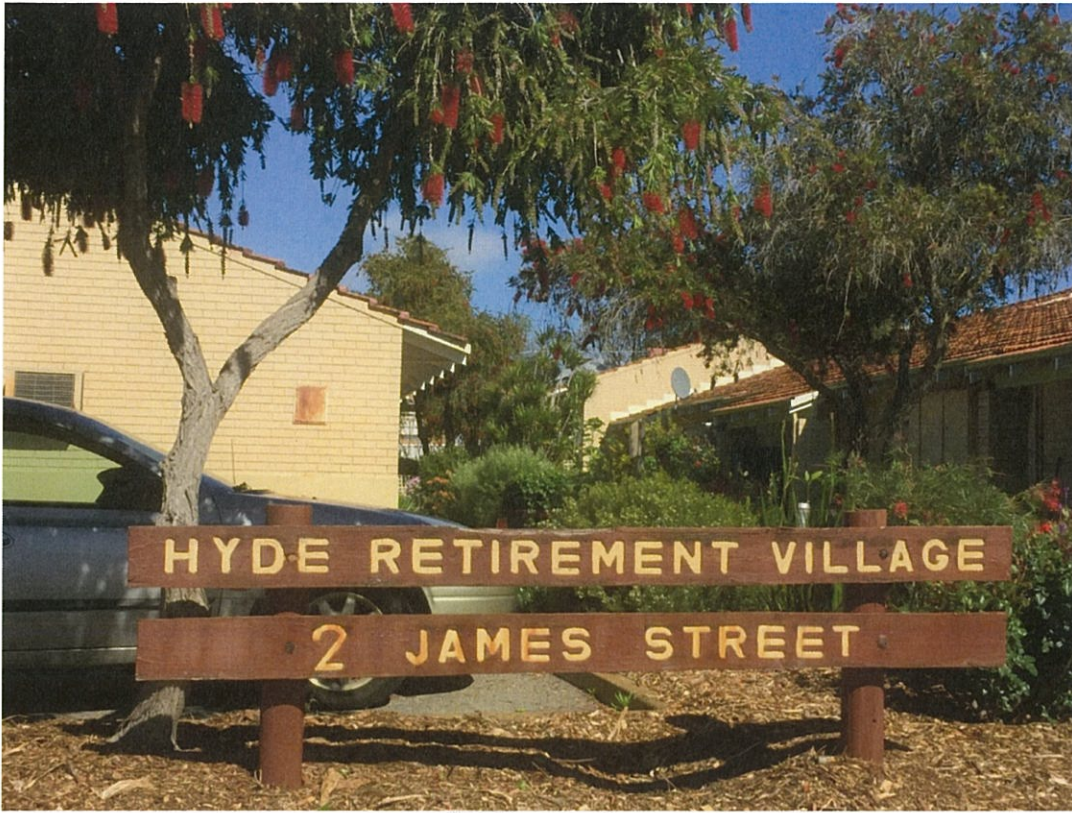
### ***Home, Yard & Garden Maintenance:***

General gardening and repairs, specialising in sustainable and waterwise gardening solutions.

### **Hyde Retirement Village:**

The Hyde Retirement Village, in the heart of Bassendean, continues to serve our older population by providing affordable, easy-care, living options to those wanting to downsize but continue living in their community independently as they mature.

The Town is committed to preserving this unique complex for both current and future residents through a rigorous maintenance and refurbishment schedule. This year's major project was the installation of solar panels for all 31 units at no cost to residents, who now enjoy significantly lower energy bills.



## **OBJECTIVE: PLAN FOR HEALTHY AND SAFE COMMUNITY**

### **STRATEGY**

- Continue to monitor changing community needs and aspirations and liaise with the WA Police Crime Prevention and Community Liaison Unit to identify who is most suitable to deliver services and facilities that meet the community's expressed needs and aspirations.
- Support residents to feel safe in their own homes and in public places and shops in the Town through ranger patrols, community safety education, deploy where appropriate Closed Circuit Television in accordance with legislative requirements, and joint activities with WA Police and other agencies to address anti-social behaviour.
- Participate in collaborative action on identified community health and safety issues.

### **OUTCOME**

- Town of Bassendean Rangers liaise with WA Police Crime Prevention, Community Liaison Unit and Kiara Police to inform the WA Police of community expressed needs and aspirations.
- The community is resilient and well prepared for an effective response to emergency events.
- The standards of provision for services addressing safety and health in the community meet the community's needs.

## **MEASURES OF SUCCESS**

Ranger Services and the WA Police and specifically, Kiara Police Station, work closely together to ensure local community concerns are able to be addressed in a timely and effective manner.

In accordance with the Town's Closed Circuit Television (CCTV) Management Manuals and requests from the WA Police, the mobile CCTV trailer and the speed alert trailers have been located in various strategic public places throughout the Town.

In a new initiative, the Town has entered into a partnership with the Department of Fire and Emergency Service regarding Urban Bushfire Management. This initiative, now in place, is to identify and combat potential high risk urban bushland and design a plan to mitigate risk and prepare for any emergency that may arise.

Rangers have continued to support the Constable Care Program and together attend primary schools and provide educational presentations about matters the Town is experiencing, relevant to community issues and personal safety issues. This year saw the commissioning of the Constable Care Road Safety School in Maylands, this is designed to educate 30,000 children a year in the proper use of road, rail, bike and pedestrian skills in a realistic, hi-tech and engaging setting.

The "EWATCH" online newsletter continues to be in demand and residents, that have not already done so, can visit the Town's website, and sign up to receive the email newsletters with information about current topics, seasonal alerts, event information and general crime prevention and safety tips.

### **Emergency Management**

The Town's Local Emergency Management Committee (LEMC) met quarterly. The LEMC Working Party met to review and report on the revised Local Emergency Management and Recovery Arrangements for the Town. A joint exercise was conducted in April 2017 with the City of Bayswater to test the Town's capability in the event of widespread storm damage in the Town and surrounding areas.

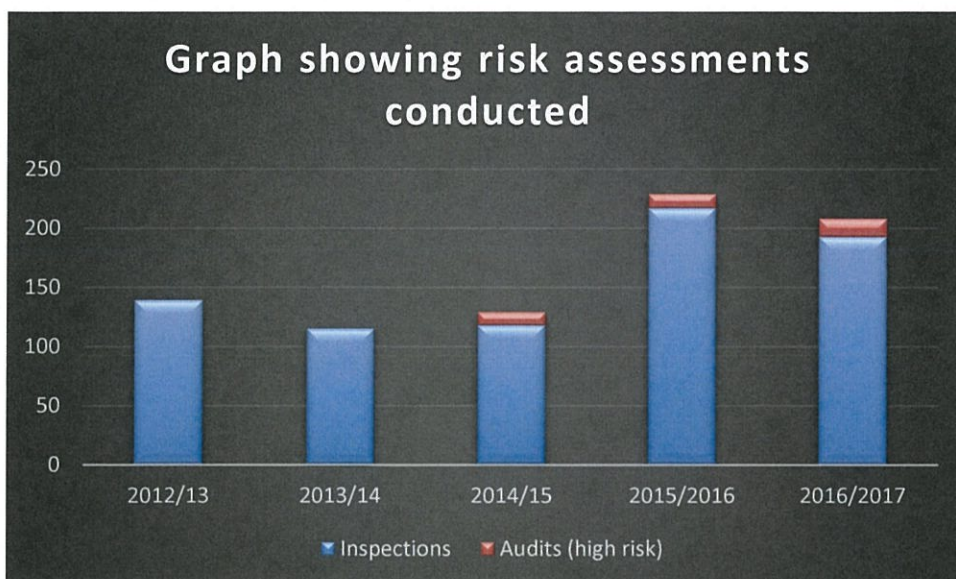
The Town continues to play a role in the District Emergency Management Committee and the WALGA Emergency Management Advisory Group.

## **HEALTH SERVICES**

### **Food Businesses Risk Assessments**

All food businesses are risk rated based upon the level of food handling activity they undertake. As such, food businesses are classified as either, low risk, medium risk or high risk. The frequency of the risk assessments is dependent on the risk rating of the food business. Low risk food businesses are inspected annually, medium risk are assessed six-monthly and high risk businesses are subject to a combination of third party auditing and inspections. The Town's Health Services conducted 193 food business risk assessments this financial year to assess compliance with the Food Safety Standards. During the year, 15 audits of high risk foods businesses were conducted. In accordance with the Food Act 2008, the audit reports were submitted to the Town's Health Services within 21 days of the audit date, for review.





A range of enforcement options are available to the Town when non-compliance is observed. These options include the ability to issue improvement notices, warning letters, infringement notices or prosecution. Improvement Notices are statutory notices that address prescribed issues and have prescribed content with regards to cleaning, repairing, replacing any item deemed unsatisfactory in relation to the food business. Improvement notices are typically issued where there is the intention to escalate to enforcement action.

During 2016/17, the following enforcement action was taken against food businesses within the Town:

- 3 Improvement Notices;
- 4 Infringement Notices;
- 1 Prohibition Order; and
- 1 Prosecution.

## **FOOD EDUCATION**

### I'm ALERT Food Handler Training Program

Health Services continues to promote its free online food handler training program called *I'm ALERT*. This program is presented in an interactive, easy to follow, and entertaining format and includes the ability for the user to print off an acknowledgement form and a certificate upon completion of the program. *I'm ALERT* assists food business managers in ensuring all staff are trained in food handling and thereby reducing any risk of food borne illness resulting from poor food handling practices. *I'm ALERT* can be accessed from the Town's website.

### Food Safety Week

Health Services participated in Food Safety Week, which is held nationally each year in November. Health Services prepared and distributed information packs to all schools in the area as well as the Town's Library, Customer Service Centre and Seniors & Disability

Services. The information packs contained a variety of pamphlets, posters and fridge thermometers.

### Food Newsletter

The Town's "Food Matters in Bassendean" was prepared, printed and distributed to all food businesses with the Town. The newsletter covered topics including, pest control, food storage, allergies, and other food safety concerns.

### Food Safety Presentation – Cyril Jackson Senior Campus

Health Services conducted a two-hour presentation at Cyril Jackson Senior Campus in order to provide the hospitality students with information on food legislation, food safety and HACCP principles. The students also took part in conducting an inspection of their kitchen on-site.

### **FOOD MONITORING**

Chemical food sampling is broken down into three approaches which are:

- Coordinated Sampling Projects as determined by the *Local Health Authority Analytical Committee (LHAAC)*;
- Discretionary Sampling, which refers to the chemical analysis of food determined by the local government; and
- Non-compliance sampling, i.e, foreign objects in food.

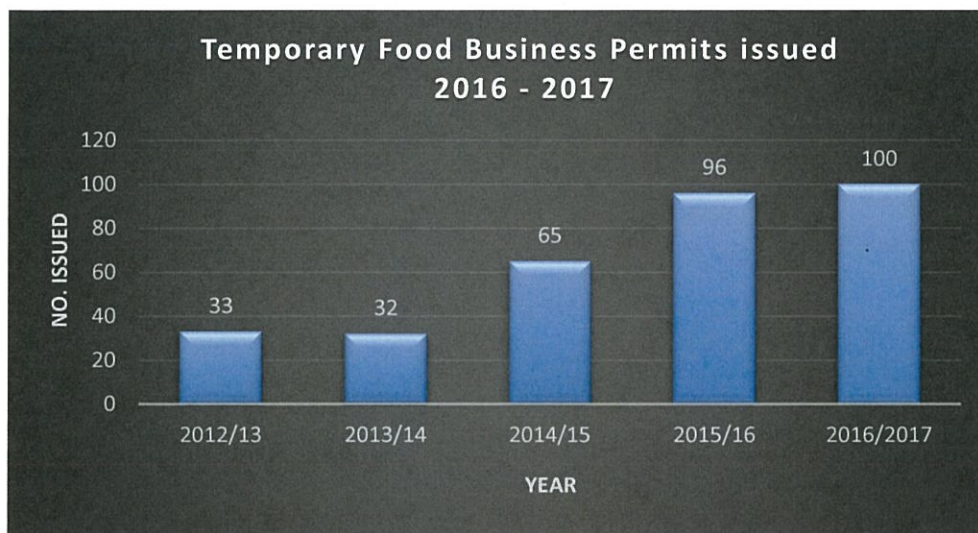
Each year the LHAAC allocates funds back to each local government for the purpose of chemical food analysis. This year the Town was allocated \$2,654 for sampling by the State. A total of \$3,421 was spent on the discretionary sampling. A total of 19 samples were purchased such as noodles, processed meats, sausages and minced meat.

Microbiological sampling was also undertaken due to the detection of *Listeria monocytogenes* in ready to eat foods.

## **FOOD STALLHOLDER PERMITS**

A total of 100 temporary food business permits were issued in accordance with the Town's *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010*.

The vast majority of permits issued were in relation to the Old Perth Road Markets.



## **ENVIRONMENTAL WATER MONITORING**

The Town collected samples of water at Point Reserve and Sandy Beach in order to determine any potential health risks associated with contact through primary recreational activities, eg, swimming. 70 samples were collected between November 2016 and April 2017 and provided to PathWest Laboratory Medicine WA – Water Laboratory where they were subjected to the following tests:

- Escherichia coli;
- Thermotolerant coliforms;
- Enterococci;
- Amoeba.

The results from the analysis of the samples were compared to the NHMRC 2008 *Guidelines for Managing Risks in Recreational Water*. In February 2017, the enterococci count results were high and this resulted in health warning signage being placed at our sites. The poor water quality levels were a result of the flood waters which saw the water level in the Swan River rise.



## **MOSQUITO MONITORING AND CONTROL PROGRAM**

The past season was quiet in terms of mosquito complaints. This was due to favourable climatic factors resulting in less tides impacting on the tidal wetlands. Notwithstanding the quiet season, the Town's Health Services continued its monitoring and control program which included inspections of the wetlands, treating larvae when identified, setting mosquito traps and identifying trapped mosquitoes.

The East Swan River CLAG, of which the Town of Bassendean is a member, secured funding from the Department of Health Mosquito Control Advisory Committee for educational and promotional initiatives, including the School Incursion Program (through SERCUL), free mosquito repellents, new microscope for the CLAG, and other promotional items.

### **Ross River & Barmah Forest Virus Notifications**

The Town received two mosquito borne disease notifications during the season. Both were notifications for Ross River Virus

State-wide, there were 1,116 cases of Ross River Virus in Western Australia, 62 of these were from residents within the East Swan River CLAG, namely the Town's of Bassendean and Victoria Park and the Cities of Bayswater, Swan and Belmont. Of the 62 cases, 3 residents within the Town of Bassendean contracted the Virus.

There were also 33 cases of Barmah Forest Virus in Western Australia, one of which was from the East Swan River CLAG.

## **INDUSTRIAL PREMISES INSPECTIONS**

Light Industry inspections, joint inspections of industrial premises, are being carried out by the Town's Health Services and the Department of Environment Regulation. The premises are being assessed against the *Environmental Protection (Unauthorised Discharges) Regulations 2004*. This program is funded until September 2017.

## **RODENTS**

A total of 4,270 pouches of rodent bait were issued to the Town's residents during the year. This number is significantly higher than last year. This increased activity may be a result of building/development activity within the Town.

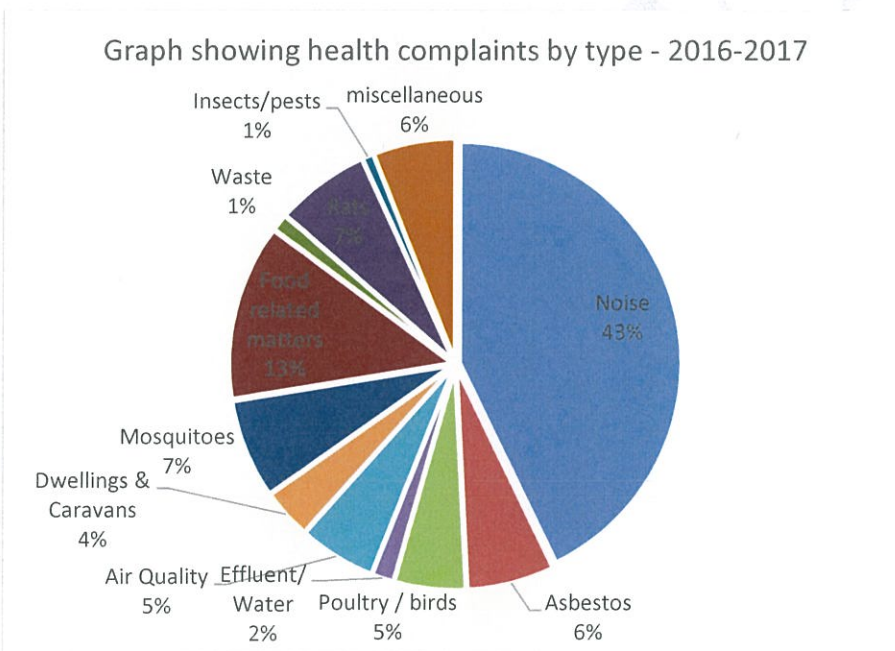
A total of 75 letters were sent to residents in areas where increased rodent activity was alleged to be occurring. The purpose of the letters was to encourage a coordinated baiting program amongst residents and provide advice on habitat and food reduction measures that would discourage rodent activity.

## **HEALTH COMPLAINTS**

A total of 149 health related requests were received and investigated this year which is consistent with previous years.

## **NOISE COMPLAINTS**

In addition to the health complaints, a total of 107 noise complaints were received during the financial year. Six infringement notices were issued to noise offenders during the year. The majority of complaints were in relation to construction sites.



## **OBJECTIVE: PROVIDE OPPORTUNITIES FOR RESIDENTS TO BE LIFELONG LEARNERS**

### **STRATEGY**

- Participate in a network of interconnected and collaborative learning organisations and be recognised for its learning culture.
- Ensure the Town's Bassendean Memorial Library will be a community hub and a primary point of access to personal growth and development information as well as borrowing opportunities.
- Capitalise on the relative advantage of the roll out of the NBN.

### **OUTCOME**

- A highly connected community
- Equity in access to services
- Services are delivered in a variety of formats.

### **MEASURES OF SUCCESS**

Bassendean Memorial Library had a very busy and exiting year, with an increase in patronage in comparison to the previous year. A high number of items, both hard copy and in electronic format, were loaned from the library. The Literary Salon, our version of a 'meet the author evening' with little cakes on platters and tea served in an old fashioned tea cups (no plastic cups in sight!), has proved to be a hit with the public and has attracted 91 participants over 3 events. Our literary events will continue in the future and more sessions will be added to meet the needs and expectations of our community.



Library patrons share a chance to support a local author and also relax and enjoy a moment of culture.

In addition to the Literary Salon, the library introduced the English as a Second Language sessions (ESL), a free class for people whose first language is not English. This fantastic program, initiated and run on a voluntary basis by an experienced ESL teacher, a resident of Bassendean, reflects a strong community spirit that our Town is now so famous for.

The Library continues to add to its collection of printed material, talking books, DVDs, magazines and eResources. It has also established a new collection of board games, with currently over 53 games available either for loan or for use in the library. The first

Game Day was introduced in November and has become a popular event on the first Saturday of every month. By the end of June, 81 people had enjoyed the board game sessions. Game Days are open for everybody, young and old, families and single people, and are a great way to forge new friendships, develop problem-solving skills, improve memory and also provide a welcome relief from the digital world.

The library had to adjust to a state-wide reduction in the Interlibrary Loans Service (ILLS). The coming year will see the introduction of the 'Read Watch Listen' project where patrons are encouraged to suggest titles for purchase and, hopefully, this will create a more responsive and relevant collection that will better fulfil the informational, recreational and cultural needs of our community.



Our craft group was established in November and is an informal gathering of people interested in all areas of craft. The group attracts people with strong skills and expertise as well as those who want to learn the basics. One of the highlights was discovering the beauty and complexity of creating woven fabric, using an old-fashioned weaving loom.

**Library by numbers:** opening hours: 53 per week; 1,271 new memberships; 7,295 total membership; 4,776 residents memberships; 111,305 visits; 157,545 number of physical items on loan; 3,871 number of eBooks on loan; 1,109 number of eAudio on loan; 942 eMagazines on loan; 163,467 total loans; 1,677 items supplied via ILLS to Bassendean patrons; 1,955 items supplied via ILLS to other libraries; 14,283 reference enquires; 2,565 new items catalogued, including 730 DVDs and 1,788 books.

Our Children's Library services continue to deliver fantastic programs for families with young kids. The newly appointed Librarian, Lifelong Learning, Children and Youth, injected new energy into this vitally important area of community life. New programs were added, such as Lego League, a monthly club for kids interested in using Lego bricks to build various structures, and Basso Kids Code club, an after-school computer coding club for children. Both programs attracted a great following. Furthermore, for the first time in many years, school holiday activities were included in the regular calendar of events. Both initiatives support STEM (Science, Technology, Engineering and Mathematics) curriculum, an important trend in children's education.

The ever-popular Rhyme Time and Story Time sessions, so important in supporting early literacy skills, attract loyal followers, with Rhyme Time in particular showing significant growth as compared to previous years. The library also continues to deliver, in partnership with the State Library of WA, the Better Beginnings program, dedicated to promoting the importance of reading to children from the earliest age. The program

distributes reading packs to families with newborn babies via the Infant Health Centre and conducts regular sessions with local mothers' groups.

The Library celebrated the annual Children's Book Week with Story Time sessions and workshops for primary schools in the local area. The highlight of the program was a creation of the 'Discover Bassendean' Board Game for children, based on the historical events and landmarks in Bassendean. This year's Book Week theme, 'Australia, Story, Country' allowed for celebration of local history and the program relied heavily on the resources of our Local Studies Collection.



'Discover Bassendean' board game, designed by Jill Ruse and Janet Megarity, celebrates the history of Bassendean and is now available for loan to all members of the library.

**Children Services by numbers:** 572 visits to 40 Rhyme Time sessions; 819 visits to 80 Story Time sessions; 115 participants at 6 School holiday activities; 118 participants at 7 Lego League sessions; 33 visits to 3 Code Club sessions.



Lego city for the future!



Our well established Broadband for Seniors program (BFS), run in partnership with the Adult Learning Australia, ensures that people over 55 have an opportunity to learn vital computer skills during one-on-one classes. Other workshops supporting lifelong learning, such as 'Get your smart phone ready', 'My Gov', and 'Mindfulness - a way to positive living' also proved to be popular with our patrons.

'The Word' is our library newsletter. It promotes our collection, activities and programs and has been in existence since June 2011. 'The Word' continues to be popular with our public with 150 copies distributed every month. In February, a new 'Junior' section was added, reflecting the importance of our junior collection and services. Additionally, the library posts regular news items on its website and Facebook, thus employing a variety of available formats to inform and maintain a connection with our community.

**Technology by numbers:** 5,062 staff assistance with IT and equipment; 763 Facebook posts, 656 Facebook likes; 11 public access computers; 4 online public access catalogues; 156 hours of free BFS classes; free unlimited Wi-Fi access; free fast Internet access via the NBN.

The library provides space for information displays and exhibitions that showcase the work of local artists and craftspeople. In total, 59 library and special interest material was displayed, including samples of special collections, such as vintage sheets, handmade ceramics and a photography and jewellery exhibition.



A collection of beautiful vintage sheets on display in the library in May.

The Library is committed to providing the best possible service to its patrons and this requires constant retraining and upgrading of skills and knowledge among the library staff. Numerous training opportunities were provided both in-house and using free State Library workshops. One team member will travel to Sydney to attend the Australian Library and Information Association National Library and Information Technicians Symposium. More training sessions will be scheduled in the coming year.

Our library volunteers play a very important role in encouraging and promoting lifelong learning. Some are able to offer one-on-one training for those seeking help with IT and others advise on how to use library's eBooks or eAudio, recommend reading material

or simply converse with patrons about recently read books. Volunteers readily share their skills and knowledge with our patrons and staff and are vital in delivering the very important Housebound service and our regular book sale events. This year, library volunteers committed over 1,000 hours to various library activities. Two relevant examples were the staging of two successful book sales and delivery of 1,262 items to housebound patrons.

## **KEY THEME 6: LEADERSHIP AND GOVERNANCE**

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### **OBJECTIVE: STRENGTHEN AND FORMALISE PARTNERSHIPS**

#### **STRATEGY**

- Continue to support the Eastern Metropolitan Regional Council.
- Develop successful and collaborative partnerships with government and businesses.

#### **OUTCOME**

Participation in external committees and Bassendean representation, as appropriate.

#### **MEASURES OF SUCCESS**

- Achieve a cooperative approach to regional issues through the EMRC, WALGA State Council and LGMA.
- Collaborative partnerships to provide coordinated holistic services to the Town's residents.

#### **The Council**

The Town of Bassendean is a district defined in the *Local Government Act 1995* and includes the suburbs of Ashfield, Bassendean and Eden Hill. The areas are represented by 6 Councillors of the Town of Bassendean, who are elected by persons registered on the Council electoral roll and elections are conducted in accordance with the *Local Government Act 1995* and associated Regulations. The Mayor of the Town of Bassendean is elected by the Council from amongst the Councillors.

#### **General Meeting of Electors**

A General Meeting of Electors is held once each year to present the Annual Report and discuss any other general business with the electors.

#### **Council and Committee meeting held during the 2016/17 financial year**

**Council meetings:** Ordinary meetings of Council

**Special Council meetings:** All Special meetings of Council

**Other Council Committees:** Includes committees such as the Access and Inclusion Committee, Audit & Risk Management Committee, Bassendean River Parks Management Committee, Children and Family Services Committee, Cultural Development Advisory Committee, Economic Development Advisory Committee, Liveable Town Advisory Committee, Local Emergency Management Committee, Local Studies Collection Management Committee, Municipal Heritage Inventory Committee, Town Planning Review Committee and the Youth Advisory Council.

Councillors' Attendance at Meetings from July 2016 to June 2017

Councillor	Council Meetings	Special Council Meetings & General Meeting of Electors	Other Council Committees
Cr Gangell	11	5	4
Cr Lewis	11	6	6
Cr Pule	12	6	16
Cr Bridges	12	6	18
Cr Brown	11	3	9
Cr McLennan	10	5	4

**OBJECTIVE: STRENGTHEN COUNCIL GOVERNANCE AND COMPLIANCE**

**STRATEGY**

- Review governance processes.
- Support Councillor training and development.

**OUTCOME**

- Undertake a 4 year review in accordance with the Local Government Act.
- Continue to provide WALGA based training courses for Councillors, and in particular, Integrated Planning and Long Term Planning approaches.

**MEASURES OF SUCCESS**

- Ensure appropriate compliance with legislation and review policies, as required.
- Councillor understanding of their role as a Council decision-making unit.
- Streamline decision-making and delegate more decisions to Staff.
- Increase in the training provided to Councillors.

**Interstate Travel by Councillors**

No interstate travel was undertaken by Councillors during the 2016/17 financial year.

**Interstate Travel by Staff**

Only one member travelled interstate during the 2016/17 financial year. The Town provided cost of the registration only of the Library conference.

**2016 Compliance Audit Return**

The Town submitted the Annual Compliance return for the 2016 calendar year and below is a table of the results of the return for the previous 4 years.

RESPONSE	2016	2015	2014	2013	2012
Areas of Compliance	52	72	55	58	46
Areas of Non Compliance	1	0	1	0	0
Not Applicable	34	15	22	20	32
<b>Total</b>	<b>87</b>	<b>87</b>	<b>78</b>	<b>78</b>	<b>78</b>

## **Complaints Register**

Council is required to maintain a complaints register, which was introduced in November 2007 following the gazettal of the Rules of Conduct Legislation. Council is required to provide details of the complaints register in the Annual Report and include information such as:

- The number of complains recorded in the register;
- How the recorded complains were dealt with;
- Any other details that the regulations may required; and
- Such other information as may be prescribed.

In the period ended 30 June 2017, the CEO had received nil complaints.

## **Disability Services**

The Town has an active Disability Access and Inclusion Committee and there has been a number of achievements which are the result of the Committee's work. Over the past 12 months, the Committee has reviewed progress in implementation of the actions to reduce identified barriers in the community as defined in the Disability Access and Inclusion Plan.

In accordance with the Disability Services Act 2005, the Town is required to submit an annual report to the Disability Services Commission on the Disability Access and Inclusion Plan implementation activities undertaken by the Town in the preceding year. The report was prepared and submitted as required.

## **Emergency Management Act 2005**

After the end of each financial year, each Local Emergency Management Committee is to prepare and submit to the Office of Emergency Management a Local Government Capability Assessment Report that includes an annual report on activities undertaken by it during the financial year. The report was prepared and submitted as required.

The principle work programs undertaken by the Local Emergency Management Committee during the reporting period were the finalisation of the review of the Local Emergency Management Arrangements and Recovery Plan; and community resilience building through a flood mitigation project that maintained community awareness of flood inundation zones and in building interoperable capacity with Local Governments in the region.

## **Reconciliation Action Plan**

Funds were provided in the 2016/17 budget to continue implementation of the Town's Reconciliation Action Plan (RAP). Contractors were maintained to administer implementation. Featured outcomes include: Flags raised daily at the Administration Building side-by-side with the National, State and Local Flags; NAIDOC Family Day at Ashfield Reserve in July; the 3<sup>rd</sup> annual Danjoo Koorliny Reconciliation Gathering and Sorry Day tree planting event was conducted in Mary Crescent Reserve in proximity to the Gathering Site. A "Closing the Gap" lunch was held with Town staff and local Noongar members of the community. An implementation score card report was

submitted to Reconciliation Australia in accordance with the committed to reporting obligations within the adopted RAP.

### Freedom of Information

The Town of Bassendean received 8 requests for information under the Freedom of Information Act 1992, during the 2016/17 financial year. These were actioned in accordance with the requirements of the Act.

### State Records Act 2000

In accordance with the State Records Act 2000, the Town of Bassendean and all its employees are legally obliged to comply with the Town's Record Keeping Plan. The Plan revised in June 2013, and has been received and endorsed by the State Records Office of Western Australia.

### Payments to Employees

In accordance with the Local Government (Administration) Regulations 1996 (19B) and for the purposes of s.5.53 (2g) of the Local Government Act 1995, the Town has 11 employees on an annual cash salary of \$100,000 and over.

\$100,000- \$110,000= 6 Employees  
\$110,000- \$120,000= 0 Employees  
\$120,000- \$130,000= 0 Employees  
\$130,000- \$140,000= 1 Employee  
\$140,000- \$150,000= 3 Employees  
\$150,000- \$160,000= 0 Employees  
\$160,000- \$170,000= 0 Employees  
\$170,000- \$180,000= 1 Employee

### Occupational Health and Safety (OHS)

The Town of Bassendean continues to monitor and report the matters related to OHS through its OHS Committee. The OHS Committee consist of Officers of each service areas of the Town and reports to the Corporate Management Team on a quarterly basis. The Committee makes recommendations to CMT on matters related to OHS and emergency procedures and protocols.

From the period 1 July 2016 to 30 June 2017, a total of 48 Incident/Accident Report Forms were completed and submitted to Human Resources. This is comparable to the number of reports received in 2015/16 (51).

### National Competition Policy

The Competition Principles Agreement (CPA) is a contractual agreement between Federal Government and all State and Territory Governments which aims to ensure that all public enterprises operate in a transparent manner in the best interests of the public. Under the CPA, public enterprises are required to review their operations to ensure they have no competitive advantage or disadvantage as a result of their public status.

## Equal Opportunity

The Town of Bassendean has procedures that support and adhere to the Equal Opportunity Act 1984 to eliminate discrimination and sexual and racial harassment, and to promote equality. There is also an extensive Contact and Grievance Officer network in place throughout the organisation.

## **OBJECTIVE: IMPROVE CAPABILITY AND CAPACITY**

### **STRATEGY**

- Ensure financial sustainability.
- Monitor and enhance organisational performance and service delivery.
- Review and develop the workforce to meet changing needs.
- Review and implement asset management plans.
- Review risk management plans.

### **OUTCOME**

- Provide sound financial management and budget monitoring that pass the scrutiny of auditors and the Department for Local Government & Communities (now the Department for Local Government, Sport and Cultural Industries) and continues to meet the current and future needs of the Town.
- Ensure that the Workforce Plan is implemented subject to monitoring and review of changing circumstances and external influences.
- Maintain adequate risk management plans that ensure the security of Council's human, intellectual, physical and financial resources.

### **MEASURES OF SUCCESS**

The Town continues to monitor its financial sustainability and has made considerable progress to ensure that it has maintained its assets within an agreed service level, Cash Backed Reserves, and good financial management of the Town's resources.

The 2016/17 financial year has enabled the Town to focus on asset management, which has provided greater financial contribution of the Town's assets and infrastructure. There were a number of projects that Council required further assessment and these were listed in the 2017/18 budget. This has been illustrated by the increase in the closing surplus for the financial year.

## **FUTURE DIRECTIONS**

### **2017-2027 Strategic Community Plan**

The Town has completed a new Strategic Community Plan for the 2017-2027 years which was adopted by Council at its May 2017 meeting. The Plan represents the community's visions and aspirations following considerable community consultation. This included an online survey, displays, and online surveys at shopping centres and a number of workshops with community members and Councillors.

We extend our appreciation to IE Marketing and Learning Horizons for their assistance and facilitation of the workshops. We also extend our thanks to the many staff and Councillors who gave their time to assist with the shopping centre displays, which achieved some 1,200 responses.

## 2017-2021 Corporate Business Plan

The Town adopted its 2017-2021 Corporate Business Plan in July 2017 and provides for the projects that are aligned with the objectives and strategies of the 2017-2027 Strategic Community Plan for the next four years.

The Corporate Business Plan provides for the delivery of community services and development of its assets which have been aligned to each objective of the Strategic Community Plan. The Plan has been developed using information derived from its informing strategies which includes:

- Asset Management Plans
- Long Term Financial Plan; and
- The Workforce Plan

A copy of the 2017-2021 Corporate Business Plan is available on the Town's website.

## 2017-2018 Annual Budget

The Budget was adopted by Council at its meeting on 10 July 2017 and this included a number of projects for the development of assets and community services which align with the 2017-2021 Corporate Business Plan for the Town.

A copy of the 2017/18 adopted Budget is available on the Town's website.



## INDEPENDENT AUDITOR'S REPORT

### TO: RATEPAYERS OF TOWN OF BASSENDEAN

#### Report on the Financial Report

##### Opinion

We have audited the financial report of **Town of Bassendean** (the Council), which comprises the Statement of Financial position as at 30 June 2017, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and a summary of significant accounting policies and other explanatory information and Statement by Chief Executive Officer.

In our opinion, the accompanying financial report of the **Town of Bassendean** is in accordance with the *Local Government Act 1995* (as amended), including:

- (a) giving a true and fair view of the financial position of the **Town of Bassendean** as at 30 June 2017 and of its financial performance for the year then ended; and
- (b) complying with the Australian Accounting Standards (including Australian Accounting Interpretations) and the *Local Government (Financial Management) Regulations 1996* (as amended).

#### Report on Other Legal and Regulatory Requirements

In accordance with the *Local Government (Audit) Regulations 1996*, we also report that:

- (a) There are no matters that in our opinion indicate significant adverse trends in the financial position or financial management practices of the Council.
- (b) There are no other matters indicating non-compliance with Part 6 of the *Local Government Act 1995* (as amended), the *Local Government (Financial Management) Regulations 1996* (as amended) or applicable financial controls of any other written law noted during the course of our audit.
- (c) In relation to the asset consumption ratio and asset renewal funding ratio (presented at **Note 19** of the annual financial report) we have reviewed the calculations as presented and nothing has come to our attention to suggest they are not:
  - (i) reasonably calculated; and
  - (ii) based on verifiable information.
- (d) All necessary information and explanations were obtained by us.
- (e) All audit procedures were satisfactorily completed in conducting our audit.

## **INDEPENDENT AUDITOR'S REPORT (Cont'd)**

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the auditor independence and ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Information Other than the Financial Report and Auditor's Report Thereon**

The management is responsible for the other information. The other information comprises the information included in the Council's annual report for the year ended 30 June 2017, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Responsibilities of the Management for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards, the *Local Government Act 1995* (as amended) and the *Local Government (Financial Management) Regulations 1996* (as amended) and for such internal controls as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:



## INDEPENDENT AUDITOR'S REPORT (Cont'd)

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

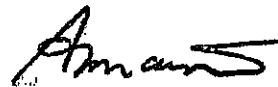
### **Matters Relating to the Electronic Publication of the Audited Financial Report**

This auditor's report relates to the financial report of the **Town of Bassendean** for the year ended 30 June 2017 included on the Council's website. Management is responsible for the integrity of the Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

*MACRI PARTNERS*

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**MACRI PARTNERS  
CERTIFIED PRACTISING ACCOUNTANTS  
SUITE 2, 137 BURSWOOD ROAD  
BURSWOOD WA 6100**



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**A MACRI  
PARTNER**

**PERTH  
DATED THIS 4TH DAY OF OCTOBER 2017.**



## **Audited Annual Financial Report**

**For the year ended the**

**30 June 2017**

**TOWN OF BASSENDEAN**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

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**TOWN OF BASSENDEAN  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Town of Bassendean being the annual financial report and supporting notes and other information for the financial year ended 30 June 2017 are in my opinion properly drawn up to present fairly the financial position of the Town at 30th June 2017 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed as authorisation of issue on the

28<sup>th</sup>

day of

SEPTEMBER

2017

  
\_\_\_\_\_  
Bob Jarvis  
Chief Executive Officer

**TOWN OF BASSENDEAN**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 \$	2017 Budget \$	2016 \$
<b>Revenue</b>				
Rates	23	12,618,835	12,660,638	12,059,818
Operating grants, subsidies and contributions	30	3,072,446	2,656,055	2,342,814
Fees and charges	29	5,714,467	5,727,153	5,734,184
Service charges	26	-	-	588,273
Interest earnings	2(a)	524,551	448,374	511,192
Other revenue		720,383	398,109	644,681
		<u>22,650,682</u>	<u>21,890,329</u>	<u>21,880,962</u>
<b>Expenses</b>				
Employee costs		(11,670,989)	(10,990,406)	(10,561,126)
Materials and contracts		(6,552,966)	(7,797,045)	(6,201,182)
Utility charges		(692,324)	(717,385)	(669,249)
Depreciation on non-current assets	2(a)	(3,314,436)	(3,467,084)	(3,332,383)
Interest expenses	2(a)	(65,682)	(66,523)	(80,828)
Insurance expenses		(513,844)	(481,735)	(491,273)
Other expenditure		(1,047,411)	(1,258,648)	(997,469)
		<u>(23,857,652)</u>	<u>(24,778,826)</u>	<u>(22,333,510)</u>
<b>Operating Result from Continuing Operations</b>		<b>(1,206,970)</b>	<b>(2,888,497)</b>	<b>(452,548)</b>
Non-operating grants, subsidies and contributions	30	1,086,544	2,143,353	934,689
Loss on asset disposals	21	(9,000)	(186,374)	(36,561)
Impairment of Assets		-	-	(102,316)
Net Share of Interest in Joint Venture - EMRC	17	202,422	-	405,057
Investment In WALGA House	4	(16,888)	-	-
		<u>1,263,078</u>	<u>1,956,979</u>	<u>1,200,869</u>
<b>Net result</b>		<b><u>56,108</u></b>	<b><u>(931,518)</u></b>	<b><u>748,319</u></b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	13	24,562,854	-	73,823
<b>Total other comprehensive income</b>		<b><u>24,562,854</u></b>	<b><u>-</u></b>	<b><u>73,823</u></b>
<b>Total comprehensive income</b>		<b><u>24,618,962</u></b>	<b><u>(931,518)</u></b>	<b><u>822,142</u></b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 \$	2017 Budget \$	2016 \$
<b>Revenue</b>				
Governance		52,405	14,400	38,025
General purpose funding		14,153,998	13,835,707	13,088,974
Law, order, public safety		165,281	139,050	154,848
Health		2,511,463	2,476,475	2,396,132
Education and welfare		4,833,557	4,639,537	4,539,856
Community amenities		130,955	231,000	245,311
Recreation and culture		378,153	318,860	386,243
Transport		39,904	52,000	76,753
Economic services		107,424	110,900	750,492
Other property and services		277,542	72,400	204,328
		<u>22,650,682</u>	<u>21,890,329</u>	<u>21,880,962</u>
<b>Expenses</b>				
Governance		(874,524)	(847,378)	(807,254)
General purpose funding		(802,902)	(745,317)	(685,174)
Law, order, public safety		(687,682)	(684,264)	(596,626)
Health		(2,995,821)	(3,223,979)	(2,683,544)
Education and welfare		(5,338,794)	(5,128,678)	(5,080,157)
Community amenities		(1,308,387)	(1,656,625)	(1,072,939)
Recreation and culture		(6,276,217)	(6,748,207)	(5,924,466)
Transport		(4,829,560)	(5,081,620)	(4,770,394)
Economic services		(544,249)	(515,132)	(435,045)
Other property and services		(133,834)	(81,103)	(197,083)
		<u>(23,791,970)</u>	<u>(24,712,303)</u>	<u>(22,252,682)</u>
<b>Finance costs</b>				
General purpose funding		(18,528)	(18,652)	(21,061)
Recreation and culture		(47,154)	(47,871)	(53,595)
Economic services		-	-	(6,172)
		<u>(65,682)</u>	<u>(66,523)</u>	<u>(80,828)</u>
<b>Operating Result from Continuing Operations</b>		<b>(1,206,970)</b>	<b>(2,888,497)</b>	<b>(452,548)</b>
<b>Non-operating grants, subsidies and contributions</b>				
Non-operating grants, subsidies and contributions	30	1,086,544	2,143,353	934,689
Loss on disposal of assets	21	(9,000)	(186,374)	(36,561)
Impairment of Assets		-	-	(102,316)
Net Share of Interest in Joint Venture - EMRC		202,422	-	405,057
Investment In WALGA House		(16,888)	-	-
		<u>1,263,078</u>	<u>1,956,979</u>	<u>1,200,869</u>
<b>Net result</b>		<b>56,108</b>	<b>(931,518)</b>	<b>748,319</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	13	24,562,854	-	73,823
<b>Total other comprehensive income</b>		<b>24,562,854</b>	<b>-</b>	<b>73,823</b>
<b>Total comprehensive income</b>		<b>24,618,962</b>	<b>(931,518)</b>	<b>822,142</b>

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN  
STATEMENT OF FINANCIAL POSITION  
AS AT 30TH JUNE 2017**

	NOTE	2017 \$	2016 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	10,475,121	9,495,249
Trade and other receivables	5	1,023,022	831,790
Inventories	6	13,333	19,878
<b>TOTAL CURRENT ASSETS</b>		<u>11,511,476</u>	<u>10,346,917</u>
<b>NON-CURRENT ASSETS</b>			
Financial Assets	4	108,332	125,220
Other receivables	5	571,885	591,464
Property, plant and equipment	7	56,216,070	38,147,993
Infrastructure	8	105,885,478	100,551,791
Interests in Joint Venture	17	7,538,343	7,275,989
<b>TOTAL NON-CURRENT ASSETS</b>		<u>170,320,108</u>	<u>146,692,457</u>
<b>TOTAL ASSETS</b>		<u>181,831,584</u>	<u>157,039,374</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	3,402,910	3,469,370
Current portion of long term borrowings	10	123,994	115,711
Provisions	11	2,110,469	1,762,767
<b>TOTAL CURRENT LIABILITIES</b>		<u>5,637,373</u>	<u>5,347,848</u>
<b>NON-CURRENT LIABILITIES</b>			
Long term borrowings	10	811,380	935,374
Provisions	11	201,834	194,119
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>1,013,214</u>	<u>1,129,493</u>
<b>TOTAL LIABILITIES</b>		<u>6,650,587</u>	<u>6,477,341</u>
<b>NET ASSETS</b>		<u>175,180,997</u>	<u>150,562,035</u>
<b>EQUITY</b>			
Retained surplus		31,816,487	31,888,675
Reserves - cash backed	12	4,801,315	4,673,019
Revaluation surplus	13	138,563,195	114,000,341
<b>TOTAL EQUITY</b>		<u>175,180,997</u>	<u>150,562,035</u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	RETAINED SURPLUS \$	RESERVES CASH/INVESTMENT BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
<b>Balance as at 1 July 2015</b>		33,414,086	4,049,015	112,276,794	149,739,894
Net result		748,319	-	-	748,319
Transfer to Revaluation Surplus		(1,649,724)	-	1,649,724	-
Changes on revaluation of assets	13	-	-	73,823	73,823
Transfers from/(to) reserves		(624,003)	624,003	-	-
<b>Balance as at 30 June 2016</b>		<b>31,888,675</b>	<b>4,673,019</b>	<b>114,000,341</b>	<b>150,562,035</b>
Comprehensive income					
Net result		56,108	-	-	56,108
Changes on revaluation of assets	13	-	-	24,562,854	24,562,854
Transfers from/(to) reserves		(128,296)	128,296	-	-
<b>Balance as at 30 June 2017</b>		<b>31,816,487</b>	<b>4,801,315</b>	<b>138,563,195</b>	<b>175,180,997</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2016/17 Actual \$	2016/17 Budget \$	2015/2016 \$ Actual
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts:</b>				
Rates		12,649,066	12,710,638	11,945,900
Operating grants, subsidies and contributions		3,072,445	2,480,201	2,769,211
Fees and charges		5,492,673	5,727,153	5,734,184
Service charges		-	-	588,273
Interest earnings		524,551	448,374	511,192
Goods and services tax		971,140	-	1,091,254
Other revenue		720,383	398,109	644,681
		<u>23,430,258</u>	<u>21,764,475</u>	<u>23,284,695</u>
<b>Payments:</b>				
Employee costs		(11,234,999)	(10,990,406)	(10,332,589)
Materials and contracts		(6,552,966)	(7,803,045)	(6,484,894)
Utility charges		(692,324)	(717,385)	(669,249)
Interest expenses		(66,527)	(66,523)	(85,475)
Insurance expenses		(513,844)	(481,735)	(491,273)
Goods and services tax		(1,027,898)	-	(1,048,693)
Other expenditure		(1,047,411)	(1,258,648)	(997,469)
		<u>(21,135,969)</u>	<u>(21,317,742)</u>	<u>(20,109,642)</u>
<b>Net cash provided by (used in) operating activities</b>	14(b)	2,294,289	446,733	3,175,054
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Receipts:</b>				
Non-operating grants, subsidies and contributions		1,086,544	2,143,353	934,689
Proceeds from sale of assets		5,500	678,000	31,236
<b>Payments:</b>				
Payments for purchase of property, plant & equipment		(580,054)	(2,102,880)	(538,900)
Payments for construction of infrastructure		(1,647,718)	(2,758,200)	(2,348,834)
<b>Net cash provided by (used in) investment activities</b>		<u>(1,135,728)</u>	<u>(2,039,727)</u>	<u>(1,921,809)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Receipts:</b>				
Proceeds from self supporting loans		18,509	18,511	17,323
Deferred Income Sports Club		8,000	-	8,000
Transfer from Trust		(89,488)	5,322	194,765
<b>Payments:</b>				
Repayment of debentures		(115,710)	(115,713)	(587,574)
<b>Net cash provided by (used in) financing activities</b>		<u>(178,689)</u>	<u>(91,880)</u>	<u>(367,486)</u>
<b>Net increase (decrease) in cash held</b>		979,872	(1,684,874)	885,758
Cash and cash equivalents at beginning of year		9,495,249	9,055,985	8,609,493
<b>Cash and cash equivalents at the end of the year</b>	14(a)	<u>10,475,121</u>	<u>7,371,111</u>	<u>9,495,249</u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2017**

	NOTE	2017 Actual \$	2017 Budget \$	2016 Actual \$
<b>Net current assets at start of financial year - surplus</b>		<u>1,345,706</u>	<u>1,668,642</u>	<u>1,418,345</u>
		1,345,706	1,668,642	1,418,345
<b>Revenue from operating activities (excluding rates)</b>				
Governance		52,405	14,400	38,025
General purpose funding		1,535,163	1,175,070	1,029,156
Law, order, public safety		200,845	139,050	154,848
Health		2,511,463	2,476,475	2,396,132
Education and welfare		4,909,460	4,639,537	4,574,316
Community amenities		130,955	231,000	245,311
Recreation and culture		472,737	1,643,860	386,243
Transport		920,395	870,353	976,982
Economic services		107,424	110,900	750,492
Other property and services		277,542	72,400	204,328
		<u>11,118,389</u>	<u>11,373,045</u>	<u>10,755,833</u>
<b>Expenditure from operating activities</b>				
Governance		(874,524)	(866,030)	(807,254)
General purpose funding		(821,430)	(745,317)	(706,235)
Law, order, public safety		(687,682)	(684,264)	(596,626)
Health		(2,995,821)	(3,223,979)	(2,683,544)
Education and welfare		(5,338,794)	(5,128,678)	(5,080,157)
Community amenities		(1,308,387)	(1,831,625)	(1,072,939)
Recreation and culture		(6,323,371)	(6,796,078)	(5,978,061)
Transport		(4,829,559)	(5,081,620)	(4,770,394)
Economic services		(544,249)	(515,132)	(441,217)
Other property and services		(142,834)	(92,477)	(335,960)
		<u>(23,866,651)</u>	<u>(24,965,200)</u>	<u>(22,472,387)</u>
<b>Net Result Excluding Rates Including Surplus</b>		(11,402,556)	(11,923,514)	(10,298,209)
<b>Operating activities excluded from budget</b>				
Loss on disposal of assets	21	9,000	186,374	36,561
Impairment of Assets		-	-	102,316
Movement in non-current deferred pensioner rates		(8,200)	-	23,642
Movement in non-current employee benefit provisions		7,715	-	(8,574)
Depreciation and amortisation on assets	2(a)	3,314,436	3,467,084	3,332,383
Movement of Non-Current Debtors		8,000	-	8,000
Employee Benefits Cash Backed Provision		84,917	16,249	140,524
<b>Net Non-Cash Expenditure &amp; Revenue</b>		<u>3,415,868</u>	<u>3,669,707</u>	<u>3,634,852</u>
<b>Capital Expenditure</b>				
Repayment of debentures	22	(115,711)	(115,713)	(587,574)
Purchase of property, plant and equipment	7(b)	(580,054)	(2,102,880)	(538,900)
Purchase and construction of infrastructure	8(b)	(1,647,718)	(2,758,200)	(2,348,834)
<b>Net Capital Expenditure</b>		<u>(2,343,483)</u>	<u>(4,976,793)</u>	<u>(3,475,308)</u>
<b>Capital Revenue</b>				
Proceeds from disposal of assets	21	5,500	678,000	31,236
Proceeds from self supporting loans		18,511	18,511	17,323
<b>Net Capital Revenue</b>		<u>24,011</u>	<u>696,511</u>	<u>48,559</u>
<b>Transfers</b>				
Transfers to reserves (restricted assets)	12	(465,944)	(803,208)	(1,079,385)
Transfers from reserves (restricted assets)	12	337,648	701,519	455,382
<b>Amount attributable to financing activities</b>		<u>(128,296)</u>	<u>(101,689)</u>	<u>(624,003)</u>
<b>Surplus(deficiency) before general rates</b>		<u>(10,434,457)</u>	<u>(12,635,778)</u>	<u>(10,714,109)</u>
<b>Total amount raised from general rates</b>	23	<u>12,618,835</u>	<u>12,660,638</u>	<u>12,059,818</u>
<b>Net current assets at June 30 c/fwd - surplus/(deficit)</b>	24	<u><u>2,184,378</u></u>	<u><u>24,860</u></u>	<u><u>1,345,706</u></u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical accounting estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**The local government reporting entity**

All Funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 20 to these financial statements.

**(b) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(c) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(d) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(e) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land held for sale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**(f) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Mandatory requirement to revalue non-current assets***

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Town commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Town revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Fixed Assets (Continued)**

***Land under control***

In accordance with Local Government (Financial Management) Regulation 16(a), the Town was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

***Initial recognition and measurement between mandatory revaluation dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land under roads***

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Town.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Fixed Assets (Continued)**

***Depreciation***

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

Buildings - Componetised	20 to 75 years
Furniture and equipment	5 to 10 years
Plant and equipment	3 to 15 years
Roads and streets - Componetised	8 to 100 years
Footpaths	30 to 50 years
Parks, Plant & Equipment	3 to 80 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

***Capitalisation threshold***

Expenditure on items of equipment under \$2,000 is not capitalised. Rather, it is recorded on an asset inventory listing.



**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Fair Value of Assets and Liabilities**

When performing a revaluation, the Town uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair value hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Fair Value of Assets and Liabilities (Continued)

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

(h) Financial Instruments

***Initial recognition and measurement***

Financial assets and financial liabilities are recognised when the Town becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Town commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

***Classification and subsequent measurement***

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Financial Instruments (Continued)**

*Classification and subsequent measurement (continued)*

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Town has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Town no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(i) Impairment of Assets**

In accordance with Australian Accounting Standards the Town's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

**(j) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Employee Benefits**

**Short-term employee benefits**

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Town's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other long-term employee benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(l) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(m) Provisions**

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(n) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Town, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Investment in Associates**

An associate is an entity over which the Town has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Town's share of net assets of the associate. In addition, the Town's share of the profit or loss of the associate is included in the Town's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Town's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Town and the associate are eliminated to the extent of the Town's interest in the associate.

When the Town's share of losses in an associate equals or exceeds its interest in the associate, the Town discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Town will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**(p) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Town's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17.

**(q) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

**(r) Superannuation**

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Town's intentions to release for sale.

**(t) Rounding Off Figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

**(u) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

**(v) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**(w) Intangibles - Easements**

Local governments are required to recognise easements in their financial statements where the asset can be identified and reliably measured. The Town has easements over certain small portions of land but it is not possible to reliably measure these. Accordingly they are recognised at nil value.

**(x) Bonds and Deposits**

The Department of Local Government and Communities expressed the view that a local government has no control over bonds, deposits, etc. it holds and consequently these are to be placed into the Trust Fund. The Town scrutinised the bonds, deposits, etc. it holds and determined that the Town has control over these to legitimately be held in the municipal fund.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(y) New Accounting Standards and Interpretations for Application in Future Periods**

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Town.

Management's assessment of the new and amended pronouncements that are relevant to the Town, applicable to future reporting periods and which have not yet been adopted are set out as follows:

Title	Issued / Compiled	Applicable <sup>(1)</sup>	Impact
(i) AASB 9 Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8)	December 2014	1 January 2018	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Town, it is not anticipated the Standard will have any material effect.
(ii) AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2019	This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer.  The effect of this Standard will depend upon the nature of future transactions the Town has with those third parties it has dealings with. It may or may not be significant.
(iii) AASB 16 Leases	February 2016	1 January 2019	Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted.  Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges. Based on the current number of operating leases held by the Town, the impact is not expected to be significant.

Notes:

<sup>(1)</sup> Applicable to reporting periods commencing on or after the given date.



**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(y) New Accounting Standards and Interpretations for Application in Future Periods (Continued)**

Title	Issued / Compiled	Applicable <sup>(1)</sup>	Impact
(iv) AASB 1058 Income of Not-for-Profit Entities (incorporating AASB 2016-7 and AASB 2016-8)	December 2016	1 January 2019	<p>These standards are likely to have a significant impact on the income recognition for NFP's. Key areas for consideration are:</p> <ul style="list-style-type: none"> <li>- Assets received below fair value;</li> <li>- Transfers received to acquire or construct non-financial assets;</li> <li>- Grants received;</li> <li>- Prepaid rates;</li> <li>- Leases entered into at below market rates; and</li> <li>- Volunteer services.</li> </ul>

Whilst it is not possible to quantify the financial impact (or if it is material) of these key areas until the details of future transactions are known, they will all have application to the Town's operations.

Notes:

<sup>(1)</sup> Applicable to reporting periods commencing on or after the given date.

**(y) Adoption of New and Revised Accounting Standards**

During the current year, the Town adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

Whilst many reflected consequential changes associate with the amendment of existing standards, the only new standard with material application is as follows:

- (i) AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities

[AASB 10, 124 & 1049]

The objective of this Standard was to extend the scope of AASB 124 *Related Party Disclosures* to include not-for-profit sector entities.

The Standard has had a significant disclosure impact on the financial report of the Town as both Elected Members and Senior Management are deemed to be Key Management Personnel and resultant disclosures in accordance to AASB 124 have been necessary.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

2. REVENUE AND EXPENSES	2017	2016
	\$	\$
<b>(a) Net Result</b>		
The Net result includes:		
(i) Charging as an expense:		
<b>Auditors remuneration</b>		
- Audit of the Annual Financial Report	17,920	15,830
- Other Audit Services	2,300	2,800
-Internal Audit Fees, Support and Training	41,720	-
	<u>61,940</u>	<u>18,630</u>
<b>Depreciation</b>		
Buildings - specialised	973,770	966,753
Furniture and equipment	16,480	42,022
Plant and equipment	69,412	95,568
Infrastructure - Roads	1,245,432	1,249,008
Infrastructure -Footpaths	283,999	278,352
Infrastructure - Drainage	332,499	332,340
Infrastructure - Parks, Plant & Equipment	392,843	368,340
	<u>3,314,436</u>	<u>3,332,383</u>
<b>Interest expenses (finance costs)</b>		
Debentures (refer Note 22 (a))	65,682	80,828
	<u>65,682</u>	<u>80,828</u>
	2017	2016
	Actual	Budget
	\$	\$
<b>Interest earnings</b>		
- Reserve funds	118,429	113,208
- Other funds	236,971	191,166
Other interest revenue (refer note 28)	169,151	151,047
	<u>524,551</u>	<u>448,374</u>
	<u>524,551</u>	<u>511,192</u>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**2. REVENUE AND EXPENSES (Continued)**

**(b) Statement of Objective**

**(b) Statement of Objective**

**COMMUNITY VISION**

"A connected community, developing a vibrant and sustainable future, that is built upon the foundations of our past."

**GOVERNANCE**

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

**EDUCATION AND WELFARE**

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

**COMMUNITY AMENITIES**

The provision of sanitation (waste management), stormwater drainage, town and regional

**RECREATION AND CULTURE**

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.

**TRANSPORT**

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

**ECONOMIC SERVICES**

Regulation support and/or provision of such services as tourism, area promotion and building control.

**OTHER PROPERTY & SERVICES**

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified. Also includes costs associated with the Bassendean New Business Centre.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**2. REVENUE AND EXPENSES (Continued)**

(c) Conditions Over Grants/Contributions	Opening	Received (2)	Expended (3)	Closing	Received (2)	Expended (3)	Closing
Grant/Contribution	Balance (1)	2015/16	2015/16	Balance (1)	2016/17	2016/17	Balance(1)
	1/07/15	2015/16	2015/16	30/06/16	2016/17	2016/17	30/06/17
	\$	\$	\$	\$	\$	\$	\$
HACC - Restricted Asset Replacement Funds	129,072	193,812	(15,813)	307,071	6,146	(161,356)	151,861
HACC Non-Recurrent Funding Programme	1,517	34,460	(1,517)	34,460	9,333	(34,460)	9,333
Disability Services Commission - Count Me In	-	-	-	-	-	-	-
Swan River Trust - Foreshore Precinct Plan SRT_3634	1,560	-	-	1,560	-	-	1,560
Aboriginal Workforce Development Centre Expo Naidoc Day	10,000	10,000	(10,000)	10,000	10,000	(10,000)	10,000
Department of Social Services - CACP Program	56,306	-	(29,680)	26,626	-	-	26,626
Department of Social Services -HCP Program	-	30,515	-	30,515	-	(17,495)	13,020
Swan River Trust - Success Hill 13BS01	-	-	-	-	-	-	-
KidsSport	5,000	18,573	(23,573)	-	-	-	-
Bendigo Bank - One World Centre	-	3,500	(1,000)	2,500	3,622	(6,122)	-
Department of Social Services - Long Day Care PDP	43,569	22,193	(19,869)	45,893	-	(37,536)	8,356
Department of Social Services - Broadband for Seniors	1,100	-	-	1,100	-	-	1,100
Department of Local Government - Youth Grant	20,000	-	(15,139)	4,861	-	(4,861)	-
Hawaiian Investments and Suez - Recyclable Bags Program	-	-	-	-	1,200	-	1,200
Department of Parks & Wildlife - Anzac Tce Drainage & Attorney General's Department - CCTV Grant	-	-	-	-	40,300	-	40,300
Reconciliation Action Plan Grant - David Ashton	-	-	-	-	89,682	-	89,682
Department of Premier and Cabinet - Naidoc Day	-	-	-	-	5,000	-	5,000
City of Bayswater - Naidoc Day	-	-	-	-	2,727	-	2,727
Department of Fire & Emergency Services - SES Funding	-	-	-	-	5,000	-	5,000
LGIS - Flood Damage	-	-	-	-	40,810	(20,405)	20,405
	-	-	-	-	101,494	-	101,494
	<u>268,124</u>	<u>313,053</u>	<u>(116,591)</u>	<u>464,586</u>	<u>315,314</u>	<u>(292,235)</u>	<u>487,664</u>

**Notes:**

- (1) - Grants/contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period.
- (2) - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.
- (3) - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	Note	2017 \$	2016 \$
<b>3. CASH AND CASH EQUIVALENTS</b>			
Unrestricted		3,699,827	2,758,762
Restricted		6,775,294	6,736,487
		<u>10,475,121</u>	<u>9,495,249</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Leave Entitlement Reserve	12	1,007,375	922,458
Plant and Equipment Reserve	12	379,102	369,025
Recreation Development Reserve	12	37,139	36,152
Municipal Buildings and Town Planning Reserve	12	1,843,265	1,794,264
Waste Management Reserve	12	288,744	281,068
Wind in the Willows Child Care Reserve	12	53,361	51,943
Aged Person Reserve	12	470,210	525,303
Youth Development Reserve	12	27,529	26,797
Cultural Events Reserve	12	5,163	5,025
Self Insurance Reserve	12	8,199	7,981
Underground Power Reserve	12	79,452	77,341
Drainage Infrastructure Reserve	12	114,111	111,077
HACC Asset Replacement Reserve	12	151,861	307,071
Unspent Grants Reserve	12	335,803	157,514
		<u>4,801,315</u>	<u>4,673,019</u>
<b>Other Restrictions</b>			
Hyde Retirement Village Retention Bonds	9	173,600	224,350
Other Council Controlled Cash - Bonds & Deposits	9	1,800,380	1,839,118
		<u>1,973,979</u>	<u>2,063,468</u>
		<u>6,775,294</u>	<u>6,736,487</u>
<b>4. FINANCIAL ASSETS</b>			
Investment in WALGA Local Government House Trust		<u>108,332</u>	<u>125,220</u>

**\* Investment in WALGA Local Government House Trust**

This note discloses the equity the Town has in the Local Government House Trust as a consequence of a contribution towards the cost of purchasing Local Government House.

The total contribution by all Councils towards the cost of the WALGA building was \$582,000. There are 620 units in the Local Government House Unit Trust, 7 of which are held by the Town of Bassendean.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>5. TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Rates outstanding	754,709	530,936
Sundry debtors	123,652	185,915
GST receivable	112,759	85,880
Accrued Interest	4,446	2,871
Self Supporting Loan Debtors	19,779	18,511
Long Service Leave Due from Other Councils	52,633	52,633
Other Deferred Debtors - Clubs Contributions	8,000	8,000
Provision for Doubful Debts	<u>(52,956)</u>	<u>(52,956)</u>
	<u>1,023,022</u>	<u>831,790</u>
<b>Non-current</b>		
Rates outstanding - pensioners	323,008	314,808
Loans receivable - clubs/institutions	248,877	268,656
Other Deferred Debtors - Clubs Contributions	-	8,000
	<u>571,885</u>	<u>591,464</u>
<b>6. INVENTORIES</b>		
<b>Current</b>		
Fuel and Materials	<u>13,333</u>	<u>19,878</u>
	<u>13,333</u>	<u>19,878</u>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>7 (a). PROPERTY, PLANT AND EQUIPMENT</b>		
Land and buildings		
- Independent valuation 2017 - level 2	<u>36,357,000</u>	<u>21,878,884</u>
Buildings - specialised at:		
- Independent valuation 2017 - level 3	25,757,805	-
- Independent valuation 2013 - level 3	-	37,106,900
- Additions after valuation - cost	-	984,958
Buildings - specialised - Less: accumulated depreciation	<u>(7,301,045)</u>	<u>(23,108,596)</u>
	<u>18,456,760</u>	<u>14,983,261</u>
<b>Total Land and Buildings</b>	<u><u>54,813,760</u></u>	<u><u>36,862,145</u></u>
Furniture and equipment at:		
Furniture & Equipment		
- Management valuation 2016 - level 3	165,239	165,239
- Additions after valuation - cost	104,115	-
Furniture and equipment - Less: accumulated depreciation	<u>(95,764)</u>	<u>(79,284)</u>
	<u>173,590</u>	<u>85,955</u>
Plant and equipment at:		
- Independent valuation 2013 - level 2	1,877,295	1,898,330
- Independent valuation 2013 - level 3	714,601	714,601
- Additions after valuation - cost	112,740	-
Plant and equipment - Less: accumulated depreciation	<u>(1,538,536)</u>	<u>(1,475,658)</u>
	<u>1,166,100</u>	<u>1,137,273</u>
Art Works at:		
- Independent Valuation 2015 - level 2	<u>62,620</u>	<u>62,620</u>
	62,620	62,620
	<u><u>56,216,070</u></u>	<u><u>38,147,993</u></u>

The fair value of property, plant and equipment is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown at cost, given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires property, plant and equipment to be shown at fair value.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**7. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**(b) Movements in Carrying Amounts**

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Balance at the Beginning of the Year \$	Additions \$	(Disposals) \$	Revaluation Increments/ (Decrements) Transferred to Revaluation \$	Depreciation (Expense) \$	Carrying Amount at the End of Year \$
Land - freehold land	21,878,884	50,656	-	14,427,461	-	36,357,000
<b>Total land</b>	<u>21,878,884</u>	<u>50,656</u>	<u>-</u>	<u>14,427,461</u>	<u>-</u>	<u>36,357,000</u>
Buildings - specialised	14,983,261	312,544	-	4,134,725	(973,770)	18,456,760
<b>Total buildings</b>	<u>14,983,261</u>	<u>312,544</u>	<u>-</u>	<u>4,134,725</u>	<u>(973,770)</u>	<u>18,456,760</u>
<b>Total land and buildings</b>	<u>36,862,145</u>	<u>363,199</u>	<u>-</u>	<u>18,562,185</u>	<u>(973,770)</u>	<u>54,813,760</u>
Furniture and equipment	85,955	104,115	-	-	(16,480)	173,590
Plant and equipment	1,137,273	112,740	(14,500)	-	(69,413)	1,166,100
Art Works	62,620	-	-	-	-	62,620
<b>Total property, plant and equipment</b>	<u>38,147,993</u>	<u>580,054</u>	<u>(14,500)</u>	<u>18,562,185</u>	<u>(1,059,663)</u>	<u>56,216,070</u>



**TOWN OF BASSENDEAN**  
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	2017	2016
	\$	\$
<b>8 (a). INFRASTRUCTURE</b>		
Infrastructure - Roads		
- Independent Valuation 2013 - level 3	-	78,932,337
- Independent Valuation 2017 - level 3	83,500,078	-
- Additions after valuation - cost	-	2,468,433
Infrastructure - Roads - Less: accumulated depreciation	<u>(15,181,450)</u>	<u>(9,062,215)</u>
	68,318,627	72,338,555
Infrastructure -Footpaths		
- Independent Valuation 2013 - level 3	-	7,901,488
- Independent Valuation 2017 - level 3	10,233,801	-
- Additions after valuation - cost	-	525,791
Accumulated Depreciation Footpaths	<u>(3,002,330)</u>	<u>(2,782,978)</u>
	7,231,471	5,644,301
Infrastructure - Drainage		
- Independent Valuation 2013 - level 3	-	22,060,547
- Independent Valuation 2017 - level 3	39,635,969	-
- Additions after valuation - cost	-	254,845
Accumulated Depreciation Other Infrastructure	<u>(16,891,455)</u>	<u>(7,342,401)</u>
	22,744,514	14,972,991
Infrastructure - Parks, Plant & Equipment		
Parks & Ovals (Management Valuation xxxx)		
- Management valuation 2016 - level 3	13,667,875	13,667,875
- Additions after valuation - cost	947,600	559,835
Accumulated Depreciation Parks &Ovals	<u>(7,024,609)</u>	<u>(6,631,766)</u>
	7,590,866	7,595,944
	<u>105,885,478</u>	<u>100,551,791</u>

The fair value of infrastructure is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown at cost. Given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and, where appropriate, the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A(2) which requires infrastructure to be shown at fair value.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**8. INFRASTRUCTURE (Continued)**

**(b) Movements in Carrying Amounts**

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Balance as at the Beginning of the Year	Additions	(Disposals)	Revaluation Increments/ (Decrements) Transferred to Revaluation	Depreciation (Expense)	Carrying Amount at the End of the Year
	\$	\$	\$	\$	\$	\$
Infrastructure - Roads	72,338,555	951,492	-	(3,725,989)	(1,245,432)	68,318,627
Infrastructure -Footpaths	5,644,301	225,017	-	1,646,152	(283,999)	7,231,471
Infrastructure - Drainage	14,972,991	83,443	-	8,020,579	(332,499)	22,744,514
Infrastructure - Parks, Plant & Equipment	7,595,944	387,765	-	-	(392,843)	7,590,866
<b>Total infrastructure</b>	<b><u>100,551,791</u></b>	<b><u>1,647,718</u></b>	<b><u>-</u></b>	<b><u>5,940,742</u></b>	<b><u>(2,254,774)</u></b>	<b><u>105,885,478</u></b>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
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	2017	2016	
	\$	\$	
<b>9. TRADE AND OTHER PAYABLES</b>			
<b>Current</b>			
Sundry creditors	1,050,259	1,067,199	
Accrued interest on debentures	5,703	6,548	
Accrued Salaries & Wages	122,668	71,974	
Rates In Advance	250,300	218,413	
Income In Advance	-	41,768	
Bonds & Other Deposits	1,800,380	1,839,118	
Hyde Retirement Village Bonds	173,600	224,350	
	<u>3,402,910</u>	<u>3,469,370</u>	
<b>10. LONG-TERM BORROWINGS</b>			
<b>Current</b>			
Loan Liability - (Current)	123,994	115,711	
	<u>123,994</u>	<u>115,711</u>	
<b>Non-current</b>			
Loan Liability - (Non Current)	811,380	935,374	
	<u>811,380</u>	<u>935,374</u>	
Additional detail on borrowings is provided in Note 22.			
<b>11. PROVISIONS</b>			
<b>Current</b>			
Annual Leave	942,087	760,719	
Long Service Leave	1,168,382	1,002,048	
	<u>2,110,469</u>	<u>1,762,767</u>	
<b>Non-current</b>			
Long Service Leave	201,834	194,119	
	<u>201,834</u>	<u>194,119</u>	
	<b>Provision for</b>	<b>Provision for</b>	<b>Total</b>
	<b>Annual Leave</b>	<b>Long Service</b>	
		<b>Leave</b>	
<b>Opening Balance as at 1 July 2016</b>			
Current provisions	760,719	1,002,048	1,762,767
Non-current provisions	-	194,119	194,119
Additional provision	831,481	248,110	1,079,590
Amounts used	(650,113)	(108,870)	(758,982)
Increase in the discounted amount arising because of time and the effect of any change in the discounted rate	-	34,809	34,809
<b>Balance at 30 June 2017</b>	<u>942,087</u>	<u>1,370,216</u>	<u>2,312,303</u>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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	2016/17 Actual	2016/17 Budget	2015/16 Actual
	\$	\$	\$
<b>12. RESERVES - CASH BACKED</b>			
<b>Cash Backed Reserves</b>			
<b>(a) Plant &amp; Equipment Reserve</b>			
Opening Balance	369,025	366,820	358,439
Amount Set Aside / Transfer to Reserve	10,078	8,500	10,586
	<u>379,103</u>	<u>375,320</u>	<u>369,025</u>
<b>(b) Recreation Development Reserve</b>			
Opening Balance	36,152	34,202	277,944
Amount Set Aside / Transfer to Reserve	987	800	8,208
Amount Used / Transfer from Reserve	-	-	(250,000)
	<u>37,139</u>	<u>35,002</u>	<u>36,152</u>
<b>(c) Waste Management Reserve</b>			
Opening Balance	281,068	280,643	56,402
Amount Set Aside / Transfer to Reserve	7,676	1,241	224,666
	<u>288,744</u>	<u>281,884</u>	<u>281,068</u>
<b>(d) Wind In the Willows Reserve</b>			
Opening Balance	51,943	51,970	10,381
Amount Set Aside / Transfer to Reserve	1,419	228	41,562
	<u>53,362</u>	<u>52,198</u>	<u>51,943</u>
<b>(e) Aged Persons Housing Reserve</b>			
Opening Balance	525,303	528,227	520,870
Amount Set Aside / Transfer to Reserve	14,346	12,497	15,383
Amount Used / Transfer from Reserve	(69,440)	(70,000)	(10,950)
	<u>470,209</u>	<u>470,724</u>	<u>525,303</u>
<b>(f) Youth Development Reserve</b>			
Opening Balance	26,797	26,867	26,028
Amount Set Aside / Transfer to Reserve	732	573	769
	<u>27,529</u>	<u>27,440</u>	<u>26,797</u>
<b>(g) Cultural Events Reserve</b>			
Opening Balance	5,025	5,039	4,881
Amount Set Aside / Transfer to Reserve	137	107	144
	<u>5,162</u>	<u>5,146</u>	<u>5,025</u>
<b>(h) Self Insurance Reserve</b>			
Opening Balance	7,981	8,002	7,752
Amount Set Aside / Transfer to Reserve	218	171	229
	<u>8,199</u>	<u>8,173</u>	<u>7,981</u>
<b>(i) Underground Power Reserve</b>			
Opening Balance	77,341	77,543	75,122
Amount Set Aside / Transfer to Reserve	2,112	1,653	2,219
	<u>79,453</u>	<u>79,196</u>	<u>77,341</u>
<b>(j) Muni Buildings and Town Planning</b>			
Opening Balance	1,794,264	1,795,832	1,553,247
Amount Set Aside / Transfer to Reserve	49,001	696,353	345,839
Amount Used / Transfer from Reserve	-	(550,000)	(104,822)
	<u>1,843,265</u>	<u>1,942,185</u>	<u>1,794,264</u>
<b>(k) Drainage Infrastructure</b>			
Opening Balance	111,077	110,265	107,891
Amount Set Aside / Transfer to Reserve	3,034	2,124	3,186
	<u>114,111</u>	<u>112,389</u>	<u>111,077</u>
<b>(l) Leave Entitlement Reserve</b>			
Opening Balance	922,458	918,258	781,934
Amount Set Aside / Transfer to Reserve	84,917	16,249	140,524
	<u>1,007,375</u>	<u>934,507</u>	<u>922,458</u>
<b>(m) HACC Asset Replacement Reserve</b>			
Opening Balance	307,070	304,552	129,071
Amount Set Aside / Transfer to Reserve	6,146	12,712	193,812
Amount Used / Transfer from Reserve	(161,356)	(14,519)	(15,813)
	<u>151,860</u>	<u>302,745</u>	<u>307,070</u>

**TOWN OF BASSENDEAN  
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**12. RESERVES - CASH BACKED continued**

(n) Unspent Grants & Contributions	157,514	123,797	139,052
Opening Balance	285,141	50,000	92,260
Amount Set Aside / Transfer to Reserve	(106,852)	(67,000)	(73,798)
Amount Used / Transfer from Reserve	335,803	106,797	157,514
	<b>4,801,315</b>	<b>4,733,705</b>	<b>4,673,019</b>

**Transfers to Reserves**

Plant Reserve	10,078	8,500	10,586
Recreation Development Reserve	987	800	8,208
Waste Management Reserve	7,676	1,241	224,666
Wind in the Willows Reserve	1,419	228	41,562
Aged Persons Housing Reserve	14,345	12,497	15,383
Youth Development Reserve	732	573	769
Cultural Events Reserve	137	107	144
Self Insurance Reserve	218	171	229
Underground Power Reserve	2,112	1,653	2,219
Municipal Building & TP Reserve	49,001	696,353	345,839
Drainage Infrastructure	3,034	2,124	3,186
Leave Entitlement Reserve	84,917	16,249	140,524
HACC Asset Replacement Reserve	6,146	12,712	193,812
Unspent Grants & Contributions	285,141	50,000	92,260
	<b>465,944</b>	<b>803,208</b>	<b>1,079,385</b>

**Transfers from Reserves**

Recreation Development Reserve	-	-	(250,000)
Aged Persons Housing Reserve	(69,440)	(70,000)	(10,950)
Municipal Building & TP Reserve	-	(550,000)	(104,822)
HACC Asset Replacement Reserve	(161,356)	(14,519)	(15,813)
Unspent Grants & Contributions	(106,852)	(67,000)	(73,798)
	<b>(337,648)</b>	<b>(701,519)</b>	<b>(455,382)</b>

**Total Transfer to/(from) Reserves**

	<b>128,296</b>	<b>4,733,705</b>	<b>624,003</b>
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**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

		2016/17 Actual	2015/16 Actual
		\$	\$
<b>13. REVALUATION SURPLUS</b>			
Asset revaluation reserves have arisen on revaluation of the following classes of assets:			
(a).	<b>Land</b>		
	Opening Balance	26,824,728	26,824,728
	Revaluation Increment	14,427,461	-
		<u>41,252,189</u>	<u>26,824,728</u>
(b).	<b>Buildings</b>		
	Opening Balance	8,502,795	8,502,795
	Revaluation Increment	4,134,725	-
		<u>12,637,520</u>	<u>8,502,795</u>
(c).	<b>Plant &amp; Equipment</b>		
	Opening Balance	732,285	826,631
	Revaluation Decrement	-	(94,346)
		<u>732,285</u>	<u>732,285</u>
(d).	<b>Artworks</b>		
	Opening Balance	56,792	56,792
		<u>56,792</u>	<u>56,792</u>
(e).	<b>Roads</b>		
	Opening Balance	61,722,629	61,722,629
	Revaluation Decrement	(3,725,989)	-
		<u>57,996,640</u>	<u>61,722,629</u>
(f).	<b>Footpaths</b>		
	Opening Balance	3,052,220	3,052,220
	Revaluation Increment	1,646,152	-
		<u>4,698,372</u>	<u>3,052,220</u>
(g).	<b>Drainage</b>		
	Opening Balance	9,741,539	9,741,539
	Revaluation Increment	8,020,579	-
		<u>17,762,118</u>	<u>9,741,539</u>
(h).	<b>Parks, Plant &amp; Equipment</b>		
	Opening Balance	1,549,460	1,549,460
		<u>1,549,460</u>	<u>1,549,460</u>
(i).	<b>EMRC</b>		
	Opening Balance	1,817,893	-
	Transfer from Retained Earnings	-	1,649,724
	Revaluation Increment	59,927	168,169
		<u>1,877,820</u>	<u>1,817,893</u>
	<b>Total Revaluation Surplus</b>	<u><u>138,563,195</u></u>	<u><u>114,000,341</u></u>
	<b>Summary of Revaluation Surplus</b>		
	Opening Balance 1 July 2016	114,000,341	
	Revaluation Increments	28,288,843	
	Revaluation Decrements	(3,725,989)	
	Closing Balance 30 June 2017	<u><u>138,563,195</u></u>	

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**14. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2017 \$	2017 Budget \$	2016 \$
Cash and cash equivalents	<u>10,475,121</u>	<u>7,371,111</u>	<u>9,495,249</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net result	56,108	(931,518)	748,319
Non-cash flows in Net result:			
Depreciation	3,314,436	3,467,084	3,332,383
(Profit)/Loss on sale of asset	9,000	186,374	36,561
Impairment of Assets	-	-	102,316
(Increase)/Decrease in receivables	(198,106)	(125,854)	355,040
(Increase)/Decrease in inventories	6,545	(6,000)	1,007
Increase in Investment in Joint Venture	(202,422)		(405,057)
Decrease in Investment in WALGA House Trust	16,888		
Increase/(Decrease) in employee leave entitlements	(26,879)	-	(217,392)
Increase/(Decrease) in employee provisions	405,266	-	156,563
Grants contributions for the development of assets	<u>(1,086,544)</u>	<u>(2,143,353)</u>	<u>(934,689)</u>
Net cash from operating activities	<u>2,294,289</u>	<u>446,733</u>	<u>3,175,054</u>

	2017 \$	2016 \$
<b>(c) Undrawn Borrowing Facilities</b>		
<b>Credit Standby Arrangements</b>		
Bank overdraft limit	100,000	100,000
Credit card limit	150,000	150,000
Credit card balance at balance date	<u>(23,965)</u>	<u>(20,391)</u>
<b>Total amount of credit unused</b>	<u>226,035</u>	<u>229,609</u>
<b>Loan facilities</b>		
Loan facilities - current	123,994	115,711
Loan facilities - non-current	811,380	935,374
<b>Total facilities in use at balance date</b>	<u>935,374</u>	<u>1,051,085</u>
<b>Unused loan facilities at balance date</b>	<u>NIL</u>	<u>NIL</u>

**TOWN OF BASSENDEAN  
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**15. CONTINGENT LIABILITIES**

The Town is not aware of any reportable contingent liability.

	2017	2016
	\$	\$
<b>16. CAPITAL AND LEASING COMMITMENTS</b>		
<b>(a) Operating Lease Commitments</b>		
Non-cancellable operating leases contracted for but not capitalised in the accounts.		
Payable:		
- not later than one year	238,187	206,125
- later than one year but not later than five years	214,660	173,752
- later than five years	<u>452,847</u>	<u>379,877</u>
<b>(b) Capital Expenditure Commitments</b>		
Contracted for:		
- capital expenditure projects	<u>-</u>	<u>39,995</u>
Payable:		
- not later than one year	<u>-</u>	<u>39,995</u>

The Town did not have any future capital expenditure commitments at the reporting date.



**TOWN OF BASSENDEAN**  
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**FOR THE YEAR ENDED 30TH JUNE 2017**

**17. JOINT VENTURE ARRANGEMENTS**

**Eastern Metropolitan Regional Council**

The Council is a member of the Eastern Metropolitan Regional Council. EMRC was established in accordance with the Local Government Act 1995 and consists of six local governments, namely, Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring, and City of Swan. The Town's interest in the joint venture calculated by EMRC as at 30 June 2017 is 4.31%, representing its share of the net assets of \$7,538,338. Bassendean's interest in the assets and liabilities of EMRC is as follows:

**Net Carrying Amount**

Name of Entity	Activity	2017	2016
		\$	\$
Eastern Metropolitan Regional Council	Waste Management	<u>7,538,343</u>	<u>7,275,989</u>
<b>Movements in Carrying Amounts</b>		<b>2017</b>	<b>2016</b>
		\$	\$
Opening Balance		7,275,989	6,702,763
Increase in Interests in Joint Venture *		<u>262,354</u>	<u>573,226</u>
<b>Council's Equity Share in the Joint Venture Entity</b>		<b><u>7,538,343</u></b>	<b><u>7,275,989</u></b>

* Share of Profit/(Loss)	202,422
*Share of Other Comprehensive Income	<u>59,932</u>
	<u>262,354</u>

**Share in Joint Venture Assets and Liabilities**

	2017	2016
	\$	\$
<b>Assets</b>		
Current	4,076,287	4,027,935
Non Current	4,021,102	3,905,718
<b>Liabilities</b>		
Current	227,780	328,183
Non Current	331,266	329,480
<b>Net Assets</b>	<b><u>7,538,343</u></b>	<b><u>7,275,989</u></b>

**18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY**

	2017	2016
	\$	\$
Governance	2,091,002	1,889,858
Law, order, public safety	144,104	34,000
Health	110,466	38,202
Education and welfare	2,739,204	1,507,727
Community amenities	33,075,920	22,022,483
Recreation and culture	19,374,422	17,211,580
Transport	98,569,930	93,970,993
Economic services	920,000	300,000
Other property and services	1,408,500	153,942
Unallocated	<u>23,398,036</u>	<u>19,910,590</u>
	<b><u>181,831,584</u></b>	<b><u>157,039,374</u></b>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**19. Financial Ratios**

	Target	2017	2016	2015
<b>Liquidity Ratio</b>				
<b>1. Current Ratio <sup>(1)</sup></b>				
<u>Current Assets less Restricted Current Assets</u> Current Liabilities less Liabilities Associated with Restricted Assets	>1.00	1.78	1.53	1.28
<b>Debt Ratio</b>				
<b>2. Debt Service Cover Ratio <sup>(2)</sup></b>				
<u>Operating Surplus before Interest and Depreciation Exp</u> Principal and Interest Repayments	>2.00	12.95	4.83	5.10
<b>Coverage Ratio</b>				
<b>3. Own Source Revenue Coverage Ratio <sup>(3)</sup></b>				
<u>Own Source Operating Revenue</u> Operating Expense	>0.40	0.82	0.87	0.83
<b>Financial Performance Ratio</b>				
<b>4. Operating Surplus Ratio <sup>(4)</sup></b>				
<u>Operating Revenue less Operating Expense</u> Own Source Operating Revenue	>0.01	(0.05)	(0.01)	0.01
<b>Asset Management Ratios</b>				
<b>5. Asset Sustainability Ratio <sup>(5)</sup></b>				
<u>Capital Renewal and Replacement Expenditure</u> Depreciation Expense	>0.90	0.41	0.65	0.83
The following information relates to the below ratios which only require attestation that they have been checked and are supported by verifiable information.				
<b>6. Asset Consumption Ratio <sup>(6)</sup></b>				
<u>Depreciated Replacement Cost of Depreciable Assets</u> Current Replacement Cost of Depreciable Assets	>0.50	0.72	0.58	0.59
<b>7. Asset Renewal Funding Ratio <sup>(7)</sup></b>				
<u>NPV of Planned Capital Renewals over 10 years</u> NPV of Required Capital Expenditure over 10 years	>0.75	1.00	0.99	0.98

**Notes**

<sup>(1)</sup> This is a modified commercial ratio designed to focus on the liquidity position of the Council that has arisen from past year's transactions.

<sup>(2)</sup> This ratio is the measurement of Council's ability to repay its debt including lease payments.

<sup>(3)</sup> This ratio is the measurement of Council's ability to cover its costs through its own revenue efforts.

<sup>(4)</sup> This ratio is a measure of Council's ability to cover its operational costs and have revenues available for capital funding or other purposes.

<sup>(5)</sup> This ratio measures the extent to which depreciable assets have been consumed by comparing their written down value to their

<sup>(6)</sup> This ratio indicates whether Council is replacing or renewing existing non-financial assets at the same rate that its overall asset stock

<sup>(7)</sup> This ratio is a measure of the ability of Council to fund its projected asset renewal / replacements in the future.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**20. TRUST FUNDS**

Funds held at balance date over which the Town has no control and which are not included in the financial statements are as follows:

	1 July 2016	Amounts Received	Amounts Paid	30 June 2017
	\$	\$	(\$)	\$
Public Open Space Contributions	847,887	22,746	-	870,633
BRB Funds	9,549	60,603	(64,931)	5,221
BCITF	2,080	61,108	(62,488)	700
	<u>859,516</u>	<u>144,457</u>	<u>(127,419)</u>	<u>876,554</u>

**21. DISPOSALS OF ASSETS - 2016/17 FINANCIAL YEAR**

The following assets were disposed of during the year.

	Actual Net Book Value	Actual Sale Proceeds	Actual Loss	Budget Net Book Value	Budget Sale Proceeds	Budget Loss
	\$	\$	\$	\$	\$	\$
Other property and services	14,500	5,500	(9,000)	14,374	3,000	(11,374)
Community Amenities	-	-	-	850,000	675,000	(175,000)
	<u>14,500</u>	<u>5,500</u>	<u>(9,000)</u>	<u>864,374</u>	<u>678,000</u>	<u>(186,374)</u>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**22. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 01/07/2016	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2016/17 actual \$	2016/17 Budget \$	2016/17 actual \$	2016/17 Budget \$	2016/17 actual \$
<b>Governance</b>								
Loan 157 Ashfield Soccer Club-SSL	23,193	-	4,035	4,035	19,158	19,158	1,454	1,453
Loan 162- TADWA SSL	263,973	-	14,476	14,476	249,497	249,497	17,198	17,075
	<b>287,166</b>	-	<b>18,511</b>	<b>18,511</b>	<b>268,656</b>	<b>268,656</b>	<b>18,652</b>	<b>18,528</b>
<b>Recreation and culture</b>								
Loan 156 Civic Centre Redevelopment	169,738	-	40,414	40,414	129,324	129,324	12,340	11,798
Loan 160A Civic Centre Redevelopment	426,622	-	42,239	42,237	384,383	384,385	25,930	25,912
Loan 160B Civic Centre Redevelopment	167,558	-	14,550	14,550	153,009	153,009	9,600	9,444
	<b>763,918</b>	-	<b>97,202</b>	<b>97,200</b>	<b>666,716</b>	<b>666,718</b>	<b>47,871</b>	<b>47,154</b>
	<b>1,051,084</b>	-	<b>115,713</b>	<b>115,711</b>	<b>935,372</b>	<b>935,374</b>	<b>66,523</b>	<b>65,682</b>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**23. RATING INFORMATION - 2016/17 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Budget Rate Revenue \$</b>	<b>Budget Interim Rate \$</b>	<b>Budget Back Rate \$</b>	<b>Budget Total Revenue \$</b>
<b>General rate</b>											
<b>Gross rental value valuations</b>											
GRV Properties	6.5510	5,436	164,778,512	10,794,641	116,424	1,772	10,912,837	10,794,640	150,000	10,000	10,954,640
<b>Sub-Total</b>		5,436	164,778,512	10,794,641	116,424	1,772	10,912,837	10,794,640	150,000	10,000	10,954,641
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value valuations</b>											
GRV Properties	1.057	1,614	22,977,915	1,705,998			1,705,998	1,705,998	-	-	1,705,998
<b>Sub-Total</b>		1,614	22,977,915	1,705,998	-	-	1,705,998	1,705,998	-	-	1,705,998
		<b>7,050</b>	<b>187,756,427</b>	<b>12,500,639</b>	<b>116,424</b>	<b>1,772</b>	<b>12,618,835</b>	<b>12,500,638</b>	<b>150,000</b>	<b>10,000</b>	<b>12,660,638</b>
<b>Total amount raised from general rate</b>							<b>12,618,835</b>				<b>12,660,638</b>
<b>Totals</b>							<b>12,618,835</b>				<b>12,660,638</b>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**24. NET CURRENT ASSETS**

Composition of net current assets

	2017 (30 June 2017 Carried Forward) \$	2016 (30 June 2016 Carried Forward) \$
<b>Surplus/(Deficit) 1 July 16 brought forward</b>	<u>2,184,378</u>	<u>1,345,706</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents		
Unrestricted	3,699,827	2,758,762
Restricted	6,775,294	6,736,487
Rates outstanding	754,709	530,936
Sundry debtors	135,775	196,463
GST receivable	112,759	85,880
Inventories	13,333	19,878
	<u>11,491,697</u>	<u>10,328,406</u>
<b>LESS: CURRENT LIABILITIES</b>		
Trade and other payables		
Sundry creditors	(1,050,259)	(1,067,201)
Accrued interest on debentures	(5,703)	(6,548)
Accrued Salaries & Wages	(122,668)	(71,974)
Income in Advance	-	(41,768)
Rates in Advance	(250,300)	(218,413)
Hyde Retirement Village Bonds	(173,600)	(224,350)
Current Employee Provisions	(2,110,469)	(1,762,767)
Bonds & Other Deposits	(1,800,380)	(1,839,118)
	<u>(5,513,379)</u>	<u>(5,232,139)</u>
<b>Net Current Assets</b>	<b>5,978,318</b>	<b>5,096,267</b>
<b>Less:</b>		
Reserves - restricted cash	(4,801,315)	(4,673,019)
<b>Add Back:</b>		
Cash Backed Employee Provisions	1,007,375	922,458
<b>Adjusted net current assets - surplus/(deficit)</b>	<u><b>2,184,378</b></u>	<u><b>1,345,706</b></u>

**Difference**

There was no difference between the surplus/(deficit) 1 July 2016 brought forward position used in the 2017 audited financial report and the surplus/(deficit) carried forward position as disclosed in the 2016 audited financial report.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**25. SPECIFIED AREA RATE - 2016/17 FINANCIAL YEAR**

No specified area rates were imposed by the Town during the year ended 2017.

**26. SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

No service charges were imposed by the Town during the year ended 2017.

**27. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS  
- 2016/17 FINANCIAL YEAR**

Rates Discounts	Rate or Discount Granted	Discount %	Actual \$	Budget \$
General Rates	Incentive		5,000	5000
General Rates	Concession	50%	6,275	7,500
			<u>11,275</u>	<u>12,500</u>

**28. INTEREST CHARGES AND INSTALMENTS - 2016/17 FINANCIAL YEAR**

	2017 Revenue \$	Budgeted Revenue \$	2016 Revenue \$
Interest on unpaid rates	169,151	135,000	151,047
Charges on instalment plan	64,788	72,000	70,764
	<u>233,939</u>	<u>207,000</u>	<u>221,811</u>

Rate Payers had the option of paying rates in four equal instalments, due on 26th August 2016, 26th October 2016, 4th January 2017 and 7th March 2017. Administration charges and interest applied for the three final instalments.

**TOWN OF BASSEDEAN**  
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<b>29. FEES AND CHARGES</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
General purpose funding	118,894	130,446
Law, order, public safety	71,745	90,408
Health	2,509,397	2,395,995
Education and welfare	2,423,435	2,416,565
Community amenities	130,248	230,336
Recreation and culture	244,852	250,636
Transport	5,928	6,231
Economic services	86,879	156,673
Other property and services	123,089	56,894
	<u>5,714,467</u>	<u>5,734,184</u>

**30. GRANT REVENUE**  
Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

<b>By Nature or Type:</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Operating grants, subsidies and contributions	3,072,446	2,342,814
Non-operating grants, subsidies and contributions	1,086,544	934,689
	<u>4,158,990</u>	<u>3,277,503</u>
 <b>By Program:</b>		
<b>Operating grants, subsidies and contributions</b>		
General purpose funding	824,141	260,960
Law, order, public safety	64,912	50,420
Education and welfare	2,131,671	1,943,381
Community amenities	-	5,348
Recreation and culture	51,722	43,405
Transport	-	39,300
	<u>3,072,446</u>	<u>2,342,814</u>
 <b>NON OPERATING GRANTS</b>		
<b>Non-operating grants, subsidies and contributions</b>		
Law, order, public safety	35,564	-
Education and welfare	75,905	34,460
Recreation and culture	94,584	-
Transport	880,491	900,229
	<u>1,086,544</u>	<u>934,689</u>
	<u>4,158,990</u>	<u>3,277,503</u>

**31. EMPLOYEE NUMBERS**

The number of full-time equivalent employees at balance date	<u>140</u>	<u>132</u>
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**32. ELECTED MEMBERS REMUNERATION**

	<b>2017</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
The following fees, expenses and allowances were paid to council members and/or the president.			
Meeting Fees	105,000	105,000	99,000
Mayor's allowance	36,000	36,000	35,000
Deputy Mayor's allowance	9,000	9,000	11,250
Conference & Other Expenses	4,503	12,000	4,785
Communications Allowance	21,000	21,000	21,000
	<u>175,503</u>	<u>183,000</u>	<u>171,035</u>



**TOWN OF BASSENDEAN**  
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**FOR THE YEAR ENDED 30TH JUNE 2017**

**33. RELATED PARTY TRANSACTIONS**

**Key Management Personnel (KMP) Compensation Disclosure**

	2017 \$
The total of remuneration paid to KMP of the Town during the year are as follows:	
Short-term employee benefits	945,416
Post-employment benefits	105,446
Other long-term benefits	21,179
Termination benefits	-
	1,072,041

**Short-term employee benefits**

These amounts include all salary, paid leave, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found at Note 32.

**Post-employment benefits**

These amounts are the current-year's estimated cost of providing for the Town's superannuation contributions made during the year.

**Other long-term benefits**

These amounts represent long service benefits accruing during the year.

**Termination benefits**

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

**Related Parties**

The Town's main related parties are as follows:

- i. Key management personnel*  
Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.
- ii. Entities subject to significant influence by the Town*  
An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.
- iii. Joint venture entities accounted for under the equity method*

**Transactions with related parties**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

	2017 \$
The following transactions occurred with related parties:	
<b>Associated companies/individuals:</b>	
Sale of goods and services	-
Purchase of goods and services	-
<b>Joint venture entities:</b>	
Distributions received from joint venture entities	-
<b>Amounts outstanding from related parties:</b>	
Trade and other receivables	-
Loans to associated entities	-
Loans to key management personnel	-
<b>Amounts payable to related parties:</b>	
Trade and other payables	-
Loans from associated entities	-

Note: Transitional provisions contained within AASB 2015-6 do not require comparative related party disclosures to be presented in the period of initial application. As a consequence, only disclosures in relation to the current year have been presented.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**34. MAJOR LAND TRANSACTIONS**

The Town did not participate in any major land transactions during the 2016/2017 financial year.

**35. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

The Town did not participate in any trading undertakings or major trading undertakings during the 2016/2017 financial year.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**36. FINANCIAL RISK MANAGEMENT**

The Town's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Town's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Town.

The Town does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

*The Town held the following financial instruments at balance date:*

	Carrying Value		Fair Value	
	2017	2016	2017	2016
	\$	\$	\$	\$
<b>Financial assets</b>				
Cash and cash equivalents	10,475,121	9,495,249	10,475,121	9,495,249
Investments	108,332	125,220	108,332	125,220
Receivables	1,594,907	1,423,254	1,594,907	1,423,254
	<u>12,178,360</u>	<u>11,043,723</u>	<u>12,178,360</u>	<u>11,043,723</u>
<b>Financial liabilities</b>				
Payables	3,402,910	3,469,370	3,402,910	3,469,370
Borrowings	935,374	1,051,085	831,214	951,095
	<u>4,338,284</u>	<u>4,520,455</u>	<u>4,234,124</u>	<u>4,420,465</u>

Fair value is determined as follows:

- Cash and cash equivalents, receivables, payables - estimated to the carrying value which approximates net market value.
- Borrowings, held to maturity investments, estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.
- Financial assets at fair value through profit and loss, available for sale financial assets - based on quoted market prices at the reporting date or independent valuation.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**36. FINANCIAL RISK MANAGEMENT (Continued)**

**(a) Cash and Cash Equivalents**

**Financial assets at fair value through profit and loss**

**Available-for-sale financial assets**

**Held-to-maturity investments**

The Town's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns.

Another risk associated with cash is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to the Town.

The Town manages these risks by diversifying its portfolio and only investing in investments authorised by *Local Government (Financial Management) Regulation 19C*. Council also seeks advice from independent advisers (where considered necessary) before placing any cash and investments.

	2017	2016
	\$	\$
Impact of a 1% <sup>(1)</sup> movement in interest rates on cash		
- Equity	104,751	94,952
- Statement of Comprehensive Income	104,751	94,952

**Notes:**

<sup>(1)</sup> Sensitivity percentages based on management's expectation of future possible market movements.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2017**

**36. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Receivables**

The Town's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Town manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Town to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. The Town is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Town makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Town's credit risk at balance date was:

	2017	2016
Percentage of rates and annual charges		
- Current	70.03%	60.02%
- Overdue	29.97%	39.98%
Percentage of other receivables		
- Current	41.21%	48.26%
- Overdue	58.79%	51.74%

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2017**

**36. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Payables**

**Borrowings**

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Town manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of the Town's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
<b><u>2017</u></b>					
Payables	3,402,910	-	-	3,402,910	3,402,910
Borrowings	182,326	729,952	283,156	1,195,434	935,374
	<u>3,585,236</u>	<u>729,952</u>	<u>283,156</u>	<u>4,598,344</u>	<u>4,338,284</u>
<b><u>2016</u></b>					
Payables	3,469,370	-	-	3,469,370	3,469,370
Borrowings	182,283	787,978	407,456	1,377,717	1,051,085
	<u>3,651,653</u>	<u>787,978</u>	<u>407,456</u>	<u>4,847,087</u>	<u>4,520,455</u>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
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**36. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Payables**

**Borrowings (continued)**

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Town manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

The following interest rates were applicable to the Council's Borrowings at balance date:

	<u>30 June 2017</u>		<u>30 June 2016</u>	
	Weighted Average Effective Interest Rate %	Total \$	Weighted Average Effective Interest Rate %	Total \$
Borrowings - Fixed	5.92%	935,374	5.94%	1,051,083

**Town of Bassendean**  
**Notes To and Forming Part of the Financial Report**  
**For the Year Ended 30 June 2017**

**Note 37. Fair Value**

The Town of Bassendean measures the following assets at fair value on a recurring basis after initial recognition:

- Land and Buildings
- Plant
- Equipment
- Furniture and Fittings
- Artworks
- Roads
- Footpaths
- Drainage
- Parks, Plant and Equipment

The following table provides the fair values of the Town of Bassendean's assets measured and recognized on a recurring basis after initial recognition and their categorization within the fair value hierarchy:

**Recurring Fair Value Measurements**

<b>Non-Financial Assets - 30 June 2017</b>	<b>Note</b>	<b>Level 1 (\$)</b>	<b>Level 2 (\$)</b>	<b>Level 3 (\$)</b>	<b>Total (\$)</b>
Land	7(b)	-	36,357,000	-	36,357,000
Buildings	7(b)	-	-	18,456,760	18,456,760
Furniture & Equipment	7(b)	-	-	173,590	173,590
Plant & Equipment	7(b)	-	798,424	367,676	1,166,100
Artworks	7(b)	-	62,620	-	62,620
Roads	8(b)	-	-	68,318,627	68,318,627
Footpaths	8(b)	-	-	7,231,471	7,231,471
Drainage	8(b)	-	-	22,744,514	22,744,514
Parks, Plant and Equipment	8(b)	-	-	7,590,866	7,590,866

<b>Non-Financial Assets - 30 June 2016</b>	<b>Note</b>	<b>Level 1 (\$)</b>	<b>Level 2 (\$)</b>	<b>Level 3 (\$)</b>	<b>Total (\$)</b>
Land	7(b)	-	21,878,884	-	21,878,884
Buildings	7(b)	-	-	14,983,261	14,983,261
Furniture & Equipment	7(b)	-	-	85,955	85,955
Plant & Equipment	7(b)	-	821,100	316,173	1,137,273
Artworks	7(b)	-	62,620	-	62,620
Roads	8(b)	-	-	72,338,555	72,338,555
Footpaths	8(b)	-	-	5,644,301	5,644,301
Drainage	8(b)	-	-	14,972,991	14,972,991
Parks, Plant and Equipment	8(b)	-	-	7,595,944	7,595,944

Fair values were recorded as at 30 June 2017 for the various asset classes.



**Town of Bassendean  
Notes To and Forming Part of the Financial Report  
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**Note 37 Fair Value continued**

**37 (a). Transfers Policy**

The policy of the Town of Bassendean is to recognise transfers into and transfers out of the fair value hierarchy levels as at the end of the reporting period. There were no transfers between Level 1, Level 2 or Level 3 for recurring fair value measurements during the year.

**37 (b). Highest and Best Use**

All assets have been valued at their highest and best use, that being their current use.

**37 (c). Valuation Techniques and Inputs Used to Derive Fair Value**

The following table summarises the valuation inputs and techniques used to determine the fair value for each asset class.

<b>Asset</b>	<b>Level of Valuation Input</b>	<b>Fair Value at 30 June 2017 (\$)</b>	<b>Valuation Technique(s)</b>	<b>Inputs Used</b>
Land	2	36,357,000	Cost/Market Approach	Price per square meter
Buildings	3	18,456,760	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount.
Furniture & Equipment	3	173,590	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount
Plant & Equipment	2	798,424	Market Approach	Make, size, year of manufacture and condition
Plant & Equipment	3	367,676	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount
Artworks	2	62,620	Market Approach	Comparison to recent sales of Art work with similar characteristics.
<b>Total</b>		<b>56,216,070</b>		
Roads	3	68,318,627	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount

**Town of Bassendean  
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<b>Asset</b>	<b>Level of Valuation Input</b>	<b>Fair Value at 30 June 2017 (\$)</b>	<b>Valuation Technique(s)</b>	<b>Inputs Used</b>
Footpaths	3	7,231,471	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount
Drainage	3	22,744,514	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount
Parks, Plant and Equipment	3	7,590,866	Cost Approach	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount
<b>Total</b>		<b>105,885,478</b>		

**Recurring Fair Value Measurements**

The following methods are used to determine the fair value measurements.

**Land**

The Town's land was revalued at 30 June 2017 by independent valuers, APV Valuers. In relation to land and non-specialised buildings, valuations were made on the basis of observable open market values of similar assets, adjusted for condition and comparability, at their highest and best use (Level 2 inputs in the fair value hierarchy).

With regards to specialised buildings, these were valued having regard for their current replacement cost utilising both observable and unobservable inputs, being construction costs based on recent contract prices, current condition (Level 2 inputs), residual values and remaining useful life assessments (Level 3 inputs).

Given the significance of Level 3 inputs into the overall fair value measurement, these specialised buildings assets are deemed to have been valued using Level 3 inputs. The most significant inputs into this valuation approach are price per square metre,

Land values have been determined based on relevant sales of land in the locality. Research of the various submarkets within the council area has been undertaken through the analysis of sales evidence and discussions with real estate agents.

It should be noted that there was often a lack of appropriate comparable sales evidence for properties of certain specific comparable land use and/or zoning. In such cases, regard was given to the closest comparable sales and the subject properties' general geographic/land use/zoning in relation to those sales.

The valuations are also based upon land zoning and land use information provided by Council as well as the information obtained from third party property and mapping databases such as Property Data Solutions (PDS) and Government websites.

These Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

**Town of Bassendean**  
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**Note 37 Fair Value continued**

In accordance with Local Government (Financial Management) Regulation 16(a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Bassendean Oval is a sporting facility that is Crown Land operated by the local government. Council has determined it is not of state or regional significance, hence it has not been included as an asset by the Town.

**Buildings**

Buildings fair values were determined by independent valuer, APV Valuers, effective date 30 June 2017.

Level 3 valuation inputs were used to determine the fair value of a range of properties. The valuation methodology for buildings has been determined having regard to the existence of a market, the level of specialisation of the asset and the availability of sales evidence. Each asset is considered together with the land component and other improvements at the location.

With regards to specialised buildings, these were valued having regard for their current replacement cost utilising both observable and unobservable inputs, being construction costs based on recent contract prices, current condition (Level 2 inputs), residual values and remaining useful life assessments (Level 3 inputs).

Given the significance of Level 3 inputs into the overall fair value measurement, these specialised buildings assets are deemed to have been valued using Level 3 inputs.

For many of the assets the value has been determined using the Depreciated Replacement Cost method of valuation. As a benchmark with respect to costs of building structures, our valuations have been prepared on an abbreviated bill of quantity methodology. We have relied upon costing references contained within Rawlinsons Australia Construction Handbook 2013 encompassing Civil Works and Building costs. APV Valuers also has a database built up from research of building and site improvement costs. Actual costs of improvements identified during valuation exercises and also through research and contact with suppliers and builders have been collated.

An assessment of the economic life and remaining economic life of the various assets has been derived by the Valuer from experience valuing similar assets and this forms the basis of the depreciated value of the asset.

**Furniture & Equipment**

Furniture & Equipment fair values were determined by Council as part of a management review of this asset class as at 30 June 2016.

The Council acquires its furniture and equipment at arm's length from various suppliers. These acquisitions are recorded at cost and any accumulated depreciation reflects the usage of service potential. It is considered that the recorded written down values approximate the fair value of furniture and equipment.

**Plant and Equipment**

The Town's Plant and Equipment was revalued at 30 June 2016 by independent valuers, AssetVal Pty Ltd. The valuations were made on the basis of open market values of similar assets adjusted for condition and comparability (Level 2 inputs in the fair value hierarchy), and estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount (Level 3 inputs in the fair value hierarchy).

**Artworks**

The Town's Artwork Collection was revalued at 30 June 2015 by McKenzies Auctioneers, Valuers & Exhibitions. All of the valuations were made on the basis of open market values of similar assets adjusted for condition and comparability (Level 2 inputs in the fair value hierarchy).

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Level 2 valuation inputs were used to determine the fair value of the artworks. The Artworks have been valued on a market value approach. The subject assets have been compared with items offered for sale in the open market place that are of similar characteristics in order to estimate the Fair Value. This is considered using Level 2 inputs under AASB 13.

#### **Infrastructure Assets**

Infrastructure assets of roads, footpath and drainage fair values were determined by independent valuer, APV Valuers, effective date 30 June 2017.

The approach estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square meters or similar capacity could be supported from markets evidence (Level 2), other inputs (such as estimates of residual value, useful life, pattern of consumption and asset conditions) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using Level 3 inputs.

The consumption rating scales were based initially on the past experience of the valuation firm and industry guides, and were then updated to take into account the experience and understanding of Town of Bassendean's engineering, asset management and finance staff. The results of the valuation were further evaluated by confirmation against the Town's own understanding of the assets and the level of remaining service potential.

#### **Parks, Plant and Equipment**

The valuation was prepared at the individual asset level, enabling valuations to then be aggregated up to their asset type and to the portfolio overall. All inventory data used for the valuation has been sourced from the Town's asset databases. These databases are relatively up to date with all being the focus of on-site assessments within the past 2 years. As such, the data represents the most accurate data available. The valuation project determined or updated the fair value of the following assets at 30 June 2015.

Parks  
Bus Shelters  
Street Furniture  
Jetties, Boardwalks, pontoons and Ramps  
Car Parks

The valuation has been undertaken on the basis of producing asset replacement costs based upon the application of unit rates for known asset quantities (measurements). Unit costs were developed from a number of sources, being:

Rawlinson's Australian Construction Handbook 2015 (Edition 33)  
Town of Bassendean project costs for the supply and installation of comparative assets through supplier derived prices and installation costs.

#### **37 (d) Valuation Process**

The Town engages external, independent and qualified valuers to determine the fair value of the Council's land, building, plant, equipment, infrastructure and artworks on a regular basis, with a management valuation carried out on furniture and equipment. This is in line with Regulation 17(A) of the *Local Government (Financial Management) Regulations 1996*.

As at 30 June 2016, a comprehensive revaluation was undertaken for Plant and Equipment assets by AssetVal Pty Ltd, and a management revaluation was undertaken for Furniture and Equipment assets. As at 30 June 2017, a comprehensive revaluation was undertaken for Land, Buildings, Roads, Footpaths and Drainage by APV Valuers, and a management revaluation was undertaken for Furniture and Equipment assets.

**Town of Bassendean  
Notes To and Forming Part of the Financial Report  
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**Note 37 Fair Value continued**

Management carried out an assessment of the revaluation work performed by the external valuers, which included a review of the valuer's methodology, limitations, algorithms, key assumptions and inputs used in applying the valuation methodology to ensure they were appropriate prior to their application. Changes in fair values were analysed at the end of the reporting period. Consequently, management is satisfied with the results of the valuations undertaken and confirm that the movement in the asset values are reasonable.

**37 (e) Disclosed Fair Value Measurements**

The following assets and liabilities are not measured at fair value in the statement of financial position, but their fair values are disclosed in the notes:

- Borrowings

The following table provides the level of fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation technique(s) and inputs used:

Description	Note	Fair Value Hierarchy Level	Valuation Technique(s)	Inputs Used
<b>Liabilities</b>				
Borrowings	36	2	Income approach using discounted cash flow methodology	Current treasury borrowing rates for similar instruments

There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the notes to the financial statements.

**38. Events after the Reporting Period**

There have been no material events after the reporting period which would affect the financial report of the Town of Bassendean for the year ended 30 June 2017 or which would require separate disclosure.